

*Minutes  
Clifton Town Council Meeting  
Thursday, January 6, 2000  
Clifton Town Hall*

*Present: Mayor Jim Chesley, Council members Mac Arnold, Richard King, Tom McNamara, Wayne Nickum, Town Attorney Rod Williams; residents and guests of the town*

*The Pledge of Allegiance was said by all.*

- 1. Town Council minutes from December 7, 1999, approved unanimously: Chesley, Arnold, King, McNamara, Nickum.*
- 2. Public Hearing minutes from December 7, 1999, approved unanimously: Chesley, Arnold, King, McNamara, Nickum.*
- 3. Treasurer's report: Marilyn Barton. Approved unanimously: Chesley, Arnold, King, McNamara, Nickum.*
- 4. Planning Commission: Mike Booth*

*(a) Jim Franca's revised location of garage to be constructed on Lot #6, Frog Hill: recommended by Planning Commission for approval. Town Council approval, passed unanimously: Chesley, Arnold, King, McNamara, Nickum.*

*(b) Use permit from Randy and Kirsten Thompson for addition to residence. Approved unanimously: Chesley, Arnold, King, McNamara, Nickum.*

*(c) Review of revised ordinances has been completed by Planning Commission. Motion made to approve these changes and to pass Town Code 2000. Passed unanimously: Chesley, Arnold, King, McNamara, Nickum.*

*(d) Clifton Heights subdivision update: construction has begun on first house, lot #2. County has approved revised construction plans in big-retention area. More land has been apparently been cleared (than was on original subdivision plan, possibly with VDOT being partly responsible. Mike Booth will be looking into this matter, and Lev Buller will talk to the site director regarding the need for more silt fences.*

*(e) With the resignation of Bill Warren, Mike mentioned the need for a Town Council member to serve on the Planning Commission.*

- 5. ARB- report from Royce Jarrendt read by Mayor Chesley:*

*(a) Application from Phyliss Lovett to serve on ARB. Approved unanimously: Chesley, Arnold, King, Nickum, McNamara.*

(b) Approval granted to Marilyn Barton for a wooden privacy fence to be constructed in the rear of her property on School Street

(c) Approval granted to Polly Ambler for total home renovation plan

6. Resignation letter from Bill Warren was read by Mayor Chesley. Two additional letters were ~~also read~~, one from Bill Hollaway and one from Margo Buckley, indicating their interest in serving out Bill's term on the Town Council. A petition was also presented with forty signatures in support of Margo's nomination. Bill Hollaway then declared his decision not to seek nomination in view of the last town election when Margo and Richard King both received the same number of votes. He felt it was only fair that Margo be allowed to serve. Motion made to nominate Margo Buckley for Town Council. Yays: Chesley, Arnold, King, McNamara. Abstain: Nickum. Motion passed.

7. Preliminary sketches for meeting hall mural were presented by former resident Lee Ruck. The total cost for mural and room border would be \$4000. It was suggested that funding be sought from CBA, Holiday Homes Tour revenue, and possibly from private donations. Motion made to approve concept of project. Approved unanimously: Chesley, Arnold, King, Nickum, McNamara.

8. An antique pullman cart has been restored and donated to the town, thanks to an Eagle Scout project from Troop 160. The cart has been placed by the Clifton Caboose at the tracks adjacent to Heart and Hand.

9. Motion made to approve placement of polling facility to Clifton Town Meeting Hall for spring elections. Passed unanimously: Chesley, Arnold, King, McNamara, Nickum.

10. Chuck Rusnak mentioned that he recently witnessed the application of a growth retardant at the base of certain trees by NOVEC workers. He questioned the safety of this substance. Mayor Chesley said he would try to arrange for a representative from NOVEC to give information to the town at the next Town Council meeting in February.

11. Motion made to adjourn. Passed unanimously: Chesley, Arnold, King, McNamara, Nickum.

Mr. Bob Rotter and  
Jm Chng.

Jan. 6, 2000

□

~~January 4, 1999, 7:00 P.M.~~

CLIFTON TOWN MEETING HALL, 12641 CHAPEL ROAD

**PUBLIC INFORMATION MEETING - TOWN FINANCE DISCUSSION**

*+ Telecom Tower  
Presentation*

CLIFTON TOWN COUNCIL MEETING

AGENDA

1. Treasurers Report

Chesley

Arnold

King

2. Planning Commission

McNamara

✓ a. Applications

Nickum

b. Vacancy

Warren

3. ARB

Booth

a. Applications

Jarrendt

b. Vacancy

Barton

Wallace

4. BZA Vacancy

5. Adoption of Town Code 2000

6. Mural in Town Meeting Hall

7. Gilliam Property Update - *new*

8. Town Council Position Resignation

9. Other

*1 STEA #2*

a. Sidewalk Committee Progress - *Copies will be submitted to T.C. members*

b. Trails Meeting - *not yet*

c. Town representative to Ex. Sports Council - *still needed*

If anyone attending the Town Council meeting needs a sign language interpreter, or any other type of special accommodation or auxiliary aid, please call Jim Chesley at 830-2129. A request should be made five (5) days in advance of the meeting to provide sufficient time to make the necessary arrangements. These services are available at no charge to the individual.

Posted, Post Office and Store

**NOTE: NATIONAL FOOTBALL CHAMPIONSHIP MAY AFFECT LENGTH OF MEETING!**  
**GO HOKIES!**

*10. Polling place: meeting hall*

9 P.M. - } Public Info. Mtg.

1-6-00

Way to raise \$\$ / revenue for  
the town

Referendum on way

↓  
[next election]

Can't put vote on ballot -  
must be away (40') from ballot box

\* Question of real estate tax - how much  
of a percentage?



(Stealth Tower - camouflage look)

Telecom Tower } Information  
in Mac's current findings

Kevin Sills from

Mid-Atlantic (Rentco) } representative to speak  
Telecom Towers

150' - approx. height - much higher than present  
wires - would be more evident

Requirement: a cabinet has to be built -  
with fencing all around

Platte from the county of Buckley Park;  
title search is being conducted on land  
inreement } power treatment plant of Pump  
then, as an alternate park (possibly) station?

~~Power~~ Sewer } County decision - we could not afford this

Gravel road? Where would this be located?  
(VEPCO's road?) Access needs to be established




Actual constructing / setting  
Who actually <sup>will</sup> be placing? ↓  
Mid Atlantic Telecom Company

What would happen if competition causes revenue to go down? Would we recoup loss? If so, how?

Geotechnical survey would have to be conducted; soil would have to be tested (Phase I) well before lease is signed

\* Room for 5 carriers - each time one is added, we, the town, would get a raise

 At least a 50' by 50' area would have to be cleared - has to be next to pavement

Jim France - co reacted to tower -  
Electronics

1-6-00

(Pg. 1)

Iron Council >

- ① Minutes - ok  
② Public Hearing - ok > Unanimous Approval

③ Treasurer's report  
Approved Unanimously

④ Planning Comm - Mike Booth

⑤ Give France - revise location of Lot 6 garage -  
Frog Hill - Recommend for approval; unanimously  
Approved  
Chg. in clearing limits - sheet 23-a

⑥ Randy & Kirsten Thompson  
Addition - <sup>recommended</sup> for approval  
to home addition, this is a structure  
separate from mud room

We need to  
get this  
area cleared  
up.

Do we  
need more  
silt  
fences?

Her will  
take to site  
director -  
silt coming down  
into ditches

(Clarification basically)  
⑦ review of revised ordinances - motion  
to approve P.C. Chgo > Unanimous - passed  
Town Code 2000  
officially adopted

⑧ Clifton Hts. Subdivision - first house (lot 2)  
with revised construction plan in  
bioretention area; more work has been cleared  
than was indicated on plan - VDOT partly  
responsible? Mike will check into this additional  
clearing that was done - this is very bare

1. Mike
2. Lev
3. Randy
4. Bill Hollaway
5. Corliss
- 6.
- 7.

(d) Planning Comm - ~~Travis~~ with  
~~serve to~~ T.C. member is needed - ?

Deane Nitz  
 took over  
 Helen's vac-  
 ated term

(5) ARB Dec. 23, 99

one vacancy or two?

Phyllis Lovett:

approved to give  
 unexpired term of \_\_\_\_\_

(a) ~~M. Barton~~ - new work privacy  
 form app

(b) IDA "Policy" amended

Complete home renovation ~~to~~ plan  
 approved

(c) T.C. resignation: Bill Warren  
 6/30/00

1/15/00 > deadline for letters of  
 interest -

12/12/99: Bill Hollaway

1/3/00: Margo Buckley

Petition w/ 40 signatures received in support  
 of Margo - Bill said he feels Margo  
 should be given position - he, hence, is with-  
 drawing

1 abstain > Wayne

Resolution > Circuit Court > Rodd will send to  
 me Williams

⑦ Mural : Lee Ruck  
design sketches brought in -

6 weeks? By B'day dinner?

\$4,000.?

\$1500 } CBA?

1500 } Home Tour

Approval of concept - unanimous

\$ discussion later ?

Christmas  
Home Tour \$ → to Lee's project  
unanimous

⑧

\* Pullman  
Cont I

Chambers to  
Buy paint #  
160

1000  
hours to  
complete

NOVE-  
educ.  
retained  
into  
ground  
by  
power  
lines

⑨ Motion  
Polling place  
here in  
mty hall  
unanimous

⑩ Latest  
scenic road maps -  
includes Clifton Road  
+ Yates Ford

⑪ Adjourn



1/3/00

# Town of Clifton Finances (By Year)

(\$000)

	FY00*** ( 1st Half )	FY99*	FY98	FY97	FY96	FY95
<b><u>Income Summary</u></b>						
Revenues	35	80	96	103	60	48
Expenses	28	61	112	99	57	45
Net Income	7	19	-16	4	3	3
<b><u>Variable Revenues(Net)</u></b>						
Legal	0	0	-27	-2	0	0
Community Hall	-1	3	6	2	-4	-4
Grants/Match	0	-3	30	11	0	0
PC/Subdivision	-1	2	-9	-5	-2	0
Clifton Day/Tour	2	4	3	3	3	
<b><u>Recurring Income Summary**</u></b>						
Recurring Revenues	33	64	57	53	57	48
Recurring Expenses	26	45	44	42	42	41
Recurring Income	7	19	13	11	15	7

\* FY99 – 1 July 98 thru 30 June 99

\*\* Removes Legal; Grants; Charrette; PC/Subdivision Fees; and Equipment Purchases

\*\*\* 1st Half FY00 – 1 July 99 thru 7 Dec 99 (Added \$7K BPOL; \$2K Clifton Day, etc.)

2/12/99

## Recurring Income - Expenses (FY98)

<u>Recurring Revenues</u>		<u>Recurring Expenses</u>		<u>Recurring Income</u>
Tags	4	Payroll	6	
Sales Tax	14	Insurance	2	
Cigarette tax	1	Accounting	1	
BPOL Tax	14	R/R Rental	1	
		Maintenance	5	
Community Hall	17	Grass/Trash	7	
		Utilities	1	
Interest/Other	4	Advertising/Mayor	3	
		Community Hall	11	
Clifton Day/Tour	<u>3</u>	Postage/Copies	4	
		Other	<u>3</u>	
Subtotal:	57	Subtotal:	44	Subtotal: <u>13</u>
<u>Non-Recurring</u>		<u>Non-Recurring</u>		<u>Non-Recurring</u>
Charrette	7	Charrette	10	-3
Grants/Transp.	30	Grants/Transp.	20	10
Planning Comm.	<u>2</u>	Planning Comm.	11	-9
		Legal	<u>27</u>	-27
Subtotal:	<u>39</u>	Subtotal:	<u>68</u>	Subtotal: <u>-29</u>
Total:	<b>96</b>	Total:	<b>112</b>	Total: <b>-16</b>

1/1/00

# Recurring Income - Expenses (FY99)

<u>Recurring Revenues</u>		<u>Recurring Expenses</u>		<u>Recurring Income</u>
Tags	4	Payroll	6	
Sales Tax	13	Insurance	2	
Cigarette Tax	1	Legal	3	
BPOL Tax	15	R/R Rental	1	
Community Hall	14	Maintenance	6	
Fire Grant	4	Grass/Trash/Fire	9	
Interest/Other	9	Utilities	1	
Clifton Day/Tour	4	Advertising/Mayor	3	
		Community Hall	11	
		Postage/Copies	2	
		Other	1	
Subtotal:	64	Subtotal:	45	Subtotal: <u>19</u>
<u>Non-Recurring</u>		<u>Non-Recurring</u>		<u>Non-Recurring</u>
Legal Donation	6	Legal Expense	6	0
Grants/Transp.	0	Grants/Transp.	3	-3
Permits(ARB/PC)	9	PC & ARB	<u>7</u>	<u>2</u>
Other	1			
Subtotal:	<u>16</u>	Subtotal:	<u>16</u>	Subtotal: <u>-1</u>
Total:	<b>80</b>	Total:	<b>61</b>	Total: <b>19</b>

*Is this  
income?*

1/3/00

## Potential Revenue Sources - Recurring

	<u>Units</u>	<u>\$s or %</u>	<u>Projected Revenue</u>	<u>Size Rating</u>
Trash Collection	25 Houses	\$360	\$ 2,000.00	6
Clifton Day License	200 Vendors	\$5 ea.	\$ 1,000.00	7
Town Hall Sale	\$150,000	6%	\$ 9,000.00	4
(Bob's Revenue) Occupancy Tax	\$10,000	5%	\$ 500.00	9
Meals Tax (One person per job)	\$1,800,000	2%	\$ 36,000.00	1
Real Estate Tax ('95 Assessments)	\$18,169,000	.05/\$100	\$7,600	5
Cigarette Tax	15,160	.05/Pk.	\$ 758.00	8
Communications Tower	2 to 4	Unk	\$ 12,000.00	3
Utilities Taxes	Various	Unk	Unk	Unk
[The current utilities that run through town] Clifton Day Admis. Fee	10,000 Adults	\$2 ea.	\$20,000.00	2
(Similar to how Waterford does admission fees)		Total:	<b>\$88,858.00</b>	

## Meals; Real Estate; and Cigarette Tax

<u>Towns/Counties</u>	<u>Meals Tax Rate</u>	<u>Real Estate Tax Rate</u>	<u>Cigarette Tax Rate</u>
Fairfax City	2.00%	0.99/\$100	0.25
Manassas	4.00%	1.24/\$100	0.15
Manassas Park	4.00%	1.24/\$100 <sup>4</sup>	0.15
Falls Church	3.00%	1.11/\$100	0.25
Alexandria	3.00%	1.07/\$100	0.30
Vienna	3.00%	0.31/\$100	0.20
Leesburg	3.50%	0.22/\$100	0.25
Middleburg	2.00%	0.1/\$100	0.00
Washington	2.50%	0.0/\$100	0.00
Warrenton	4.00%	0.18/\$100	0.15
Dumfries	4.00%	0.13/\$100	0.00
Purcellville	3.00%	0.24/\$110	0.00
Woodstock	4.00%	0.18/\$100	0.00
Occoquan	0%	0.05/\$100	0.00
<u>Counties</u>			
Fairfax	0%	1.23/\$100	0.05
Arlington	4.00%	0.96/\$100	0.05
Prince William	0%	1.36/\$100	0.00
Loudoun	0%	1.06/\$100	0.00
Fauquier	0%	0.98/\$100	0.00
Rappahannock	0%	0.80/\$100	0.00

## Potential Town Deficits

**ISTEA II**

**ISTEA III/IV**

20% (\$45000) = \$9000

20% (\$120000) = \$24000

SIDEWALKS / PARK PATH

LAND PURCHASE

CONSOLIDATE OVERHD CABL \$85000 - \$100000

MAIN STREET

LIGHTPOLES

UNK

BRICK SIDEWALKS

UNK

LEGAL CONTINGENCY

UNK

TOWN SEWER

UNK

*CBA has made contributions to this fund for land*

*Crutypor  
\$159,000 for run pump & haul - they don't like this arrangement  
we pay \$12,000 yearly*

*Interservice transportation —  
~~act~~*

*We need to match ISTEA  
funds & sometimes we don't  
come up w/ the \$*

*Minutes*  
*Clifton Town Council Meeting*  
*Tuesday, February 1, 2000*  
*Clifton Town Hall*

*Present: Mayor Jim Chesley, Council members Mac Arnold, Margo Buckley, Richard King, Tom McNamara, Wayne Nickum, Town Attorney Rod Williams; residents and guests of the town*

*The Pledge of Allegiance was said by all.*

- 1. Swearing in of Margo Buckley to the Town Council by Mr. John Frey, <sup>clerk</sup> of the First Circuit District Court.*
- 2. Town Council minutes from January 6, 2000, approved with the following correction: item #7, add motion that money from Homes Tour be donated to mural expenses, passed unanimously: Chesley, Arnold, King, McNamara, Nickum. Minutes with correction passed unanimously: Chesley, Arnold, Buckley, King, McNamara, Nickum.*
- 3. Treasurer's report: Marilyn Barton. Passed unanimously: Chesley, Arnold, Buckley, King, McNamara, Nickum.*
- 4. Mayor Chesley introduced Mr. Rick Carpenter from NOVEC to speak about the growth retardant (Profile Tree Growth Regulator) applied to base of trees that are growing too tall and need frequent trimming by NOVEC. By applying the growth retardant, NOVEC does not have to trim the tops of trees for five years. A certified contractor applies this chemical, which supposedly has extremely low toxicity and does not spread outward or wash away. If they are home, residents are informed that this is being done to their trees. If not, NOVEC continues with the injection of the chemical. Concern was expressed over the lack of information concerning the application of this chemical, and the potential harmful affects on individual wells in the town. Mr. Bill Martin from NOVEC will be notified and Richard King will run a toxicity profile on this chemical.*
- 5. Planning Commission: no report this month.*
- 6. ARB: no report this month.*
- 7. Proposal by Deborah Dillard for town farmer's market, an idea that could raise approximately \$6000 gross income for the first year, and up to \$10,000 after three years. The market would run for 23 weeks every Sunday, beginning with the Sunday after Easter, April 30, 2000. The market would be held in the Boynton Building parking lot, with tables running \$10 for food, and \$20 for crafts. Deborah is willing to set guidelines and run the market in return for 20% of the gross. Motion made to pursue this idea, with commission paid to Deborah, approved unanimously: Chesley, Arnold, Buckley, King, McNamara, Nickum.*

8. Richard King brought up the idea to create a special license plate for the town with a train insignia. He will find out the minimum number of plates needed for production and report to the Town Council.

9. Rod Williams presented information on Telecommunications Act which addresses private citizens wanting to erect towers on their property. Town of Clifton encouraged to make a decision, since act favors local authority to regulate. Another consideration is height of tower and whether or not it would be viewed as a structure. If so, it would be in violation of the ordinance concerning height restriction of structures. Mac Arnold suggested that the Planning Commission review the zoning ordinance to ascertain whether or not revisions are necessary and if we are in keeping with Telecommunications Act. Motion made to look into this matter. Passed unanimously: Chesley, Arnold, Buckley, King, McNamara, Nickum.

10. Rental of old Town Hall was discussed. A geologist has expressed an interest in renting this space. This is a question of whether we need to rezone for public use. Rod Williams will research and report next month.

11. One vacancy still exists on Planning Commission. Richard King offered to take Bill Warren's place as representative of the Town Council. Passed unanimously: Chesley, Arnold, Buckley, King, McNamara, Nickum.

12. Audobon Society has requested use of community hall to present a public lecture. A representative from the Society will give details at next month's meeting.

13. Mac Arnold spoke of urgency to make decision on telecom tower, since NEXTEL has already approached VA Power about erecting a pole on top of an existing tower. Motion made to invite NEXTEL to next Town Council meeting. Approved unanimously: Chesley, Arnold, Buckley, King, McNamara, Nickum.

14. It was noted that a title search was conducted on 8-acre park. This property was conveyed to Fairfax County with easement for sanitary purposes.

15. A feature article will be written on the town of Clifton for the May issue of NOVEC Magazine.

16. Move of polling place to Community Hall for May election will be advertised as an ordinance change for next month's meeting.

17. Fairfax County Board of Supervisors has determined there is no need for central crossing of Occoquan. This recently passed unanimously.





# FAIRFAX COUNTY

*the way*  
**ELAINE McCONNELL**  
Board of Supervisors  
Springfield District  
6140 Rolling Road  
Springfield, Virginia 22152

Telephone: 451-8873

Fax: 451-3047

V I R G I N I A

TDD: 455-6691

## Board Matters January 24, 2000

Madame Chairman:

The Board has repeatedly taken steps to protect the Occoquan Reservoir and its watershed. In 1971, the County joined surrounding jurisdictions to implement the "Occoquan Policy" and thereby eliminate point sources of pollution that threatened the Reservoir and the ecological setting of the watershed. The County then addressed non-point sources of pollution, such as roads, high density and industrial development. In 1979 the Board initiated the Occoquan Basin Study, eventually downzoning, in 1982, approximately 40,000 acres of land in the watershed.

Between 1982 and 1993, the County successfully defended its actions to protect the watershed and the Reservoir in a series of lawsuits brought against it. In 1994, the Planning Commission considered seven Comprehensive Plan amendments that would have directly attacked nearly 25 years of effort to protect the watershed through sensible land management. The Planning Commission did not act favorably on any of these nominations to amend the Comprehensive Plan.

The Board's commitment to preserve the Watershed has extended to road projects. You will remember that in 1981, the Board deleted the "Ridgefield Road/Lee Chapel Road" extension from the Comprehensive Plan. In 1987, VDOT replaced this road on the 2010 Sub-Regional Transportation Plan. Because of VDOT's action, the Board helped promote the I-95 Corridor Study, which clearly showed that the origin and destination of travelers would not be aided by a mid-Reservoir crossing. The Board reaffirmed its commitment to the revised County Comprehensive Plan and asked that VDOT remove the "Ridgefield Road" line from the 2010 transportation Plan.

In 1995, VDOT made another attempt to place a road across the Reservoir, proposing to consider over twenty possible routes directly spanning this source of drinking water and suggesting a route that would require a crossing near the Yates Ford Road Bridge. The Board directed the formation of a citizen's working group to provide direct input to the County's Transportation Advisory Commission. This



Page Two

Citizen's group rejected any attempt to evaluate specific routes, but instead reached consensus on a series of criteria by which to evaluate specific routes. First among the citizens concerns was the need for valid data on the need for a central crossing over the Reservoir.

The Boards of Fairfax and Prince William Counties formed a Joint Subcommittee of Supervisors to examine protection of the Reservoir in light of transportation requirements. They commissioned an origin/destination study of the traffic moving from Prince William County and points south, to Fairfax County and destinations north and east of the Occoquan reservoir and Bull Run. The origin/destination study unequivocally demonstrated the lack of need for a central crossing of the Reservoir. The Joint Subcommittee ratified their findings of no need for a central crossing in November 1998.

While this study was ongoing, VDOT, in September 1998, again placed a central corridor, similar to "Ridgefield Road" on the "Northern Virginia 2020 Transportation Plan/Improvements Beyond 2020."

We have learned our lessons on how to protect our vital water supply, the watershed and our southern ecological preserve. We must be ever vigilant. Based on our long history of action to protect the watershed and armed with convincing transportation evidence,

I move that the Board of Supervisors **again** reaffirm its commitment to the Fairfax County Comprehensive Plan and restate the Board's firm opposition to any central crossing of the Occoquan Reservoir from the eastern bridge at Route 123 to the western most boundary of the Reservoir. In light of previous VDOT actions, the Board should authorize the Chairman to send a letter to VDOT reaffirming it's clear intention that no such crossing be added, or shown, on any Northern Virginia Transportation Plan, for 2020 or beyond.

EM/rpm/akcrs.doc

**Town of Clifton**  
**P&L Previous Year Comparison**  
**July 1999 through January 2000**

	Jul '99 - Jan '00	Jul '98 - Jan '99	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Hopkins&Sutter Inkind Writeoff	0	5,735	(5,735)	(100)%
General Donations	0	25	(25)	(100)%
Clifton Day Revenues	200	1,851	(1,651)	(89)%
Homes Tour/Bazaar	1,525	1,678	(153)	(9)%
<b>Grants</b>				
State				
Fire Program Funds	0	4,000	(4,000)	(100)%
Total State	0	4,000	(4,000)	(100)%
Total Grants	0	4,000	(4,000)	(100)%
<b>Tax Rev</b>				
Motor Vehicle Tags	4,290	4,061	229	6%
Sales Tax	(1) 8,902	4,541	4,360	96%
Cigarette Tax	418	353	65	18%
BPOL tax	0	0	0	0%
ABC Profits	347	368	(21)	(6)%
Use Permits	(1,875)	3,350	(5,225)	(156)%
ARB Permits	705	570	135	24%
PC-Subdivision	183	(1,163)	1,345	116%
Railroad Tax	1,665	1,496	169	11%
Total Tax Rev	14,634	13,577	1,057	8%
<b>Community Hall Revenues</b>				
Community Hall Donations	90	2,900	(2,810)	(97)%
Community Hall Rentals	(2) 8,655	4,485	4,170	93%
Total Community Hall Revenues	8,745	7,385	1,360	18%
Park Rental	150	0	150	100%
Interest Income	394	295	99	34%
S.R. - Historic Signs	90	0	90	100%
S.R. - Litter Control Grant	750	750	0	0%
Other Income	6,355	147	6,208	4,227%
Total Income	32,843	35,443	(2,600)	(7)%
<b>Expense</b>				
Hopkins&Sutter Writeoff	0	5,735	(5,735)	(100)%
Uncategorized Expenses	0	0	0	0%
<b>Payroll Expenses</b>				
Gross Wages				
Town Clerk (Recording)	1,325	1,250	75	6%
Town Treasurer	1,325	1,250	75	6%
Total Gross Wages	2,650	2,500	150	6%
Payroll Taxes				
FICA	405	383	23	6%
Total Payroll Taxes	405	383	23	6%
Total Payroll Expenses	3,055	2,883	173	6%
<b>Contractual</b>				
Insurance	2,009	1,211	798	66%
Town Government				
Planning Commission	(125)	6,981	(7,106)	(102)%
Total Town Government	(125)	6,981	(7,106)	(102)%
Professional Fees				
Legal Fees	3,104	2,747	357	13%
Total Professional Fees	3,104	2,747	357	13%
<b>Rent</b>				
Railroad Siding Rental	0	875	(875)	(100)%
Ayre Square Rental	456	456	0	0%
Total Rent	456	1,331	(875)	(66)%

(1) Includes \$2800 for May, June '99. - To be adjusted.

(2) Includes some prior year Rentals; will be adjusted if data is available.

01/31/00

**Town of Clifton**  
**P&L Previous Year Comparison**  
**July 1999 through January 2000**

	Jul '99 - Jan '00	Jul '98 - Jan '99	\$ Change	% Change
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Grounds Maintenance	8,031	2,540	5,491	216%
Town Hall Maintenance - (painting)	2,531	1,206	1,325	110%
R.R. Siding/Caboose Maint.	775	0	775	100%
<b>Total Town Maintenance</b>	<b>11,337</b>	<b>3,746</b>	<b>7,591</b>	<b>203%</b>
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Grass Mowing	3,000	2,325	675	29%
Trash Collection	466	993	(527)	(53)%
<b>Total Town Services</b>	<b>3,466</b>	<b>7,318</b>	<b>(3,852)</b>	<b>(53)%</b>
<b>Utilities</b>				
Gas and Electric	363	583	(220)	(38)%
Water	203	203	0	0%
<b>Total Utilities</b>	<b>566</b>	<b>786</b>	<b>(220)</b>	<b>(28)%</b>
<b>Legal Advertising</b>	<b>752</b>	<b>746</b>	<b>6</b>	<b>1%</b>
<b>Dues and Subscriptions</b>				
Va. Municipal League	280	0	280	100%
Dues and Subscriptions - Other	189	55	134	243%
<b>Total Dues and Subscriptions</b>	<b>469</b>	<b>55</b>	<b>414</b>	<b>752%</b>
<b>Mayoral Reimbursement</b>	<b>610</b>	<b>608</b>	<b>3</b>	<b>0%</b>
<b>Caboose Expenses</b>				
Caboose Equipment	118	0	118	100%
Caboose Electric	126	207	(81)	(39)%
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Caboose Maintenance	845	35	810	2,315%
<b>Total Caboose Expenses</b>	<b>1,175</b>	<b>362</b>	<b>813</b>	<b>224%</b>
<b>Community Hall Expenses</b>				
CH- Party Expense	0	70	(70)	(100)%
C.H.-Equipment	1,885	0	1,885	100%
C.H.-General Maintenance	693	1,024	(331)	(32)%
C.H.-Cleaning & Floors	2,123	1,098	1,025	93%
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<b>Miscellaneous</b>	<b>(56)</b>	<b>56</b>	<b>(112)</b>	<b>(200)%</b>
<b>Total Contractual</b>	<b>34,586</b>	<b>31,399</b>	<b>3,187</b>	<b>10%</b>
<b>Commodities</b>				
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S.R. Expense-Historic Signs	598	0	598	100%
S.R. - Litter Control	54	0	54	100%
<b>Total Special Revenue Expenses</b>	<b>651</b>	<b>0</b>	<b>651</b>	<b>100%</b>
<b>Fed Fund-Transportation Proj</b>	<b>0</b>	<b>650</b>	<b>(650)</b>	<b>(100)%</b>
<b>Total Expense</b>	<b>39,762</b>	<b>41,739</b>	<b>(1,977)</b>	<b>(5)%</b>
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(1) Gazsbo Repair of \$5,380<sup>00</sup> offset by Insurance claim in Other Revenue.

□

February 1, 2000, 7:30 P.M.  
CLIFTON TOWN MEETING HALL, 12641 CHAPEL ROAD

# CLIFTON TOWN COUNCIL MEETING

## AGENDA

✓ 1. Treasurers Report

Chesley  
Arnold  
King  
McNamara  
Nickum  
Buckley

✓ 2. Planning Commission

a. Applications

b. Vacancy

→ Bill W's spot to be  
filled by R. King

Booth  
~~Hricko~~ Jarvandt  
Barton  
Wallace

✓ 3. ARB

a. Applications

b. Vacancy

→ '1

4. BZA Vacancy ?

✓ 5. Financial Discussion - Options for Raising Revenue

✓ 6. Rental of Old Town Hall

7. Mural in Town Meeting Hall - Update

8. Gilliam Property Update

9. Other

a. Sidewalk Committee Progress

b. Trails Meeting - TBD

c. Town representative to Fx. Sports Council

✓ d. NOVEC representative - discussion re: Profile Tree Growth Regulator

*Rick Carpenter (certified Md. tree arborist)*

If anyone attending the Town Council meeting needs a sign language interpreter, or any other type of special accommodation or auxiliary aid, please call Jim Chesley at 830-2129. A request should be made five (5) days in advance of the meeting to provide sufficient time to make the necessary arrangements. These services are available at no charge to the individual.

Posted, Post Office and Store

2/1/00

①

## Town Council

① Mr. John Frey ~~here~~ from 1st Circuit District Court to swear in Margo Buckley to ~~the~~ Town Council of Clifton, WA

② Corrections to minutes:

Item #7 - add motion that \$4 from Home Start be used toward cost of Buck mural, passed unanimously

③ Treasures report: Marilyn Barton  
unanim. approval

(injected into soil)

④ growth retardant: ✓ put into root zone of tree

Profile ~~pre~~ tree-growth regulator

Chemical

✓ for NOVEE

Rick Carpenter here to talk to Council

means: Growing 1/2 as fast as normal - up to 5 yrs.

Sucked up into tree roots

\* shows in not having to trim tops of trees for 5 yrs. - esp. for trees that cannot be removed

\* work finished here in Clifton

2/1/00

②

cut fire

Contractor apply the chemical -

Never did not handle the chemical

Dept of Agriculture

Extremely low toxicity; does not spread  
outward - tends to be pulled up soil -  
6" deep injection - does not wash away

Trees w/ low chemical were injected  
many times without harm - attempts  
were made at last harm

\* Injection 5 yrs. away - never a walnut tree nor  
other fruit tree

\* Tree trimming: separate operation

Chemical does: walls, long term effects -  
not being informed of which trees were  
injected; what gives me assurance  
that we will do right?

\* R. King will now testify publicly  
about what in the chemical

Back  
Knewman  
must do  
must  
must

We need to be informed; we have the right;  
Tell Mr. Martin we are dissatisfied; we're unhappy and  
not being told in advance;

Bill  
market - NOV 20

(3)

Letter to NOV 20 to thank you

Comm w/out knowledge  
prior to application

---

We need to be  
informed in the future!

(5) No Planning Comm. report

(6) No ARB

(9) Deborah Dillard:

Farmer's Market idea to raise  
revenue for town

\$6,000 gross income 1st year

3 yrs → \$10,000

23  
weeks  
Sunday  
1st after  
Easter

\* Best location:

Parking lot by Brighton's -

(Vendor) fees 7 entire season:  
give discount

\$10 table - food stuffs - local produce

20 table - 5 - crafts

Pay in advance

All  
Brighton's  
market

J.D. willing to set up guidelines for  
this market



(4)

Advertising -  
D.D. knows a lot +  
Wash Post ad + Banner up over  
Main St.

↓  
(3 yrs.)

(\*) D.D.'s fee (with contract):  
20% of gross

OR:  
Volunteer Committee

3 1/2 months - D.D. would like to  
start April 30th

(\*) Hours: 8 A.M. until after  
Rotating Comm. service table - Scouts,  
Women's Club

Motion to pursue this idea  
w/ commission pay

Revenue-raising  
unanimous

\* D.D. will check <sup>further</sup> with Nancy Boynton  
about details.

R. King's  
idea:

(5)

- ⑧ special license plate w/ cross-roads insignia  
we need 1,000? R. will look into  
matter

Rod Williams:

- ⑨ Telecommunications Act - private citizens  
wanting to erect towers on their property.

That decision must be made - favors -  
local authority to regulate, approve or not  
approve

(Albemarle Co. case: reversal of county's  
denial of tower - towers cannot — ?)

height ordinance is tower  
considered a structure? If so,  
this would violate ordinance.

Question: Is telecom <sup>considered</sup> a utility?

mac)  
How about easement issues? regulation?  
Motion to have Planning Comm. review zoning ordinance to ascertain  
if revision are necessary to be in keeping w/ Telecom. Act?

- ⑩ Old town hall rental?

Margo: fellow still interested in space - will investigate.

Rezoned to public use? not necessary

Agenda next month - Rod will

- ⑪ Research Planning Commission  
one vacancy?

R. King will serve - T.C. rep to give

Bill's place on ARB:

Unanimous

motion  
passed  
unanimously

⑥

⑫ Audubon Society - public info. pres.  
w/ lecture → no cost - in  
community hall → must clean  
up after themselves

okay - next month's  
agenda? rep next month to  
T.C. mtg.

⑬ Sillan property - no info -

~~data~~ ⑭ Mac Arnold:

NEXTEL approached VA Power →

Kevin Sills worried over this situation -  
Mac feels 5-6 months since he too long  
to wait - adopt principal ↓

\* motion : Mac, ~~second~~: L. King  
to ~~adopt~~ resolution

With

\* Invite to specificator  
NEXTEL meeting to  
next time - who  
ask to

motion made  
unanimously

10/13/90  
Mac Arnold

We need  
\$10,000 -  
12,000  
monthly

7.

(15) Title search - 8 acre park -  
property conveyed to FC w/  
leasehold for  
sanitary purposes -

(16) Special on Clift  
NOVEMBER magazine → } 5 page  
spread

(17) move of polling place for May election -  
to Comm. Center  
Thurman

Advertise as  
Ordinance Change for next month's  
meeting ↓  
designated as emergency

Rod will give me a copy of wording

(18) Board ~~matter~~ FC Board of  
Supervisors - Occoquan Watershed Policy -  
outlines of all the battles fought →  
lack of need for central crossing.

No future crossing → passed  
unanimously!

## Williams, Roderick

---

**From:** Williams, Roderick  
**Sent:** Wednesday, January 26, 2000 10:10 AM  
**To:** 'ChesleyJC@nswccd.navy.mil'  
**Subject:** Precinct Ordinance

Jim,

As it turns out, the current Town Code does not have a provision regarding the election precinct. So, we need to adopt one. I would propose that it be included as a new Article 4 ("Elections") to Chapter 2 of the Code and be codified as Section 2-23. The section should read as follows:

Sec. 2-23.      PRECINCT AND POLLING PLACE.

The Town shall constitute one precinct and the polling place shall be located at the Clifton Town Meeting Hall, 12641 Chapel Road.

Let me know if you have any questions.

Rod

01/31/00

**Town of Clifton**  
**P&L Previous Year Comparison**  
 July 1999 through January 2000

	Jul '99 - Jan '00	Jul '98 - Jan '99	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Hopkins&Sutter Inkind Writeoff	0	5,735	(5,735)	(100)%
General Donations	0	25	(25)	(100)%
Clifton Day Revenues	200	1,851	(1,651)	(89)%
Homes Tour/Bazaar	1,525	1,678	(153)	(9)%
<b>Grants</b>				
State				
Fire Program Funds	0	4,000	(4,000)	(100)%
<b>Total State</b>	<u>0</u>	<u>4,000</u>	<u>(4,000)</u>	<u>(100)%</u>
<b>Total Grants</b>	<u>0</u>	<u>4,000</u>	<u>(4,000)</u>	<u>(100)%</u>
<b>Tax Rev</b>				
Motor Vehicle Tags	4,290	4,061	229	6%
Sales Tax	(1) 8,902	4,541	4,360	96%
Cigarette Tax	418	353	65	18%
BPOL tax	0	0	0	0%
ABC Profits	347	368	(21)	(6)%
Use Permits	(1,875)	3,350	(5,225)	(156)%
ARB Permits	705	570	135	24%
PC-Subdivision	183	(1,163)	1,345	116%
Railroad Tax	1,665	1,496	169	11%
<b>Total Tax Rev</b>	<u>14,634</u>	<u>13,577</u>	<u>1,057</u>	<u>8%</u>
<b>Community Hall Revenues</b>				
Community Hall Donations	90	2,900	(2,810)	(97)%
Community Hall Rentals	(2) 8,655	4,485	4,170	93%
<b>Total Community Hall Revenues</b>	<u>8,745</u>	<u>7,385</u>	<u>1,360</u>	<u>18%</u>
Park Rental	150	0	150	100%
Interest Income	394	295	99	34%
S.R. - Historic Signs	90	0	90	100%
S.R. - Litter Control Grant	750	750	0	0%
Other Income	6,355	147	6,208	4,227%
<b>Total Income</b>	<u>32,843</u>	<u>35,443</u>	<u>(2,600)</u>	<u>(7)%</u>
<b>Expense</b>				
Hopkins&Sutter Writeoff	0	5,735	(5,735)	(100)%
Uncategorized Expenses	0	0	0	0%
<b>Payroll Expenses</b>				
Gross Wages				
Town Clerk (Recording)	1,325	1,250	75	6%
Town Treasurer	1,325	1,250	75	6%
<b>Total Gross Wages</b>	<u>2,650</u>	<u>2,500</u>	<u>150</u>	<u>6%</u>
Payroll Taxes				
FICA	405	383	23	6%
<b>Total Payroll Taxes</b>	<u>405</u>	<u>383</u>	<u>23</u>	<u>6%</u>
<b>Total Payroll Expenses</b>	<u>3,055</u>	<u>2,883</u>	<u>173</u>	<u>6%</u>
<b>Contractual</b>				
Insurance	2,009	1,211	798	66%
Town Government				
Planning Commission	(125)	6,981	(7,106)	(102)%
<b>Total Town Government</b>	<u>(125)</u>	<u>6,981</u>	<u>(7,106)</u>	<u>(102)%</u>
Professional Fees				
Legal Fees	3,104	2,747	357	13%
<b>Total Professional Fees</b>	<u>3,104</u>	<u>2,747</u>	<u>357</u>	<u>13%</u>
<b>Rent</b>				
Railroad Siding Rental	0	875	(875)	(100)%
Ayre Square Rental	456	456	0	0%
<b>Total Rent</b>	<u>456</u>	<u>1,331</u>	<u>(875)</u>	<u>(66)%</u>

(1) Includes \$2800 for May, June '99. - To be adjusted.  
 (2) Includes some prior year Rentals; will be adjusted if data is available.

01/31/00

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# FAIRFAX COUNTY

*Elaine McConnell*  
**ELAINE McCONNELL**  
Board of Supervisors  
Springfield District  
6140 Rolling Road  
Springfield, Virginia 22152

Telephone: 451-8873

Fax: 451-3047

V I R G I N I A

TDD: 455-6691

## Board Matters January 24, 2000

Madame Chairman:

The Board has repeatedly taken steps to protect the Occoquan Reservoir and its watershed. In 1971, the County joined surrounding jurisdictions to implement the "Occoquan Policy" and thereby eliminate point sources of pollution that threatened the Reservoir and the ecological setting of the watershed. The County then addressed non-point sources of pollution, such as roads, high density and industrial development. In 1979 the Board initiated the Occoquan Basin Study, eventually downzoning, in 1982, approximately 40,000 acres of land in the watershed.

Between 1982 and 1993, the County successfully defended its actions to protect the watershed and the Reservoir in a series of lawsuits brought against it. In 1994, the Planning Commission considered seven Comprehensive Plan amendments that would have directly attacked nearly 25 years of effort to protect the watershed through sensible land management. The Planning Commission did not act favorably on any of these nominations to amend the Comprehensive Plan.

The Board's commitment to preserve the Watershed has extended to road projects. You will remember that in 1981, the Board deleted the "Ridgefield Road/Lee Chapel Road" extension from the Comprehensive Plan. In 1987, VDOT replaced this road on the 2010 Sub-Regional Transportation Plan. Because of VDOT's action, the Board helped promote the I-95 Corridor Study, which clearly showed that the origin and destination of travelers would not be aided by a mid-Reservoir crossing. The Board reaffirmed its commitment to the revised County Comprehensive Plan and asked that VDOT remove the "Ridgefield Road" line from the 2010 transportation Plan.

In 1995, VDOT made another attempt to place a road across the Reservoir, proposing to consider over twenty possible routes directly spanning this source of drinking water and suggesting a route that would require a crossing near the Yates Ford Road Bridge. The Board directed the formation of a citizen's working group to provide direct input to the County's Transportation Advisory Commission. This





Page Two

Citizen's group rejected any attempt to evaluate specific routes, but instead reached consensus on a series of criteria by which to evaluate specific routes. First among the citizens concerns was the need for valid data on the need for a central crossing over the Reservoir.

The Boards of Fairfax and Prince William Counties formed a Joint Subcommittee of Supervisors to examine protection of the Reservoir in light of transportation requirements. They commissioned an origin/destination study of the traffic moving from Prince William County and points south, to Fairfax County and destinations north and east of the Occoquan reservoir and Bull Run. The origin/destination study unequivocally demonstrated the lack of need for a central crossing of the Reservoir. The Joint Subcommittee ratified their findings of no need for a central crossing in November 1998.

While this study was ongoing, VDOT, in September 1998, again placed a central corridor, similar to "Ridgefield Road" on the "Northern Virginia 2020 Transportation Plan/Improvements Beyond 2020."

We have learned our lessons on how to protect our vital water supply, the watershed and our southern ecological preserve. We must be ever vigilant. Based on our long history of action to protect the watershed and armed with convincing transportation evidence,

I move that the Board of Supervisors **again** reaffirm its commitment to the Fairfax County Comprehensive Plan and restate the Board's firm opposition to any central crossing of the Occoquan Reservoir from the eastern bridge at Route 123 to the western most boundary of the Reservoir. In light of previous VDOT actions, the Board should authorize the Chairman to send a letter to VDOT reaffirming it's clear intention that no such crossing be added, or shown, on any Northern Virginia Transportation Plan, for 2020 or beyond.

EM/rpm/akcrs.doc

### What is the half-life of Profile?

The studies mentioned above showed that paclobutrazol has an average half-life of one to three years, depending on the following factors: tree uptake, microbial degradation in the soil and soil adsorption. This long half-life, coupled with the compound's relative immobility, makes it an excellent soil applied TGR because there's more paclobutrazol for the tree to take up over time, thus prolonging regulation.

### Can I overregulate a tree with Profile?

It's unlikely you can overregulate a tree if you follow label instructions. In historical cases of accidental overdose with trunk-injected TGRs, trees exhibited signs of severe regulation. They resumed normal growth processes in time, with no indication of permanent adverse effects. Because of paclobutrazol's mode-of-action, it's unlikely for them to "harm" a tree. In fact, research shows that TGRs can help trees cope during periods of water and disease stress.

### Can Profile affect vegetation surrounding a treated tree?

Grass, shrubs and flowers directly in contact with treated soil will exhibit signs of regulation. These are natural responses of the vegetation, and can be severe if roots contact the applied product. In such situations, use a bark applied TGR.

### Can Profile harm an applicator?

- Toxicity is low.
- There is minimum risk if applied following label instructions.
- Profile has a water-based carrier.
- Washing with soap and water after contact reduces risk of harm.

### Can Profile harm children or property owners?

Considering the application method (especially soil injection), it's highly unlikely that property owners or children would come into contact with Profile. Children and adults should be encouraged to avoid contact with treated soil immediately following a

soil-drench application as an extra measure of precaution. Because of its low toxicity, even accidental, brief contact with Profile during application would not likely result in adverse effects.

### Can Profile harm pets, wildlife or grazing livestock?

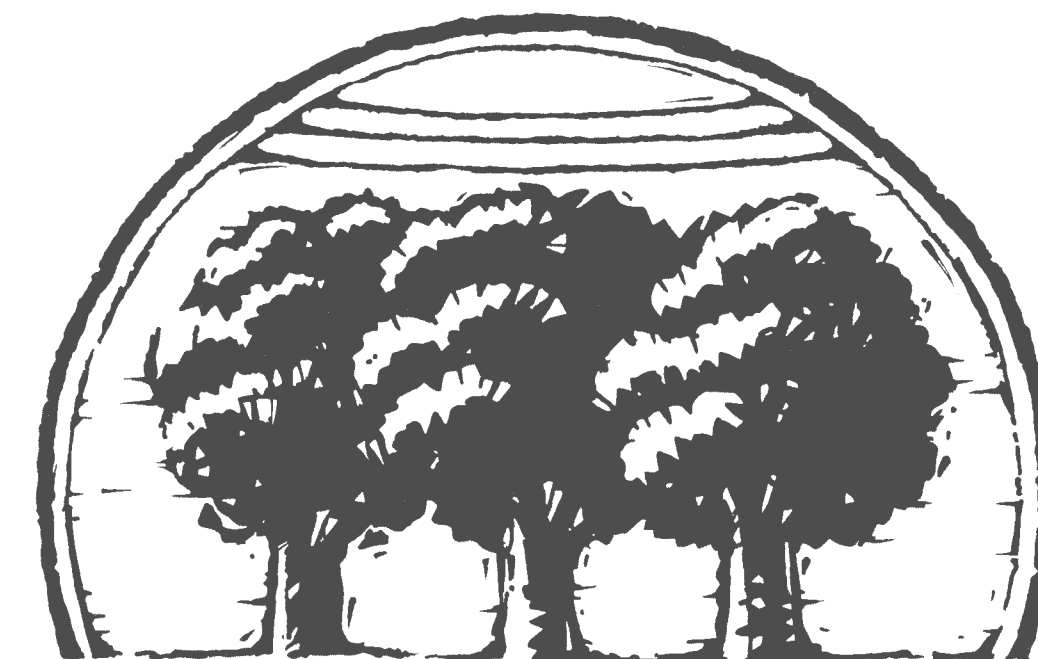
DowElanco has compiled an extensive toxicity package for Profile. This data suggests that when properly applied, Profile does not pose an unreasonable danger to pets, wildlife, grazing livestock or insects.

Once in the tree, paclobutrazol moves into the growing points of stems in the crown; it does not accumulate in fruit or nuts, so feeding birds and squirrels wouldn't come in contact with it.

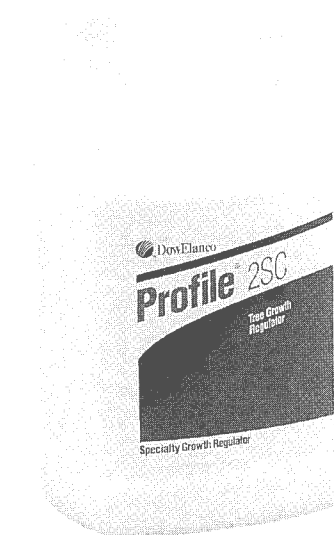
Paclobutrazol is not exuded by tree roots, so grass contamination, and thus grazing danger, is improbable unless directly in contact with treated soil. Once inside the tree, Profile is not available to pets or children that play around the tree and may brush up against the protective bark barrier. Because of its low toxicity, even accidental, brief contact with Profile during application would not likely result in adverse effects.

### Where can I get more information on Profile?

Contact your DowElanco sales specialist or professional tree care company or call 1-800-352-6776.



## PROFILE TREE-GROWTH REGULATOR



Printed on recycled paper

30696/3584601



9330 Zionsville Road Indianapolis, Indiana 46268



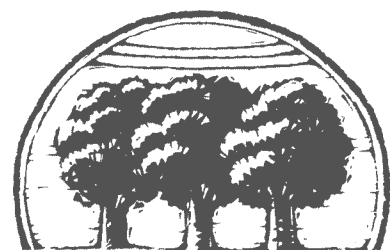
Form # 356-60-002(6/94)

# INTRODUCTION

DowElanco has demonstrated a strong commitment to the continued development of tree-growth regulator (TGR) products. The result is a new generation of TGRs designed to help you better meet the growing demands for more efficient system management.

Profile\* tree-growth regulator offers soil applied TGR technology and provides an alternative to trunk applied TGRs. It is easy to use, and poses little significant concerns for tree injury.

The following information answers common questions about Profile.



\*Trademark of DowElanco

## Profile is one of the “new generation” of TGRs. How do I know it’s been tested thoroughly for effectiveness?

Although Profile is new to the utility industry, TGR technology has been available for nearly three decades. Researchers have conducted numerous tests on TGRs thoroughly during that time, enough to develop a large research database.

In addition, the nursery and florist industries have used growth regulators for many years to produce more compact and marketable plants. The same basic chemistry used in that industry is also available to the utility industry. The data package on the active ingredient in Profile, paclobutrazol, goes back to the early 1970s.

## Does Profile work best in a certain region of the country, or on a certain species of tree?

Field trials show that the efficacy of Profile does not vary greatly with geographical location. Soil type, tree species, application dose and application timing do influence efficacy, however. For a list of tree species and application rates, please consult label instructions for Profile. You may treat trees not expressively prohibited by the label. Just follow the instructions and application rates for a similar species.

## Is there a specific time of year when I should use Profile?

You can make applications year-round, weather permitting, except on saturated or frozen soils. However, Profile will be absorbed by roots and travel to the tree’s crown only during periods of active growth. Most trees form a majority of their growth six to eight weeks after leaf formation.

## How do different soil types and pH influence the efficacy of Profile?

Heavy clay soils, acidic soils (pH <4.0) and highly organic soils require higher application rates. They also shorten the length of time growth reduction occurs. Compacted soils may require root drench in lieu of soil injection, or, in some cases, require a trunk applied TGR.

## What determines which application method — soil drench or soil injection — I should use?

Environmental conditions, location limitations and equipment availability will determine which method to choose. Factors such as root matting, compacted soil and thick thatch (grass and weeds) may make one method more practical than the other.

Soil injection places Profile closer to the roots, prevents runoff and aids in dispersing the product. Root drench works best on medium- to coarse-textured soils, or when using soil injection equipment becomes impractical. One application method offers no major advantage over the other, although you can treat more trees per day using soil injection, which means higher productivity.

## To reduce chances of runoff, should I avoid soil-drench applications under certain conditions?

If conditions exist that make soil-drench applications impractical, like steep slopes, surface-soil compaction, thick thatch or root matting, then consider soil injection, or an alternatively applied TGR.

## When is the best time to trim trees treated with Profile?

Trees may not exhibit visual regulation signs for up to one growing season after treatment. This gives you the flexibility to treat and trim or trim and treat during the same season or following season. When making trimming decisions, keep the following two factors in mind:

- Efficacy. If you time treatments for high efficacy, it’s best to trim the season following treatment to get the most clearance possible as regulation begins. However, you shouldn’t consider all growth bad. Without some growth, you may subject the tree to sun scald on exposed branches.

- Aesthetics. You may want the trees to look visually pleasing. When timing treatments for aesthetics, trim and treat at the same time (or during the same season) to allow the tree some growth before regulation kicks in the following season.

## How many applicators will it take to treat one tree?

With the proper training, it should only take one person. Both the soil injection and soil-drench application equipment are easy to transport, set up and operate.

## How do I apply Profile?

Application takes three to five minutes per tree, and requires the following simple steps:

- Identify the tree and measure it properly.
- Dilute Profile to make the treatment solution (follow label instructions).
- Determine dose. Then measure the treatment solution properly.
- Apply the mixture with the proper application equipment.

## Are there limitations on the size of tree I can treat with Profile?

Tree species, diameter and crown size figure into the decision of whether a tree is “treatable.” Generally, only healthy trees with full crowns and trunks measuring at least six inches diameter-at-breast-height (DBH) are good candidates. You can also treat smaller trees not yet in the wire zone and trees on fencerows. Do not apply Profile to trees in poor overall condition.

## Will I get escape branches on a tree regulated with Profile?

Because tree roots absorb Profile passively, paclobutrazol distributes evenly throughout the tree’s crown. Although escapes are possible, their likelihood is low compared to the number of escapes experienced with the less passive application methods — like high-pressure trunk injections.

## Does Profile stop, or only reduce growth?

Profile reduces growth. Specifically, it reduces cell elongation in tree stems, and it may reduce leaf size. This reduces the amount of time needed to retrim a treated tree, and, on some species, may allow for longer intervals between trimmings.

## How soon after application can I expect to see results?

It can take one full growing season after treatment before you begin to see visible signs of regulation, which you will first notice as intense greening of foliage. Next, you’ll notice shorter, thicker internodes, and, in some cases, smaller leaves.

## How long will Profile regulate a tree?

Field trials, research and case histories indicate that regulation effects of paclobutrazol can last two to eight years. This time frame depends on a number of environmental factors, including climate, application dose, tree species, application timing, tree health and soil conditions.

## Why do I get more than one year’s control with Profile?

As paclobutrazol moves into the xylem, it almost immediately binds to the xylem’s walls. A small percentage then flakes off and “leap-frogs” up the xylem before reattaching to the xylem’s cell walls. This continues to occur while a majority of the compound remains attached to xylem walls. This flaking off and reattachment continues until paclobutrazol reaches growing points in the crown. Consequently, tree growth remains regulated as long as paclobutrazol in the xylem is reaching growing points.

## Can Profile travel to groundwater?

Researchers conducted soil dissipation studies on a Florida sand, West Virginia clay loam and California sandy loam. They applied Profile to these soils as a subsurface injection at seven times the maximum label rate. The results showed that Profile is practically immobile in soil; is practically insoluble in soil solution; and that 95 percent of the applied TGR remained within the 16-inch treatment zone. During the Florida sand study, in which there was high rainfall and applications were made at seven times the labelled rate, researchers did not find detectable residues of Profile below 48 inches. This research shows the unlikelihood that Profile would reach groundwater if applied following label instructions.

*Public Hearing  
Town of Clifton  
Tuesday, March 7, 2000  
Clifton Town Hall*

*Present: Mayor Jim Chesley, Council members Margo Buckley, Richard King, Tom McNamara, Wayne Nickum, Town Attorney Rod Williams; residents and guests of the town*

*Mayor Chesley called the meeting to order.*

*Item: Change of town ordinance involving voting precinct and polling place. The location of polling place would be from Old Town Hall to Clifton Town Meeting Hall.*

*No discussion.*

*Item will be placed on tonight's Town Council agenda.*

*Public Hearing closed.*

*Minutes  
Clifton Town Council Meeting  
Tuesday, March 7, 2000  
Clifton Town Hall*

*Present: Mayor Jim Chesley, Council members Margo Buckley, Richard King, Tom McNamara, Wayne Nickum, Town Attorney Rod Williams; residents and guests of the town*

*The Pledge of Allegiance was said by all.*

*1. Minutes from February 1, 2000, Town Council meeting corrected as follows: under item 1, add the word clerk after Mr. John Frey. Corrected minutes approved unanimously: Chesley, Buckley, King, McNamara, Nickum.*

*2. Motion made to pass the town ordinance changing location of polling place from Old Town Hall to Clifton Town Meeting Hall. Passed unanimously: Chesley, Buckley, King, McNamara, Nickum.*

*3. No Treasurer's report this month. Marilyn Barton will give report at April meeting.*

*4. Planning Commission: Mike Booth. Clifton Heights construction plan re-approved, along with changes made after county approval of bio-retention area. Deed of subdivision also approved.*

*5. ARB: Royce Jarrendt*

*(a) Resignation received from Mike Hogan, 2/9/00*

*(b) Approval of Mac and Karen Arnold's expansion of porch*

*(c) Approval of Puig's metal roof, made from pre-finished steel; ARB enforcing guidelines*

*(d) Approval of modifications to previously submitted plan for former Hogan home*

*(e) Quaker Homes plans for lots #7 and #8 in Clifton Heights approved; lot #2 home approved with modifications*

*(f) Approval of retaining wall color on lot #10, Frog Hill*

*6. BZA: term of Diane Dygve has expired, and she has expressed a desire to continue. Motion made to recommend another term for Diane. Approved unanimously: Chesley, Buckley, King, McNamara, Nickum.*

7. Clifton Presbyterian Church has decided to expand and update present preschool facilities with the construction of a new wing, and would like to put in additional bathrooms. (The Church is presently hooked up to our pump and haul system.) Mayor Chesley will consult with Elaine McConnell concerning this matter since we don't know how sewage for the town of Clifton will be handled in the future.

8. Representative from Nextel spoke regarding telecommunications in the Northern Virginia area. At present there is no coverage in Clifton. The transmission towers on which Nextel will build are located on Ivakota Road and on Henderson Road. There will be no need for a cell site in Clifton because the two sites previously mentioned will offer sufficient coverage at the present time. This might change over the years to come, however. The five carriers in our area are NEXTEL, AT&T, Cellular One, Sprint and Bell Atlantic. The worse case scenario would be little or no coverage in the town of Clifton if we don't construct a tower. In answer to the question as to whether towers will someday be obsolete, the answer was not for at least ten years.

9. Town mural will be revealed at the Town Birthday Dinner on March 25th. \$1500 donated from CBA; \$1500 from Homes Tour revenue. Individuals and families in the town have begun to donate to the project.

10. Request from Audobon Society to use meeting hall with fee waived in order to hold special programs approximately four to six times a year. These would be free to the public, and would include natural history programs, various lectures, and water monitor training. Wayne Nickum suggested that the events be limited to educational events, open and free to the public, and with the stipulation that the hall be cleaned up after every use. Rod Williams will look into the legality of this matter. More discussion will be held at next month's meeting.

11. Deborah Dillard reported that the Farmer's Market will open the first Sunday in May, from 7:30-11:00. Local newspapers will be invited to cover the event. Insurance matters will be handled by Rick Dygve.

12. Clifton will be featured in the June issue of NOVEC Magazine. Reporters and photographers will be around the town mid-April to take pictures and talk to residents.

13. Deadline for filing to run for May 2nd town election has now passed.

14. Decision for way to distribute town survey on finances will be discussed at next month's meeting.

15. A NOVEC representative will be present at next month's meeting to talk about a potential franchise to place cables

underground. These discussions would include cable T.V., electric, and phone cables.

16. ISTEA grants: possibility of using money for sidewalk, trails, and paved area around caboose and on the side of the Buckley Building. This would help to correct drainage problems that presently exist.

17. Trail update: Royce Jarrendt. Royce has made a rough sketch of the trail. He feels Clifton Elementary needs to be consulted to talk about which side of the road would be safer.

18. Motion made to adjourn. Passed unanimously: Chesley, Buckley, King, McNamara, Nickum.

□

March 7, 2000, 7:00 P.M.  
CLIFTON TOWN MEETING HALL, 12641 CHAPEL ROAD

PUBLIC HEARING - Polling Ordinance

CLIFTON TOWN COUNCIL MEETING

AGENDA

- ✓ 1. Treasurers Report  
Chesley  
Arnold  
King
- ✓ 2. Planning Commission  
a. Applications  
b. Vacancy  
McNamara  
Nickum  
Buckley
- ✓ 3. ARB  
a. Applications  
b. Vacancy / Resignation  
Booth  
~~Heick~~ *Jarrin*  
Barton  
Wallace
- ✓ 4. BZA Vacancy / Reappointment (*D. Dygre*)
- ✓ 5. Financial Discussion - Options for Raising Revenue  
- Farmers Market
- ✓ 6. Mural in Town Meeting Hall - Update
- ✓ 7. Presbyterian Church Request - increase in restroom facilities
- 8. Gilliam Property Update
- 9. Other
  - a. Sidewalk Committee Progress
  - ✓ b. Trails Meeting - TBD
  - c. Town representative to Fx. Sports Council
  - d. Snow Removal from Sidewalks
  - ✓ e. Telecommunications Tower Update - NEXTEL Rep.

If anyone attending the Town Council meeting needs a sign language interpreter, or any other type of special accommodation or auxiliary aid, please call Jim Chesley at 830-2129. A request should be made five (5) days in advance of the meeting to provide sufficient time to make the necessary arrangements. These services are available at no charge to the individual.

Posted, Post Office and Store

✓ 10. Move of polling place to Clifton Town Meeting Hall  
(Sec. 2-23)



□

April 4, 2000, 7:30 P.M.  
CLIFTON TOWN MEETING HALL, 12641 CHAPEL ROAD

CLIFTON TOWN COUNCIL MEETING

AGENDA

1. Treasurers Report Chesley  
a. FY01 Budget Discussion/Authorize May Hearing Arnold  
b. BPOL Update  
  
King  
McNamara  
Nickum  
Buckley
2. Planning Commission  
a. Applications  
b. Vacancy  
  
Booth  
Jarrendt  
Barton  
Wallace
3. ARB  
a. Applications  
b. Vacancy
4. BZA
5. Town Finance Letter to Voters
6. Mural in Town Meeting Hall - Update
7. Presbyterian Church Request - increase in restroom facilities  
- Status
8. Gilliam Property Update
9. Other  
a. Sidewalk/Trail Committee Progress  
b. Town representative to Fx. Sports Council  
c. NOVEC representative - Utility Consolidation  
d. VRE Study representation - Arnold/King  
e. Farmer's Market

If anyone attending the Town Council meeting needs a sign language interpreter, or any other type of special accommodation or auxiliary aid, please call Jim Chesley at 830-2129. A request should be made five (5) days in advance of the meeting to provide sufficient time to make the necessary arrangements. These services are available at no charge to the individual.

Posted, Post Office and Store

TOWN OF CLIFTON, VIRGINIA

TREASURER'S REPORT

4-Apr-00

STATEMENT OF CASH BALANCES

Regular Checking Account:	\$811
Money Market Savings Account:	\$39,809
Planning Commission Escrow: Overson	<u>\$6,493</u>
 TOTAL CASH BALANCE:	 <u><u>\$47,113</u></u>

Treasurer's Report prepared by:

Marilyn Barton  
Treasurer

04/04/00

**Town of Clifton**  
**Profit & Loss Budget vs. Actual**  
 July 1, 1999 through April 4, 2000

	<u>Jul 1, '99 - Apr 4, '00</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Clifton Day Revenues	200			
Homes Tour/Bazaar	1,525			
<b>Grants</b>				
<b>Federal</b>				
Transportation Project				
CBA Match	0	7,611	(7,611)	0%
Town Match	0	8,372	(8,372)	0%
Transportation Project - Other	0	34,250	(34,250)	0%
<b>Total Transportation Project</b>	<u>0</u>	<u>50,233</u>	<u>(50,233)</u>	<u>0%</u>
<b>Total Federal</b>	<u>0</u>	<u>50,233</u>	<u>(50,233)</u>	<u>0%</u>
<b>Total Grants</b>	<u>0</u>	<u>50,233</u>	<u>(50,233)</u>	<u>0%</u>
<b>Tax Rev</b>				
Motor Vehicle Tags	4,290	3,900	390	110%
Sales Tax	10,174	7,383	2,792	138%
Cigarette Tax	479	761	(282)	63%
BPOL tax	14,681	14,000	681	105%
ABC Profits	644	278	366	232%
Use Permits	(1,875)	3,425	(5,300)	(55)%
ARB Permits	705	0	705	100%
PC-Subdivision	400			
Railroad Tax	1,665	1,036	629	161%
<b>Total Tax Rev</b>	<u>31,163</u>	<u>30,783</u>	<u>381</u>	<u>101%</u>
<b>Community Hall Revenues</b>				
Community Hall Donations	800	4,600	(3,800)	17%
Community Hall Rentals	10,760	11,545	(785)	93%
Comm Hall Parties	0	0	0	0%
<b>Total Community Hall Revenues</b>	<u>11,560</u>	<u>16,145</u>	<u>(4,585)</u>	<u>72%</u>
Park Rental	150			
Interest Income	559	491	68	114%
S.R. - Historic Signs	90			
S.R. - Litter Control Grant	750	500	250	150%
Other Income	6,355	76	6,279	8,353%
<b>Total Income</b>	<u>52,353</u>	<u>98,227</u>	<u>(45,875)</u>	<u>53%</u>
<b>Expense</b>				
<b>Payroll Expenses</b>				
<b>Gross Wages</b>				
Town Clerk (Administrative)	0	0	0	0%
Town Clerk (Recording)	1,325	1,325	0	100%
Town Treasurer	1,325	1,325	0	100%
<b>Total Gross Wages</b>	<u>2,650</u>	<u>2,650</u>	<u>0</u>	<u>100%</u>
<b>Payroll Taxes</b>				
FICA	405	406	(0)	100%
<b>Total Payroll Taxes</b>	<u>405</u>	<u>406</u>	<u>(0)</u>	<u>100%</u>
Miscellaneous	0	2,267	(2,267)	0%
<b>Total Payroll Expenses</b>	<u>3,055</u>	<u>5,322</u>	<u>(2,267)</u>	<u>57%</u>
<b>Contractual</b>				
Insurance	2,009	2,300	(291)	87%
Town Government				
Architectural Review Board	0	761	(761)	0%
Planning Commission	401	761	(360)	53%
<b>Total Town Government</b>	<u>401</u>	<u>1,522</u>	<u>(1,121)</u>	<u>26%</u>

04/04/00

**Town of Clifton**  
**Profit & Loss Budget vs. Actual**  
 July 1, 1999 through April 4, 2000

	Jul 1, '99 - Apr 4, '00	Budget	\$ Over Budget	% of Budget
<b>Professional Fees</b>				
Accounting	0	1,000	(1,000)	0%
Legal Fees	3,104	11,417	(8,313)	27%
<b>Total Professional Fees</b>	3,104	12,417	(9,313)	25%
<b>Rent</b>				
Railroad Siding Rental	675	540	135	125%
Ayre Square Rental	456	57	399	794%
<b>Total Rent</b>	1,131	596	533	189%
<b>Town Maintenance</b>				
Grounds Maintenance	8,081	2,664	5,417	303%
Town Hall Maintenance	2,907	3,806	(899)	76%
R.R. Siding/Caboose Maint.	100			
<b>Total Town Maintenance</b>	11,088	6,470	4,618	171%
<b>Town Services</b>				
Elections	0	0	0	0%
Grass Mowing	3,000	2,664	336	113%
Trash Collection	582	879	(297)	66%
<b>Total Town Services</b>	3,582	3,543	39	101%
<b>Utilities</b>				
Gas and Electric	1,354	913	441	148%
Water	203			
Utilities - Other	0	0	0	0%
<b>Total Utilities</b>	1,557	913	643	170%
<b>Legal Advertising</b>	992	761	231	130%
<b>Printing and Reproduction</b>	0	457	(457)	0%
<b>Dues and Subscriptions</b>				
Va. Municipal League	280	267	13	105%
Dues and Subscriptions - Other	189			
<b>Total Dues and Subscriptions</b>	469	267	202	175%
<b>Mayoral Reimbursement</b>	610	761	(151)	80%
<b>Caboose Expenses</b>				
Caboose Equipment	218			
Caboose Electric	217			
Caboose - Trentane Gas	181			
Caboose Maintenance	845	1,903	(1,058)	44%
<b>Total Caboose Expenses</b>	1,460	1,903	(443)	77%
<b>Community Hall Expenses</b>				
C.H.-Equipment	1,885			
C.H.-General Maintenance	693	569	124	122%
C.H.-Cleaning & Floors	2,773	1,142	1,632	243%
C.H. - Electric	5,513	5,328	185	103%
C.H.-Management Fee	2,175	2,009	166	108%
C.H.-Grass Mowing	0	0	0	0%
C.H. Insurance	0	1,113	(1,113)	0%
Community Hall Expenses - Other	1,918			
<b>Total Community Hall Expenses</b>	14,958	10,160	4,798	147%
<b>Miscellaneous</b>	(56)	7,611	(7,667)	(1)%
<b>Total Contractual</b>	41,305	49,683	(8,378)	83%
<b>Commodities</b>				
Copies	323	228	95	142%
Postage and Delivery	227			
Computer Supplies	75	533	(458)	14%
Office Supplies	240	685	(445)	35%
License Plates	520	1,028	(508)	51%
Miscellaneous	278	457	(179)	61%
<b>Total Commodities</b>	1,663	2,931	(1,267)	57%

04/04/00

**Town of Clifton**  
**Profit & Loss Budget vs. Actual**  
 July 1, 1999 through April 4, 2000

	<u>Jul 1, '99 - Apr 4, '00</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>CIF Expenses</b>				
CIF-Playground Impr.	0	1,522	(1,522)	0%
CIF-Miscellaneous	0	761	(761)	0%
<b>Total CIF Expenses</b>	<u>0</u>	<u>2,283</u>	<u>(2,283)</u>	<u>0%</u>
<b>Special Revenue Expenses</b>				
S.R. Expense-Historic Signs	598			
S.R. - Litter Control	54	0	54	100%
<b>Total Special Revenue Expenses</b>	<u>651</u>	<u>0</u>	<u>651</u>	<u>100%</u>
<b>Fed Fund-Transportation Proj</b>				
F.F. - Transportation Project	0	34,250	(34,250)	0%
F. F.-Transp - Inkind Srvs	0	8,372	(8,372)	0%
<b>Total Fed Fund-Transportation Proj</b>	<u>0</u>	<u>42,622</u>	<u>(42,622)</u>	<u>0%</u>
<b>Total Expense</b>	<u>46,674</u>	<u>102,841</u>	<u>(56,167)</u>	<u>45%</u>
<b>Net Ordinary Income</b>	<u>5,678</u>	<u>(4,614)</u>	<u>10,292</u>	<u>(123)%</u>
<b>Net Income</b>	<u><u>5,678</u></u>	<u><u>(4,614)</u></u>	<u><u>10,292</u></u>	<u><u>(123)%</u></u>

04/04/00

**Town of Clifton**  
**Transaction Detail By Account**  
July 1, 1999 through April 4, 2000

Type	Date	Num	Name	Memo	Amount	Balance
<b>Other Income</b>						
Cash Sale	9/30/1999	00-31	V.M.L.	Miscellaneous and Reimbur...	15.00	15.00
Cash Sale	10/4/1999	00-55	Conspicuous Cleaning	Miscellaneous and Reimbur...	500.00	515.00
Cash Sale	11/27/1999	00-123	V.M.L.	Miscellaneous and Reimbur...	5,840.00	6,355.00
Total Other Income					6,355.00	6,355.00
<b>TOTAL</b>					<b>6,355.00</b>	<b>6,355.00</b>

April 4, 2000

# Town of Clifton Comparitive Budget FY1999 to FY2000

	Jul '99 - Jun '00	Jul '98 - Jun '99	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Hopkins&Sutter Inkind Writeoff	0	5,735	(5,735)	(100)%
General Donations	0	25	(25)	(100)%
Clifton Day Revenues	200	1,851	(1,651)	(89)%
Homes Tour/Bazaar	1,525	1,678	(153)	(9)%
<b>Grants</b>				
State				
Fire Program Funds	0	4,000	(4,000)	(100)%
<b>Total State</b>	<u>0</u>	<u>4,000</u>	<u>(4,000)</u>	<u>(100)%</u>
<b>Total Grants</b>	0	4,000	(4,000)	(100)%
<b>Tax Rev</b>				
Motor Vehicle Tags	4,290	4,161	129	3%
Sales Tax	10,174	12,550	(2,376)	(19)%
Cigarette Tax	479	667	(188)	(28)%
BPOL tax	14,681	14,676	5	0%
ABC Profits	644	757	(112)	(15)%
Use Permits	(1,875)	5,225	(7,100)	(136)%
ARB Permits	705	2,255	(1,550)	(69)%
PC-Subdivision	400	1,088	(688)	(63)%
Railroad Tax	1,665	1,496	169	11%
<b>Total Tax Rev</b>	<u>31,163</u>	<u>42,874</u>	<u>(11,711)</u>	<u>(27)%</u>
<b>Community Hall Revenues</b>				
Community Hall Donations	800	3,250	(2,450)	(75)%
Community Hall Rentals	10,760	10,615	145	1%
<b>Total Community Hall Revenues</b>	<u>11,560</u>	<u>13,865</u>	<u>(2,305)</u>	<u>(17)%</u>
Park Rental	150	0	150	100%
Interest Income	559	762	(203)	(27)%
S.R. - Historic Signs	90	1,270	(1,180)	(93)%
S.R. - Litter Control Grant	750	750	0	0%
Other Income	6,355	7,462	(1,107)	(15)%
<b>Total Income</b>	<u>52,353</u>	<u>80,273</u>	<u>(27,920)</u>	<u>(35)%</u>
<b>Expense</b>				
Hopkins&Sutter Writeoff	0	5,735	(5,735)	(100)%
Uncategorized Expenses	0	0	0	0%
<b>Payroll Expenses</b>				
Gross Wages				
Town Clerk (Recording)	1,325	2,500	(1,175)	(47)%
Town Treasurer	1,325	2,500	(1,175)	(47)%
<b>Total Gross Wages</b>	<u>2,650</u>	<u>5,000</u>	<u>(2,350)</u>	<u>(47)%</u>
Payroll Taxes				
FICA	405	765	(360)	(47)%
<b>Total Payroll Taxes</b>	<u>405</u>	<u>765</u>	<u>(360)</u>	<u>(47)%</u>
<b>Total Payroll Expenses</b>	<u>3,055</u>	<u>5,765</u>	<u>(2,710)</u>	<u>(47)%</u>
<b>Contractual</b>				
Insurance	2,009	1,637	372	23%
Town Government				
Planning Commission	401	7,229	(6,828)	(95)%
<b>Total Town Government</b>	<u>401</u>	<u>7,229</u>	<u>(6,828)</u>	<u>(95)%</u>
Professional Fees				
Legal Fees	3,104	3,445	(341)	(10)%
<b>Total Professional Fees</b>	<u>3,104</u>	<u>3,445</u>	<u>(341)</u>	<u>(10)%</u>
<b>Rent</b>				
Railroad Siding Rental	675	875	(200)	(23)%
Ayre Square Rental	456	456	0	0%
<b>Total Rent</b>	<u>1,131</u>	<u>1,331</u>	<u>(200)</u>	<u>(15)%</u>

April 4, 2000

# Town of Clifton Comparitive Budget FY1999 to FY2000

	Jul '99 - Jun '00	Jul '98 - Jun '99	\$ Change	% Change
<b>Town Maintenance</b>				
Grounds Maintenance	8,081	3,846	4,235	110%
Town Hall Maintenance	2,907	1,311	1,596	122%
R.R. Siding/Caboose Maint.	100	0	100	100%
<b>Total Town Maintenance</b>	<b>11,088</b>	<b>5,156</b>	<b>5,932</b>	<b>115%</b>
<b>Town Services</b>				
Fire Program	0	4,000	(4,000)	(100)%
Grass Mowing	3,000	3,675	(675)	(18)%
Trash Collection	582	1,640	(1,057)	(65)%
<b>Total Town Services</b>	<b>3,582</b>	<b>9,315</b>	<b>(5,732)</b>	<b>(62)%</b>
<b>Utilities</b>				
Gas and Electric	1,354	1,073	281	26%
Water	203	270	(68)	(25)%
<b>Total Utilities</b>	<b>1,557</b>	<b>1,343</b>	<b>213</b>	<b>16%</b>
<b>Legal Advertising</b>	<b>992</b>	<b>1,232</b>	<b>(240)</b>	<b>(20)%</b>
<b>Dues and Subscriptions</b>				
Va. Municipal League	280	0	280	100%
Dues and Subscriptions - Other	189	230	(42)	(18)%
<b>Total Dues and Subscriptions</b>	<b>469</b>	<b>230</b>	<b>239</b>	<b>104%</b>
<b>Mayoral Reimbursement</b>	<b>610</b>	<b>833</b>	<b>(223)</b>	<b>(27)%</b>
<b>Caboose Expenses</b>				
Caboose Equipment	218	0	218	100%
Caboose Electric	217	318	(101)	(32)%
Caboose - Trentane Gas	181	121	60	50%
Caboose Maintenance	845	35	810	2,315%
<b>Total Caboose Expenses</b>	<b>1,460</b>	<b>473</b>	<b>987</b>	<b>209%</b>
<b>Community Hall Expenses</b>				
CH- Party Expense	0	70	(70)	(100)%
C.H.-Equipment	1,885	243	1,642	675%
C.H.-General Maintenance	693	1,550	(857)	(55)%
C.H.-Cleaning & Floors	2,773	1,773	1,000	56%
C.H. - Electric	5,513	4,801	712	15%
C.H.-Management Fee	2,175	2,356	(181)	(8)%
Community Hall Expenses - Other	1,918	225	1,693	753%
<b>Total Community Hall Expenses</b>	<b>14,958</b>	<b>11,019</b>	<b>3,939</b>	<b>36%</b>
<b>Homes Tour/Bazaar Exp</b>	<b>0</b>	<b>458</b>	<b>(458)</b>	<b>(100)%</b>
<b>Miscellaneous</b>	<b>(56)</b>	<b>160</b>	<b>(216)</b>	<b>(135)%</b>
<b>Total Contractual</b>	<b>41,305</b>	<b>43,861</b>	<b>(2,557)</b>	<b>(6)%</b>
<b>Commodities</b>				
Copies	323	519	(196)	(38)%
Postage and Delivery	227	352	(125)	(36)%
Computer Supplies	75	63	12	20%
Office Supplies	240	120	120	101%
License Plates	520	0	520	100%
Miscellaneous	278	718	(440)	(61)%
<b>Total Commodities</b>	<b>1,663</b>	<b>1,771</b>	<b>(108)</b>	<b>(6)%</b>
<b>Special Revenue Expenses</b>				
S.R. Expense-Historic Signs	598	945	(347)	(37)%
S.R. - Litter Control	54	0	54	100%
<b>Total Special Revenue Expenses</b>	<b>651</b>	<b>945</b>	<b>(294)</b>	<b>(31)%</b>
<b>Fed Fund-Transportation Proj</b>				
F.F. - Transportation Project	0	1,829	(1,829)	(100)%
Fed Fund-Transportation Proj - Other	0	650	(650)	(100)%
<b>Total Fed Fund-Transportation Proj</b>	<b>0</b>	<b>2,479</b>	<b>(2,479)</b>	<b>(100)%</b>
<b>Total Expense</b>	<b>46,674</b>	<b>60,556</b>	<b>(13,882)</b>	<b>(23)%</b>



April 4, 2000

**Town of Clifton**  
**Comparative Budget**  
**FY1999 to FY2000**

	<u>Jul '99 - Jun '00</u>	<u>Jul '98 - Jun '99</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Net Ordinary Income</b>	<u>5,678</u>	<u>19,716</u>	<u>(14,038)</u>	<u>(71)%</u>
<b>Net Income</b>	<u><u>5,678</u></u>	<u><u>19,716</u></u>	<u><u>(14,038)</u></u>	<u><u>(71)%</u></u>

List of use permits -  
Jan 1999 to present } Marilyn

April 4, 2000  
T.C.

(1)

\* Letter from plz; Travis Worstan

(1) Minutes - unanimous approval

(2) " - P. Hearing - unanimous approval  
polling place  
voting precinct } meeting hall - Tues. May 2 6-7 pm.

(3) Treasurer's Report } Marilyn Barton  
P.H. next month on the budget  
Following will be T.C. mtg.

Additional expenses will be:

mildew in Community hall on back wall -

2/3 B'ptl rec'd to date

(4) May Public Hearing for budget review:  
Motion to hold  
7:00, right after polls close -  
priced previously

(5) May mtg. } NONE next wk.

(6) Planning Recommendation for approval  
a: Use permit } Buckley Stone  
Donna Chandler for office space  
3 pkg. <sup>space</sup> required } nature: architect  
[approval - unanimous]

(b) Lot 2: Frog Hill - McClellan recommended  
revisions to grade of drive-way

(2)

- ⑥ Lot 2-Clifton Heights  
already approved by Planning  
Comm. + T.C. -  
revised siting of house - removal of  
porch, addition of a garage  
McCullon okay'd

Lot Approval w/ revision

Revised Certif. to Clifton Hts  
Send to Clifton Hts.

to whom?

T.C. approved revised version  
Unanimous Approval

⑦ BZA

June, 2002  
Hyp. date

Suzi Worsen - resigned

intended

asked to serve on ARB; Travis on Planning  
Comm. > approved unanimously.

⑧ Presbyterian Church update

" (Marla Embrey - spoke on behalf of church)  
"We are 2 properties" - one purchased  
in 1870's  
one in 1900's > both have separate restrictions

③

trucks/sinks > have different points (point values)  
attached to them

[3 separate parcels]

important of  
revising clause

> 3.8  
bathrooms



[2 separate pieces]

Church wants  
4 bathroom -  
ideally should be  
6

(32) points, which would be over limit  
purchase

\* Consolidation w/out permission from  
Church

Request 6 bathrooms

Future, according to Jimmy -  
Holding tanks

3 tanks > replace w/ 1  
Will come to us w/ plan

Will be less trucks ??

County  
Leaving the  
system the  
way it  
is?

6000 tank

⑨ ALB

④

① Chisley carport / addition  
tied vote  
density of structures in backyard

② Lot 7 - Clifton Hts.  
revision - asked to modify deck  
details

③ Lot 9 - Clifton Hts.  
Storage shed add. approved

④ Lynn Hodges / Goldstein  
misc. revisions - Warren home -  
incl. bay window (vinyl?)  
all wood / 2 round design

~~⑤ [scribbled out]~~

⑩ Town Finances } Town Revenue  
2 pg. letter to Clifton residents,  
questionnaire  
registered voters

includes a ballot w/ ideas

where residents can check items

Should we check first with CBA, for  
instance } Jimmy suggested mtg. [2 T.C. / 2 CBA] to discuss  
how \$ collected for Clifton Day Admission

5.

- to represent
- Tom/Margot } T.C. ?
  - 2 reps } CBA
- To discuss ballot item

1.0% meals tax! / Instead of 2.0%??

Margot does not see any point in this mtg. at this time. Ypt a mtg. between the two wouldn't hurt

Lev strongly urged this mtg. to take place.

Ballot will be mailed to every registered voter; included will be a SASE to return ballot

Motion made to proceed ] by Margot

Numbering items, place for comments, top 2 choices

Unanimously

6

11

Mural

\$3,366 (as far rec'd)

12

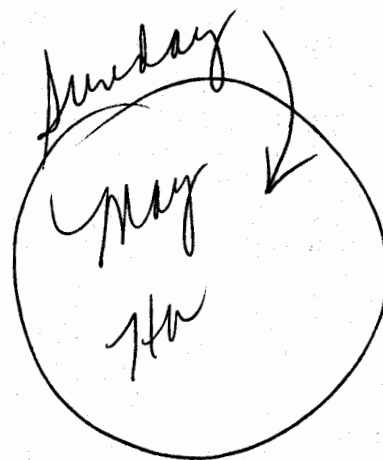
Farmers' Mkt.

Checks made out to Tom,  
Farmers' Mkt. acc't

Sign

to be made

Move to give \$300 to Deb  
[marketing advertising]  
misc. expenses.



13

3/7/80

(1)

# Public Hearing

\* Into chg. of ordinance involving voting precinct & polling place

Moved from old town hall to Community hall & from Clifton Town Meeting Hall

\* May 7: Town Election

[No discussion]

Wayne moved to close hearing → add to this night's agenda

Absent: ~~Mac Arnold~~ Town Council Mtg 3/7/80

1. Chg to 2 1/2 minutes

(\*) Add clerk after Frey's name passed

2. Ordinance chg } passed

3. No treasurer's report - will be at April mtg.

4. Planning Comm. report

(a) Clifton Hts:

• Reapproved construction plan & chgs made after Ct. approved bio retention area

approved

• also, deed of subdivision



⑥ Hill Message

⑤ ARB:

resignation, Mike Hogan  
Effective: 2/9

⑥ BZA

Diane Dygve - term expired  
exp. end of Feb. → has been asked to  
continue  
motion to recommend another  
term for D. Dygve

⑦ Presbyterian Church -

request for additional b'rooms

Purpose: to  
Update preschool facilities & 2 story addition  
(5000 sq. ft.)  
w/ 2 b'rms on each floor, as required  
by the County

No plans just yet - want to make sure ~~the~~  
they are allowed

Church presently hooked up to pump & haul  
system in town; Wayne said let a talk  
to County → esp. re: potential sewage  
issue; Jimmy to connect w/ Elaine McConnell

Presently, County absorbed most of the pump & haul system → this might not last forever

We don't know when will happen in the future -  
Jim to talk to Elaine McConnell, who is very pro-church; representative gave Jimmy (Jim Church)

! T.C. members map of church property



(limited to back of manor)

At present:  
2 show books up

\* Long-term plan -  
Church is not  
presently in a real  
great rush

\* SAYANARA, folks!

Time to pay...

good-bye!

Time to move on, grow & be  
part of new challenges!

⑧ Update: telecommunications update  
~~to~~ Nxtel how to speak to

Eric (Gelles?)

(?): plan for Clifton area -

the manager, No. VA. area  
(direct connect plan/programs)

> FL Sta.

Site next to route 66

(4)

No coverage presently in Clifton

Transmissi - towers on which Nextel will build are located  
on Ivakota Rd. and <sup>constructed on</sup> existing towers -  
Hudson Rd  
Henderson

VEPCO, NOVAC } agreement in place

Need for cell site in Clifton? No -  
2 sites will be sufficient at the  
present time; maybe in 3 yrs. there will  
be more of a need, but not right now. →  
No additional height involved.

① Nextel  
② AT&T  
③ Cellular One  
④ Sprint  
⑤ Bell Atlantic } 5 present  
carriers

Worse case scenario } little or no coverage  
if we don't construct tower: in town of Clifton

---

Much depends on zoning & County

Dillard, red shoes/red sweat shirt! Should I  
ask her to do astrology analysis on me?

R. is wearing a gold chain tonight!  
Who's he trying to impress?

H. on her band wagon > good question, as usual

P. wants to continue her dept chair  
job

I am personally on a major  
manic role on roll?

Where is old Mac tonight?  
Chicken?

By constructing a tower in our town are we inviting competition? by other cellphone companies?

Question

\* Will towers someday be obsolete?

NexTel rep. says not for at least 10 years??

\* How deep will cement be poured around tower?  
How can this be removed if tower becomes obsolete?

(9) Mural update

Checks rec'd so far:

Ridder, Butler & donation rec'd  
Simpson

• CBA - \$1,500.00

• Homes Town - \$1,500

\* I thank to you  
write

To Do

Thanksgiving Dinner  
March 25<sup>th</sup>

Some have fees to cover administrative costs

must open to general public - advertised

(10) Audobon & Cliff Fairweather

request to use mtg. hall w/ fee waived -  
(4-6x a year) to hold various presentations on natural history, local

wildlife, various lectures, H<sub>2</sub>O monitor training, H<sub>2</sub>O quality lectures; No Fee program in hall, avoid peak periods

501-C3  
organizations

②

Also your statement is allowed  
to me that it is not.

By granting permission, are we opening  
the door up to more group requests by  
other organizations?

Adopted idea: limit to

educational groups, open to public,  
with no fee being charged

bring group to clean up after event

\* That will look into legality of this matter -  
while we are signed for next month

Logic: impact on immediate neighbors -  
"degrading to my life style" - appeal to  
maximizing money that will be  
being made.

"Another interruption to my life style"

⑪ Farmer's Market → Deborah Dillard

permission granted for Mary Rogers -  
Kiosk being written by Deborah?

1st Sunday in May

→ 9 AM.

Neighborhood come to  
invite

\* Waiting in  
drive for insurance  
known

Trail Area!

Hours  
7:30-11:30  
May-Sept.

Someone told  
me today  
the Swings  
are  
separating (?)

7

Deborah Dillard needs some kind of certificate / commitment to pursue

12 NVEC } feature article on Clifton  
June issue  
Look →

\* photographs -  
mid-April } write talk to residents!

13 Filing for town election } deadline is now  
passed  
May <sup>2nd</sup> ~~4th~~ } Election } who is running??

14 Ballot on town finances -  
Can't be on election ballot

\* How to?

mailing? w/ 3 envelope

Next month's agenda

Bell Atlantic } thumbs down

15 Under ground cables } franchise are now  
expired

NVEC } propose potential franchise to  
take all our utilities (cable, electric, phone service)  
Totally wireless!  
→ next month - have rep here



8

16 STEPA grants - use \$\$\$ from

Sidewalks/trails

to explore finishing up around  
Carrose of park area to

correct drainage - we continue to  
dump gravel ↓

again next month

17 Update on trail > Royce Jarrett  
had made rough sketch of trail -  
School needs to be consulted -  
Which side would be safer?

Cem  
plank  
fakel  
wood  
graining  
Concrete  
fiber  
brass  
siding  
to replace  
metal  
siding

philosophical  
turn-around?

→ asked Lev  
Butler

ARB

1 Mac/Karen Annell expansion of porch

2 Pris - new metal roof

pre-finished steel > ARB enforcing  
Guidelines - but approval granted

3 Modifications on former Hogan home -  
& other plans

4 Quaker Homes

Lot #1 plan approved  
Lot #8 " "

+ Lot #2  
modified  
by Prescotts > approved  
(new owners)

⑤  
⑤ Proposed landscaping - Clifton Hts. -  
no formal approval process

⑥ Retaining walls: to be same color (dark red  
Lot 10 > Frog Hill as one on rust color)  
(3 story home)  
ARB approved color requested

⑦ Margo Buckley  
roof colors for new metal roof >  
VA Tech > gold / burgundy

Lev > ~~the~~ historic precedent?  
which historic

Complank

\* Show removal > Sidewalks -  
Removal  
If you  
have a  
sidewalk,  
you need to  
show it > Margo  
look  
into



## NINETEENTH JUDICIAL CIRCUIT OF VIRGINIA

Fairfax County Judicial Center  
4110 Chain Bridge Road  
Fairfax, Virginia 22030-4009

(703) 246-2221

Fax: (703) 385-4432

COUNTY OF FAIRFAX

CITY OF FAIRFAX

January 27, 2000

F. BRUCE BACH  
MICHAEL P. McWEENY  
MARCUS D. WILLIAMS  
STANLEY P. KLEIN  
ROBERT W. WOOLDRIDGE, JR.  
ARTHUR B. VIEREGG  
JANE MARUM ROUSH  
M. LANGHORNE KEITH  
DENNIS J. SMITH  
DAVID T. STITT  
LESLIE M. ALDEN  
KATHLEEN H. MACKAY  
JONATHAN C. THACHER  
HENRY E. HUDSON  
R. TERRENCE NEY  
JUDGES

JAMES KEITH  
LEWIS D. MORRIS  
BURCH MILLSAP  
BARNARD F. JENNINGS  
WILLIAM G. PLUMMER  
THOMAS J. MIDDLETON  
THOMAS A. FORTKORT  
QUINLAN H. HANCOCK  
RICHARD J. JAMBORSKY  
JACK B. STEVENS  
J. HOWE BROWN  
RETIRED JUDGES

Roderick B. Williams, Esq.  
Hopkins & Sutter  
888 Sixteenth Street, N.W.  
Washington, D. C. 20006-4103

Dear Mr. Williams:

I would like to bring to your attention the fact that the appointment of Diane Dygve to the Board of Zoning Appeals for the Town of Clifton will expire on February 28, 2000.

I would appreciate it if you would advise me if the Town Council wishes to reappoint Ms. Dygve. If they do not wish to reappoint her, please advise me of the name of her replacement. I will need to have a certified copy of the minutes of the Town Council authoring the re-appointment or replacement. Also, if she is to be replaced, I will need the enclosed Information and Consent sheet completed and returned to me with the Council's recommendation.

Very truly yours,

F. Bruce Bach,  
Chief Judge

FBB/al

Encl.



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RETIRED JUDGES

Information and Consent for Proposed Appointment

1. Proposed Appointment: \_\_\_\_\_  
\_\_\_\_\_
2. Name: \_\_\_\_\_
3. Address \_\_\_\_\_  
\_\_\_\_\_
4. Date of Birth: \_\_\_\_\_
5. Social Security No.: \_\_\_\_\_
6. Race: \_\_\_\_\_ Sex: \_\_\_\_\_

Consent for Background Investigation

I hereby give my consent to a background investigation and record check. I understand that I may be required to respond to a personal history questionnaire to facilitate the background investigation and record check. I also give my consent for its use in connection with this appointment.

\_\_\_\_\_  
Applicant for Appointment

The information you provide above is necessary to obtain a NCIC & VCIN Record Check prior to appointment. This Information Sheet must be returned with your recommendation.

**Telecopier Transmittal Sheet****Hopkins & Sutter**

888 Sixteenth Street, N.W.

Washington, D.C. 20006

202-835-8000 Main

202-835-8136 Fax

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Rod Williams

8135

## **Chesley James C CRBE**

---

**From:** Hogan, Michael [mhogan@kpmg.com]  
**Sent:** Wednesday, February 09, 2000 12:45 PM  
**To:** 'WAYNE NICKUM'; 'Jim Chesley'  
**Subject:** Michael P. Hogan's ARB Resignation

Attn: Mayor Jim Chesley

Please forward to the Town Council of Clifton and the Chairman of the Clifton Architectural Review Board.

I, Michael P. Hogan, having moved from town of Clifton, VA, do hereby resign my position as a member of the Clifton Architectural Review Board.

It has been a pleasure to work with the dedicated people on the board, most particularly Chairman Jim Hricko and Chairman Royce Jarrett.

If there are any questions, I can be reached at (703) 502-0958.

Thank you for your time.

Michael P. Hogan

\*\*\*\*\*

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\*\*\*\*\*

## **Chesley James C CRBE**

---

**From:** Williams, Roderick [rbwilliams@hopsut.com]  
**Sent:** Wednesday, January 26, 2000 8:10 AM  
**To:** 'ChesleyJC@nswccd.navy.mil'  
**Subject:** Precinct Ordinance

Jim,

As it turns out, the current Town Code does not have a provision regarding the election precinct. So, we need to adopt one. I would propose that it be included as a new Article 4 ("Elections") to Chapter 2 of the Code and be codified as Section 2-23. The section should read as follows:

**Sec. 2-23. PRECINCT AND POLLING PLACE.**

The Town shall constitute one precinct and the polling place shall be located at the Clifton Town Meeting Hall, 12641 Chapel Road.

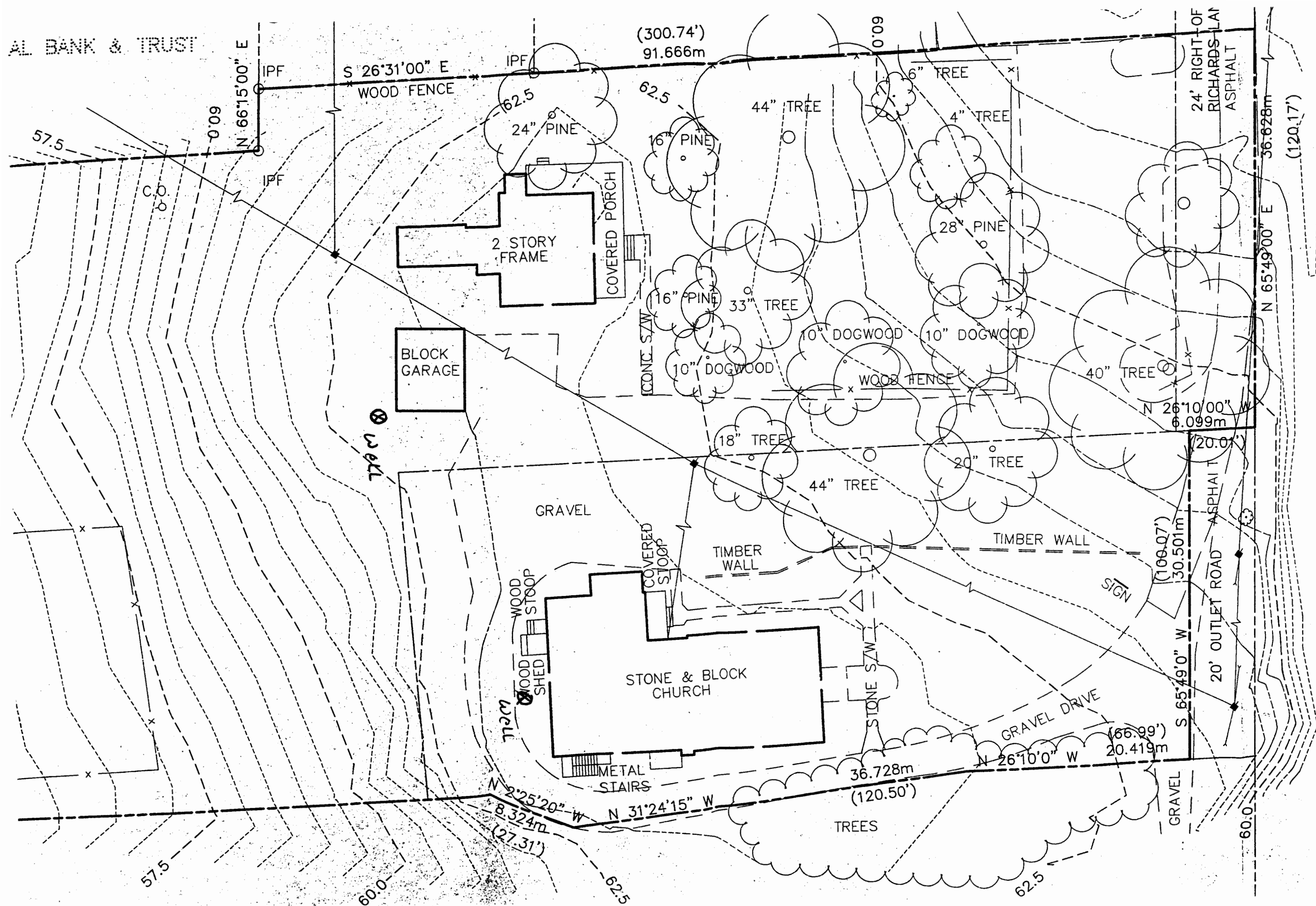
Let me know if you have any questions.

Rod





AL BANK & TRUST



*Minutes  
Clifton Town Council Meeting  
Tuesday, April 4, 2000  
Clifton Town Hall*

*Present: Mayor Jim Chesley, Council members Mac Arnold, Margo Buckley, Richard King, Tom McNamara, Town Attorney Rod Williams; residents and guests of the town*

*The Pledge of Allegiance was said by all.*

*1. Minutes from March Town Council meeting approved unanimously: Chesley, Arnold, Buckley, King, McNamara.*

*2. Minutes from March public hearing approved unanimously: Chesley, Arnold, Buckley, King, McNamara. Location of polling place will now be at Clifton Community Meeting Hall. The forthcoming election will be held on May 2, from 6 A.M. to 7 P.M., followed by Town Council meeting at 8 P.M.*

*3. Treasurer's report: Marilyn Barton  
(a) Two-thirds of BPOL received to date  
(b) Public hearing on budget needs to be held*

*4. Motion made to hold public hearing on budget review to precede Town Council meeting at 8 P.M. on May 2, 2000. Passed unanimously: Chesley, Arnold, Buckley, King, McNamara.*

*5. Planning Commission: Mike Booth*

*(a) Use permit submitted by Donald Chandler, architect. Office located in Buckley building, three parking spaces required. Motion made to approve. Passed unanimously: Chesley, Arnold, Buckley, King, McNamara.*

*(b) Lot 2, Frog Hill: McClellan recommended revisions to grade driveway*

*(c) Lot 2, Clifton Heights, previously approved by Planning Commission and Town Council. Revised siting of house, removal of porch, addition of garage: all okayed by McClellan. Motion made to approve revised version. Passed unanimously: Chesley, Arnold, Buckley, King, McNamara.*

*6. Suzi Worsham resigned from BZA, has asked to serve on ARB. Approved unanimously: Chesley, Arnold, Buckley, King, McNamara. Travis Worsham interested in serving on Planning Commission. Approved unanimously: Chesley, Arnold, Buckley, King, McNamara. Travis' term will expire in June, 2002.*

*7. Presbyterian Church update. Marla Embrey spoke on behalf of the church, pointing out that church is comprised of two properties, one purchased in the 1800's, and one in the 1900's.*

Both have separate restrictions. Church is requesting four bathrooms, although six would be ideal to accommodate addition. Mayor Chesley mentioned possible future plan to replace the three town septic tanks near Buckley Park with one 6000 gallon tank, but has not yet received final word on this change.

8. ARB: Royce Jarrendt

(a) Chesley carport/addition: tied vote, density of structures in backyard was discussed

(b) Lot 7, Clifton Heights: revision of deck plan was recommended

(c) Lot 9, Clifton Heights: storage shed addition approved

(d) Lynn Hodges/Goldstein (former Warren home): miscellaneous revisions suggested, including bay window design (vinyl replaced by wood, 2 over 2 design)

9. Questionnaire will be mailed to every registered voter in the town of Clifton to assess items preferred to raise revenue for the town. Lev Buller expressed concern over item suggesting charging an entrance fee for Clifton Day and how this would be accomplished. Mayor Chesley suggested a joint meeting between two representatives from CBA and two from Town Council to discuss this ballot item. Motion made by Margo Buckley to proceed with ballot as written. Passed unanimously: Chesley, Arnold, Buckley, King, McNamara.

10. Amount received to date for Lee Ruck's mural: \$3366.

11. Town Farmer's Market: Motion made to give Deborah Dillard \$300 for marketing and advertising expenses. Passed unanimously: Chesley, Arnold, Buckley, King, McNamara. (Farmer's Market will open May 7, 2000.)

12. Motion made to adjourn. Passed unanimously: Chesley, Arnold, Buckley, King, McNamara.

Pam - Was Wayne at the April Mtg? I thought he was absent -  
Maybe that was March - Add an Substant as appropriate.

Minutes  
Clifton Town Council Meeting  
Tuesday, April 4, 2000  
Clifton Town Hall

Present: Mayor Jim Chesley, Council members Mac Arnold, Margo Buckley, Richard King, Tom McNamara, ~~Wayne Nickum~~, Town Attorney Rod Williams; residents and guests of the town

The Pledge of Allegiance was said by all.

1. Minutes from March Town Council meeting approved unanimously: Chesley, Arnold, Buckley, King, McNamara, ~~Nickum~~.

2. Minutes from March public hearing approved unanimously: Chesley, Arnold, Buckley, King, McNamara, ~~Nickum~~. Location of polling place will now be at Clifton Community Meeting Hall. The forthcoming election will be held on May 2, from 6-7 P.M., followed by Town Council meeting at 8:00 P.M. (AM)

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(b) Public hearing on budget needs to be held ~~May 2, 2000 at 8:00 P.M.~~ at 8:00 P.M.

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12. Motion made to adjourn. Passed unanimously: Chesley, Arnold, Buckley, King, McNamara, ~~Nickum~~. ?

TOWN OF CLIFTON, VIRGINIA

TREASURER'S REPORT

2-May-00

STATEMENT OF CASH BALANCES

Regular Checking Account:	\$923
Money Market Savings Account:	\$34,809
Planning Commission Escrow: Overson	<u>\$6,493</u>
 TOTAL CASH BALANCE:	 <u><u>\$42,225</u></u>

Treasurer's Report prepared by:

Marilyn Barton  
Treasurer

April 4, 2000

# Town of Clifton Comparative Budget FY1999 to FY2000

	Jul '99 - Jun '00	Jul '98 - Jun '99	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Hopkins&Sutter Inkind Writeoff	0	5,735	(5,735)	(100)%
General Donations	0	25	(25)	(100)%
Clifton Day Revenues	200	1,851	(1,651)	(89)%
Homes Tour/Bazaar	1,525	1,678	(153)	(9)%
Grants				
State				
Fire Program Funds	0	4,000	(4,000)	(100)%
Total State	0	4,000	(4,000)	(100)%
Total Grants	0	4,000	(4,000)	(100)%
<b>Tax Rev</b>				
Motor Vehicle Tags	4,290	4,161	129	3%
Sales Tax	10,174	12,550	(2,376)	(19)%
Cigarette Tax	479	667	(188)	(28)%
BPOL tax	14,681	14,676	5	0%
ABC Profits	644	757	(112)	(15)%
Use Permits	(1,875)	5,225	(7,100)	(136)%
ARB Permits	705	2,255	(1,550)	(69)%
PC-Subdivision	400	1,088	(688)	(63)%
Railroad Tax	1,665	1,496	169	11%
Total Tax Rev	31,163	42,874	(11,711)	(27)%
<b>Community Hall Revenues</b>				
Community Hall Donations	800	3,250	(2,450)	(75)%
Community Hall Rentals	10,760	10,615	145	1%
Total Community Hall Revenues	11,560	13,865	(2,305)	(17)%
Park Rental	150	0	150	100%
Interest Income	559	762	(203)	(27)%
S.R. - Historic Signs	90	1,270	(1,180)	(93)%
S.R. - Litter Control Grant	750	750	0	0%
Other Income	6,355	7,462	(1,107)	(15)%
Total Income	52,353	80,273	(27,920)	(35)%
<b>Expense</b>				
Hopkins&Sutter Writeoff	0	5,735	(5,735)	(100)%
Uncategorized Expenses	0	0	0	0%
<b>Payroll Expenses</b>				
Gross Wages				
Town Clerk (Recording)	1,325	2,500	(1,175)	(47)%
Town Treasurer	1,325	2,500	(1,175)	(47)%
Total Gross Wages	2,650	5,000	(2,350)	(47)%
Payroll Taxes				
FICA	405	765	(360)	(47)%
Total Payroll Taxes	405	765	(360)	(47)%
Total Payroll Expenses	3,055	5,765	(2,710)	(47)%
<b>Contractual</b>				
Insurance	2,009	1,637	372	23%
Town Government				
Planning Commission	401	7,229	(6,828)	(95)%
Total Town Government	401	7,229	(6,828)	(95)%
Professional Fees				
Legal Fees	3,104	3,445	(341)	(10)%
Total Professional Fees	3,104	3,445	(341)	(10)%
<b>Rent</b>				
Railroad Siding Rental	675	875	(200)	(23)%
Ayre Square Rental	456	456	0	0%
Total Rent	1,131	1,331	(200)	(15)%

April 4, 2000

# **Town of Clifton Comparative Budget FY1999 to FY2000**

	Jul '99 - Jun '00	Jul '98 - Jun '99	\$ Change	% Change
<b>Town Maintenance</b>				
Grounds Maintenance	8,081	3,846	4,235	110%
Town Hall Maintenance	2,907	1,311	1,596	122%
R.R. Siding/Caboose Malnt.	100	0	100	100%
<b>Total Town Maintenance</b>	<b>11,088</b>	<b>5,156</b>	<b>5,932</b>	<b>115%</b>
<b>Town Services</b>				
Fire Program	0	4,000	(4,000)	(100)%
Grass Mowing	3,000	3,675	(675)	(18)%
Trash Collection	582	1,640	(1,057)	(65)%
<b>Total Town Services</b>	<b>3,582</b>	<b>9,315</b>	<b>(5,732)</b>	<b>(62)%</b>
<b>Utilities</b>				
Gas and Electric	1,354	1,073	281	26%
Water	203	270	(68)	(25)%
<b>Total Utilities</b>	<b>1,557</b>	<b>1,343</b>	<b>213</b>	<b>16%</b>
<b>Legal Advertising</b>	<b>992</b>	<b>1,232</b>	<b>(240)</b>	<b>(20)%</b>
<b>Dues and Subscriptions</b>				
Va. Municipal League	280	0	280	100%
Dues and Subscriptions - Other	189	230	(42)	(18)%
<b>Total Dues and Subscriptions</b>	<b>469</b>	<b>230</b>	<b>239</b>	<b>104%</b>
<b>Mayoral Reimbursement</b>	<b>610</b>	<b>833</b>	<b>(223)</b>	<b>(27)%</b>
<b>Caboose Expenses</b>				
Caboose Equipment	218	0	218	100%
Caboose Electric	217	318	(101)	(32)%
Caboose - Trentane Gas	181	121	60	50%
Caboose Maintenance	845	35	810	2,315%
<b>Total Caboose Expenses</b>	<b>1,460</b>	<b>473</b>	<b>987</b>	<b>209%</b>
<b>Community Hall Expenses</b>				
CH- Party Expense	0	70	(70)	(100)%
C.H.-Equipment	1,885	243	1,642	675%
C.H.-General Maintenance	693	1,550	(857)	(55)%
C.H.-Cleaning & Floors	2,773	1,773	1,000	56%
C.H. - Electric	5,513	4,801	712	15%
C.H.-Management Fee	2,175	2,356	(181)	(8)%
Community Hall Expenses - Other	1,918	225	1,693	753%
<b>Total Community Hall Expenses</b>	<b>14,958</b>	<b>11,019</b>	<b>3,939</b>	<b>36%</b>
<b>Homes Tour/Bazaar Exp</b>	<b>0</b>	<b>458</b>	<b>(458)</b>	<b>(100)%</b>
<b>Miscellaneous</b>	<b>(56)</b>	<b>160</b>	<b>(216)</b>	<b>(135)%</b>
<b>Total Contractual</b>	<b>41,305</b>	<b>43,861</b>	<b>(2,557)</b>	<b>(6)%</b>
<b>Commodities</b>				
Copies	323	519	(196)	(38)%
Postage and Delivery	227	352	(125)	(36)%
Computer Supplies	75	63	12	20%
Office Supplies	240	120	120	101%
License Plates	520	0	520	100%
Miscellaneous	278	718	(440)	(61)%
<b>Total Commodities</b>	<b>1,663</b>	<b>1,771</b>	<b>(108)</b>	<b>(6)%</b>
<b>Special Revenue Expenses</b>				
S.R. Expense-Historic Signs	598	945	(347)	(37)%
S.R. - Litter Control	54	0	54	100%
<b>Total Special Revenue Expenses</b>	<b>651</b>	<b>945</b>	<b>(294)</b>	<b>(31)%</b>
<b>Fed Fund-Transportation Proj</b>				
F.F. - Transportation Project	0	1,829	(1,829)	(100)%
Fed Fund-Transportation Proj - Other	0	650	(650)	(100)%
<b>Total Fed Fund-Transportation Proj</b>	<b>0</b>	<b>2,479</b>	<b>(2,479)</b>	<b>(100)%</b>
<b>Total Expense</b>	<b>46,674</b>	<b>60,556</b>	<b>(13,882)</b>	<b>(23)%</b>



April 4, 2000

**Town of Clifton**  
**Comparitive Budget**  
**FY1999 to FY2000**

	<u>Jul '99 - Jun '00</u>	<u>Jul '98 - Jun '99</u>	<u>\$ Change</u>	<u>% Change</u>
Net Ordinary Income	5,678	19,716	(14,038)	(71)%
Net Income	<u>5,678</u>	<u>19,716</u>	<u>(14,038)</u>	<u>(71)%</u>

**Town of Clifton  
Proposed Budget Changes  
Fiscal Year 2000 to 2001**

**25-Apr-00**

<b><u>Expense Account</u></b>	<b><u>FY2000</u></b>	<b><u>FY2001</u></b>	<b><u>Proposed Change</u></b>
Town Clerk Salary	2,650	2,750	100
Town Treasurer Salary - increased volume	2,650	3,000	350
Payroll Taxes	811	880	69
 Caboose Maintenance - Painting	 1,000	 2,000	 1,000
 Community Hall Mgt Fee - 20% C.H. Rentals	 2,639	 3,034	 395
 Total Increase:	 <u>\$ 9,750</u>	 <u>\$ 11,664</u>	 <u>\$ 1,914</u>

04/26/00

# Town of Clifton

## Proposed Profit & Loss Budget Overview

July 2000 through June 2001

	Jul '00 - Jun '01
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Homes Tour/Bazaar	1,500
<b>Grants</b>	
Federal	
Transportation Project	
CBA Match	10,000
Town Match	11,000
Transportation Project - Other	45,000
<b>Total Transportation Project</b>	<b>66,000</b>
<b>Total Federal</b>	<b>66,000</b>
<b>State</b>	
Fire Program Funds	4,000
<b>Total State</b>	<b>4,000</b>
<b>Total Grants</b>	<b>70,000</b>
<b>Tax Rev</b>	
Motor Vehicle Tags	3,900
Sales Tax	9,700
Cigarette Tax	1,000
BPOL tax	14,000
ABC Profits	365
Use Permits	4,500
ARB Permits	0
Railroad Tax	1,361
<b>Total Tax Rev</b>	<b>34,826</b>
<b>Community Hall Revenues</b>	
Community Hall Donations	4,600
Community Hall Rentals	15,168
<b>Total Community Hall Revenues</b>	<b>19,768</b>
Interest Income	645
S.R. - Litter Control Grant	500
Other Income	100
<b>Total Income</b>	<b>127,339</b>
<b>Expense</b>	
<b>Payroll Expenses</b>	
Gross Wages	
Town Clerk (Recording)	2,750
Town Treasurer	3,000
<b>Total Gross Wages</b>	<b>5,750</b>
<b>Payroll Taxes</b>	
FICA	880
<b>Total Payroll Taxes</b>	<b>880</b>
<b>Miscellaneous</b>	<b>0</b>
<b>Total Payroll Expenses</b>	<b>6,630</b>
<b>Contractual</b>	
Insurance	2,300
Town Government	
Architectural Review Board	1,000
Planning Commission	1,000
<b>Total Town Government</b>	<b>2,000</b>
<b>Professional Fees</b>	
Accounting	1,000
Legal Fees	3,500
Special Counsel	11,500
<b>Total Professional Fees</b>	<b>16,000</b>

04/26/00

**Town of Clifton**  
**Proposed Profit & Loss Budget Overview**  
 July 2000 through June 2001

	Jul '00 - Jun '01
<b>Rent</b>	
Railroad Siding Rental	710
Ayre Square Rental	431
<b>Total Rent</b>	1,141
<b>Town Maintenance</b>	
Beautification Comm.	1,000
Grounds Maintenance	3,500
Town Hall Maintenance	5,000
<b>Total Town Maintenance</b>	9,500
<b>Town Services</b>	
Fire Program	4,000
Elections	400
Grass Mowing	3,500
Trash Collection	1,155
<b>Total Town Services</b>	9,055
<b>Utilities</b>	
Gas and Electric	1,200
<b>Total Utilities</b>	1,200
<b>Legal Advertising</b>	1,000
<b>Printing and Reproduction</b>	600
<b>Dues and Subscriptions</b>	
Va. Municipal League	267
<b>Total Dues and Subscriptions</b>	267
<b>Mayoral Reimbursement</b>	1,000
<b>Caboose Expenses</b>	
Caboose Maintenance	2,000
<b>Total Caboose Expenses</b>	2,000
<b>Community Hall Expenses</b>	
C.H.-General Maintenance	1,000
C.H.-Cleaning & Floors	1,500
C.H. - Electric	7,000
C.H.-Management Fee	3,034
C.H. Insurance	1,113
<b>Total Community Hall Expenses</b>	13,647
<b>Miscellaneous</b>	5,000
<b>Total Contractual</b>	64,709
<b>Commodities</b>	
Copies	300
Computer Supplies	700
Office Supplies	900
License Plates	1,028
Miscellaneous	600
<b>Total Commodities</b>	3,528
<b>CIF Expenses</b>	
CIF-Playground Impr.	1,000
CIF-Miscellaneous	1,000
<b>Total CIF Expenses</b>	2,000
<b>Special Revenue Expenses</b>	
S.R. - Litter Control	500
<b>Total Special Revenue Expenses</b>	500

04/26/00

**Town of Clifton**  
**Proposed Profit & Loss Budget Overview**  
**July 2000 through June 2001**

	Jul '00 - Jun '01
Fed Fund-Transportation Proj	
F.F. - Transportation Project	45,000
F. F.-Transp - Inkind Srvs	11,000
Total Fed Fund-Transportation Proj	56,000
Total Expense	133,367
Net Ordinary Income	(6,028)
Net Income	(6,028)

*Wallace*

□

April 4, 2000, 7:30 P.M.  
CLIFTON TOWN MEETING HALL, 12641 CHAPEL ROAD

CLIFTON TOWN COUNCIL MEETING

AGENDA

- ✓ 1. Treasurers Report
  - a. FY01 Budget Discussion/Authorize May Hearing
  - b. BPOL Update

Chesley  
Arnold
- ✓ 2. Planning Commission
  - a. Applications
  - b. Vacancy

King  
McNamara  
Nickum *absence*  
Buckley
- ✓ 3. ARB
  - a. Applications
  - b. Vacancy

Booth  
Jarrendt  
Barton  
Wallace
- ✓ 4. BZA / *Suzi resigned*
- ✓ 5. Town Finance Letter to Voters / *ballot*
- 6. Mural in Town Meeting Hall - Update
- ✓ 7. Presbyterian Church Request - increase in restroom facilities  
- Status
- 8. Gilliam Property Update *Nothing new*
- 9. Other
  - a. Sidewalk/Trail Committee Progress
  - b. Town representative to Ex. Sports Council
  - ✓ c. NOVEC representative - Utility Consolidation *next month*
  - d. VRE Study representation - Arnold/King
  - ✓ e. Farmer's Market *Deb Dillard*

If anyone attending the Town Council meeting needs a sign language interpreter, or any other type of special accommodation or auxiliary aid, please call Jim Chesley at 830-2129. A request should be made five (5) days in advance of the meeting to provide sufficient time to make the necessary arrangements. These services are available at no charge to the individual.

Posted, Post Office and Store

TOWN OF CLIFTON, VIRGINIA

TREASURER'S REPORT

4-Apr-00

STATEMENT OF CASH BALANCES

Regular Checking Account:	\$811
Money Market Savings Account:	\$39,809
Planning Commission Escrow: Overson	<u>\$6,493</u>
TOTAL CASH BALANCE:	<u><u>\$47,113</u></u>

Treasurer's Report prepared by:

Marilyn Barton  
Treasurer

04/04/00

**Town of Clifton**  
**Profit & Loss Budget vs. Actual**  
 July 1, 1999 through April 4, 2000

	Jul 1, '99 - Apr 4, '00	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Clifton Day Revenues	200			
Homes Tour/Bazaar	1,525			
<b>Grants</b>				
<b>Federal</b>				
Transportation Project				
CBA Match	0	7,611	(7,611)	0%
Town Match	0	8,372	(8,372)	0%
Transportation Project - Other	0	34,250	(34,250)	0%
<b>Total Transportation Project</b>	<u>0</u>	<u>50,233</u>	<u>(50,233)</u>	<u>0%</u>
<b>Total Federal</b>	<u>0</u>	<u>50,233</u>	<u>(50,233)</u>	<u>0%</u>
<b>Total Grants</b>	<u>0</u>	<u>50,233</u>	<u>(50,233)</u>	<u>0%</u>
<b>Tax Rev</b>				
Motor Vehicle Tags	4,290	3,900	390	110%
Sales Tax	10,174	7,383	2,792	138%
Cigarette Tax	479	761	(282)	63%
BPOL tax	14,681	14,000	681	105%
ABC Profits	644	278	366	232%
Use Permits	(1,875)	3,425	(5,300)	(55)%
ARB Permits	705	0	705	100%
PC-Subdivision	400			
Railroad Tax	1,665	1,036	629	161%
<b>Total Tax Rev</b>	<u>31,163</u>	<u>30,783</u>	<u>381</u>	<u>101%</u>
<b>Community Hall Revenues</b>				
Community Hall Donations	800	4,600	(3,800)	17%
Community Hall Rentals	10,760	11,545	(785)	93%
Comm Hall Parties	0	0	0	0%
<b>Total Community Hall Revenues</b>	<u>11,560</u>	<u>16,145</u>	<u>(4,585)</u>	<u>72%</u>
<b>Park Rental</b>	150			
<b>Interest Income</b>	559	491	68	114%
<b>S.R. - Historic Signs</b>	90			
<b>S.R. - Litter Control Grant</b>	750	500	250	150%
<b>Other Income</b>	6,355	76	6,279	8,353%
<b>Total Income</b>	<u>52,353</u>	<u>98,227</u>	<u>(45,875)</u>	<u>53%</u>
<b>Expense</b>				
<b>Payroll Expenses</b>				
<b>Gross Wages</b>				
Town Clerk (Administrative)	0	0	0	0%
Town Clerk (Recording)	1,325	1,325	0	100%
Town Treasurer	1,325	1,325	0	100%
<b>Total Gross Wages</b>	<u>2,650</u>	<u>2,650</u>	<u>0</u>	<u>100%</u>
<b>Payroll Taxes</b>				
FICA	405	406	(0)	100%
<b>Total Payroll Taxes</b>	<u>405</u>	<u>406</u>	<u>(0)</u>	<u>100%</u>
<b>Miscellaneous</b>	0	2,267	(2,267)	0%
<b>Total Payroll Expenses</b>	<u>3,055</u>	<u>5,322</u>	<u>(2,267)</u>	<u>57%</u>
<b>Contractual</b>				
<b>Insurance</b>	2,009	2,300	(291)	87%
<b>Town Government</b>				
Architectural Review Board	0	761	(761)	0%
Planning Commission	401	761	(360)	53%
<b>Total Town Government</b>	<u>401</u>	<u>1,522</u>	<u>(1,121)</u>	<u>26%</u>



04/04/00

**Town of Clifton**  
**Profit & Loss Budget vs. Actual**  
 July 1, 1999 through April 4, 2000

	Jul 1, '99 - Apr 4, '00	Budget	\$ Over Budget	% of Budget
<b>Professional Fees</b>				
Accounting	0	1,000	(1,000)	0%
Legal Fees	3,104	11,417	(8,313)	27%
<b>Total Professional Fees</b>	3,104	12,417	(9,313)	25%
<b>Rent</b>				
Railroad Siding Rental	675	540	135	125%
Ayre Square Rental	456	57	399	794%
<b>Total Rent</b>	1,131	598	533	189%
<b>Town Maintenance</b>				
Grounds Maintenance	8,081	2,664	5,417	303%
Town Hall Maintenance	2,907	3,806	(899)	76%
R.R. Siding/Caboose Maint.	100			
<b>Total Town Maintenance</b>	11,088	6,470	4,618	171%
<b>Town Services</b>				
Elections	0	0	0	0%
Grass Mowing	3,000	2,664	336	113%
Trash Collection	582	879	(297)	66%
<b>Total Town Services</b>	3,582	3,543	39	101%
<b>Utilities</b>				
Gas and Electric	1,354	913	441	148%
Water	203			
Utilities - Other	0	0	0	0%
<b>Total Utilities</b>	1,557	913	643	170%
<b>Legal Advertising</b>	992	761	231	130%
<b>Printing and Reproduction</b>	0	457	(457)	0%
<b>Dues and Subscriptions</b>				
Va. Municipal League	280	267	13	105%
Dues and Subscriptions - Other	189			
<b>Total Dues and Subscriptions</b>	469	267	202	175%
<b>Mayoral Reimbursement</b>	610	761	(151)	80%
<b>Caboose Expenses</b>				
Caboose Equipment	218			
Caboose Electric	217			
Caboose - Trentane Gas	181			
Caboose Maintenance	845	1,903	(1,058)	44%
<b>Total Caboose Expenses</b>	1,460	1,903	(443)	77%
<b>Community Hall Expenses</b>				
C.H.-Equipment	1,885			
C.H.-General Maintenance	693	569	124	122%
C.H.-Cleaning & Floors	2,773	1,142	1,632	243%
C.H. - Electric	5,513	5,328	185	103%
C.H.-Management Fee	2,175	2,009	166	108%
C.H.-Grass Mowing	0	0	0	0%
C.H. Insurance	0	1,113	(1,113)	0%
Community Hall Expenses - Other	1,918			
<b>Total Community Hall Expenses</b>	14,958	10,160	4,798	147%
<b>Miscellaneous</b>	(56)	7,611	(7,667)	(1)%
<b>Total Contractual</b>	41,305	49,683	(8,378)	83%
<b>Commodities</b>				
Copies	323	228	95	142%
Postage and Delivery	227			
Computer Supplies	75	533	(458)	14%
Office Supplies	240	685	(445)	35%
License Plates	520	1,028	(508)	51%
Miscellaneous	278	457	(179)	61%
<b>Total Commodities</b>	1,663	2,931	(1,267)	57%

04/04/00

**Town of Clifton**  
**Profit & Loss Budget vs. Actual**  
 July 1, 1999 through April 4, 2000

	<u>Jul 1, '99 - Apr 4, '00</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>CIF Expenses</b>				
CIF-Playground Impr.	0	1,522	(1,522)	0%
CIF-Miscellaneous	0	761	(761)	0%
<b>Total CIF Expenses</b>	<u>0</u>	<u>2,283</u>	<u>(2,283)</u>	<u>0%</u>
<b>Special Revenue Expenses</b>				
S.R. Expense-Historic Signs	598			
S.R. - Litter Control	54	0	54	100%
<b>Total Special Revenue Expenses</b>	<u>651</u>	<u>0</u>	<u>651</u>	<u>100%</u>
<b>Fed Fund-Transportation Proj</b>				
F.F. - Transportation Project	0	34,250	(34,250)	0%
F. F.-Transp - Inkind Srvs	0	8,372	(8,372)	0%
<b>Total Fed Fund-Transportation Proj</b>	<u>0</u>	<u>42,622</u>	<u>(42,622)</u>	<u>0%</u>
<b>Total Expense</b>	<u>46,674</u>	<u>102,841</u>	<u>(56,167)</u>	<u>45%</u>
<b>Net Ordinary Income</b>	<u>5,678</u>	<u>(4,614)</u>	<u>10,292</u>	<u>(123)%</u>
<b>Net Income</b>	<u>5,678</u>	<u>(4,614)</u>	<u>10,292</u>	<u>(123)%</u>

04/04/00

**Town of Clifton**  
**Transaction Detail By Account**  
 July 1, 1999 through April 4, 2000

Type	Date	Num	Name	Memo	Amount	Balance
<b>Tax Rev</b>						
<b>Use Permits</b>						
Cash Sale	7/30/1999	00-6	Hogan, Michael & Eli...	Use Permit	125.00	125.00
Cash Sale	7/30/1999	00-7	Suzanne Worsham	Use Permit	100.00	225.00
Cash Sale	7/30/1999	00-10	Clifton Baptist Church	Use Permit - Certificate of Ap...	25.00	250.00
Cash Sale	7/30/1999	00-14	Worsham, Travis & ...	Use Permit	25.00	275.00
Cash Sale	9/30/1999	00-36	Quaker Homes	Use Permit - Clifton Heights	250.00	525.00
Cash Sale	9/30/1999	00-40	Hariow, Corey & She...	Use Permit- addition	25.00	550.00
Cash Sale	9/30/1999	00-41	Quaker Homes	Use Permit - Clifton Heights L...	250.00	800.00
Cash Sale	9/30/1999	00-42	Quaker Homes	Use Permit - Clifton Heights L...	250.00	1,050.00
Cash Sale	10/2/1999	00-52	Frog Hill	Use Permit- Frog Hill Lot 6	250.00	1,300.00
Bill	10/4/1999	Lot 11	Frog Hill	Adj'd use permit fee-Lot 11	250.00	1,550.00
Bill	10/4/1999	Lot 11	Frog Hill	refund of use permit fee-lot 11	(1,500.00)	50.00
Bill	10/4/1999	Lot 5	Frog Hill	Adj'd use permit fee-Lot 5	250.00	300.00
Bill	10/4/1999	Lot 5	Frog Hill	refund of use permit fee-lot 5	(1,500.00)	(1,200.00)
Bill	10/4/1999	Lot 8	Frog Hill	Adj't use permit fee-Lot 8	250.00	(950.00)
Bill	10/4/1999	Lot 8	Frog Hill	refund of use permit fee-lot 8	(1,500.00)	(2,450.00)
Bill	10/4/1999	Lot 9	Frog Hill	Adj't use permit fee-Lot 9	250.00	(2,200.00)
Bill	10/4/1999	Lot 9	Frog Hill	refund of use permit fee-lot 9	(1,500.00)	(3,700.00)
Cash Sale	10/4/1999	00-53	RJL Associates, Inc.	Use Permit - Lot 8 Frog Hill	1,500.00	(2,200.00)
Cash Sale	10/4/1999	00-54	RJL Associates, Inc.	Use Permit -Frog Hill Lot 9	1,500.00	(700.00)
Bill	10/4/1999	F.H. L...	Frog Hill	Use Permit refund, Frog Hill L...	(1,500.00)	(2,200.00)
Bill	10/4/1999	F.H. L...	Frog Hill	Use Permit adj'd - Frog Hill Lo...	250.00	(1,950.00)
Cash Sale	12/6/1999	00-151	Thompson, Randy &...	Use Permit	25.00	(1,925.00)
Cash Sale	12/6/1999	00-152	Coombs, Jennifer	Use Permit	25.00	(1,900.00)
Cash Sale	1/31/2000	00-181	Quaker Homes	Use Permit	25.00	(1,875.00)
Total Use Permits					(1,875.00)	(1,875.00)
Total Tax Rev					(1,875.00)	(1,875.00)
<b>TOTAL</b>					<b>(1,875.00)</b>	<b>(1,875.00)</b>

04/04/00

**Town of Clifton**  
**Transaction Detail By Account**  
July 1, 1999 through April 4, 2000

Type	Date	Num	Name	Memo	Amount	Balance
<b>Other Income</b>						
Cash Sale	9/30/1999	00-31	V.M.L.	Miscellaneous and Reimbur...	15.00	15.00
Cash Sale	10/4/1999	00-55	Conspicuous Cleaning	Miscellaneous and Reimbur...	500.00	515.00
Cash Sale	11/27/1999	00-123	V.M.L.	Miscellaneous and Reimbur...	5,840.00	6,355.00
Total Other Income					6,355.00	6,355.00
<b>TOTAL</b>					<b>6,355.00</b>	<b>6,355.00</b>

04/04/00

**Town of Clifton**  
**Transaction Detail By Account**  
 July 1, 1999 through April 4, 2000

Type	Date	Num	Name	Memo	Amount	Balance
<b>Contractual</b>						
<b>Town Maintenance</b>						
<b>Grounds Maintenance</b>						
Check	7/30/1999	3188	Bill Frazier	Insurance claim	540.00	540.00
Bill	7/30/1999	reimb	Chris Rehder	spraying of tree	120.00	660.00
Bill	7/30/1999	7/5/99	Wayne H. Nickum	6 barrels replaced	187.85	847.85
Bill	10/4/1999	9/10/99	P & H Nursery	fertilizer -tiangle	25.00	872.85
Bill	10/4/1999	9/10/99	P & H Nursery	" - playground	203.00	1,075.85
Bill	10/4/1999	9/10/99	P & H Nursery	fertilizer - town hall	72.00	1,147.85
Bill	10/4/1999	9/10/99	P & H Nursery	fertilizer - ayre sq	25.00	1,172.85
Bill	10/18/1999	10/11/99	Wayne H. Nickum	repair of Park bridge	30.00	1,202.85
Bill	11/4/1999	Oct fertilz	P & H Nursery	fertilizer -tiangle	25.00	1,227.85
Bill	11/4/1999	Oct fertilz	P & H Nursery	" - playground	203.00	1,430.85
Bill	11/4/1999	Oct fertilz	P & H Nursery	fertilizer - town hall	72.00	1,502.85
Bill	11/4/1999	Oct fertilz	P & H Nursery	fertilizer - ayre sq	25.00	1,527.85
Bill	11/4/1999	10/15/99	The Garden Court	Planting & Maint for 1999	570.00	2,097.85
Bill	12/10/1999	Gazebo	Kirby Kerns, Contractor, I...	Gazebo roof deposit	500.00	2,597.85
Bill	12/30/1999	reimb	Jamie Netschert	grass seed parks	53.17	2,651.02
Bill	1/6/2000	gazebo	Kirby Kerns, Contractor, I...	Gazebo roof balance	5,380.00	8,031.02
Bill	2/22/2000	Feb 9	Abbott, Jared	snow removal 2/9/00	50.00	8,081.02
Total Grounds Maintenance					8,081.02	8,081.02
Total Town Maintenance					8,081.02	8,081.02
Total Contractual					8,081.02	8,081.02
<b>TOTAL</b>					<b>8,081.02</b>	<b>8,081.02</b>

Jimmy - Thurs 5/4 3:30-4.

□

May 2, 2000, 8:00 P.M.  
CLIFTON TOWN MEETING HALL, 12641 CHAPEL ROAD

PUBLIC HEARING - FY 2001 TOWN BUDGET

CLIFTON TOWN COUNCIL MEETING

AGENDA

July Mtg = Thurs 6<sup>th</sup> July.

1. Treasurers Report
  - a. FY01 Budget Discussion
  - b. BPOL Update
2. Planning Commission
  - a. Applications
  - b. Vacancy
  - c. Comprehensive Plan Review/Update
3. ARB
  - a. Applications
  - b. Vacancy
4. BZA
  - a. Resignation - Chris Rehder
5. Town Finance Letter to Voters
6. Mural in Town Meeting Hall - Update -
7. Presbyterian Church Request - increase in restroom facilities
  - Status
8. Gilliam Property Update
9. Other
  - a. Sidewalk/Trail Committee Progress
  - b. Town representative to Fx. Sports Council
  - c. NOVEC representative - Utility Consolidation
  - d. VRE Study representation - Arnold/King
  - e. Farmer's Market
  - f. Grants
  - g. Drainage Problems - Parking Lot by Caboose

Chesley *June*  
Arnold *July Update*

King  
McNamara *Use Permits - Lot 8 & 10.*  
Nickum *Approves.*  
Buckley *Lot 1 -*

*3,4,7,9.*

Booth  
Jarrendt *Lot 10 ARB approved*  
Barton *8*  
Wallace *1 2 Exception -*

If anyone attending the Town Council meeting needs a sign language interpreter, or any other type of special accommodation or auxiliary aid, please call Jim Chesley at 830-2129. A request should be made five (5) days in advance of the meeting to provide sufficient time to make the necessary arrangements. These services are available at no charge to the individual.

Posted, Post Office and Store

Please run on Tuesday, April 18 and Tuesday, April 25, 2000.

PUBLIC HEARING  
TOWN OF CLIFTON  
May 2, 2000

Notice is hereby given that the Clifton Town Council will hold a Public Hearing on Tuesday, May 2, 2000 at 8:00 P.M. at the Clifton Town Meeting Hall, 12641 Chapel Road, Clifton, Va. 20124 to consider the FY2001 Town Budget. Copies are available from the Town of Clifton Clerk by calling 830-9619. Copies will also be available at the Public Hearing. All interested parties are invited to attend to express their views with respect to the proposed revision. Town residents are strongly urged to attend. The May Town Council meeting will immediately follow.

By order of the Town Council, Clifton, VA.

Pamela Wallace, Town Clerk

Billing should be forwarded to: Town of Clifton  
P.O. Box 309  
ATTN: Treasurer  
Clifton, VA 20124-0309

May 2

Public Hearing

Proposed budget change:  
Fiscal year 2003 - 2004  
No discussion / closure  
Motion made

T.C. Mtg

① Minutes from T.C. Mtg. > approved unanimously

② Policy Mtg. ~~May 2~~ 4/4 to [Items added to agenda] Treasurer's report - motion to approve: unanimous

③ FY 01 budget > no question discussion  
④ B & L report: only mtg. <sup>motion to</sup>

③ Planning Comm.  
R.P.Y. #

Lot ① approved recommendation w/ ~~motion that there be with~~ the line clearing? 4/2  
this cleared - no higher > approved unanimously  
R.P.Y.

Lot #12 - approved recommendation  
pending letter from J. McClellan on

well located - where will need > ~~motion~~ <sup>approved</sup>

Use permits:  
\* Lot 2 - ~~quarry~~ <sup>thompson</sup>  
R.P.Y. - ①  
R.P.Y. - ②  
R.P.Y. - ③  
R.P.Y. - ④  
R.P.Y. - ⑤  
R.P.Y. - ⑥  
R.P.Y. - ⑦  
R.P.Y. - ⑧  
R.P.Y. - ⑨  
R.P.Y. - ⑩  
R.P.Y. - ⑪  
R.P.Y. - ⑫  
R.P.Y. - ⑬  
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R.P.Y. - ㊹  
R.P.Y. - ㊺

Check to  
Manager  
Barton  
(Check Mtg)  
Carter's/  
use permit



✓ (C) Clifton Hts. Lot #1 (Abbotts)  
Condition > grading plan to be  
submitted re: landscaping, showing  
trees on each lot that are not  
to be ~~cut~~ cut down

unanimous

(C) Clifton Hts. Lot #4 ✓

With letter from  
McClelland &  
well location

"

#7 ✓

"

#3 ✓

"

#9 ✓

All  
w/  
grading  
plan  
condition

All approved

All  
need  
use permits > PRB approved  
house design

⑤ Town plan

Corlis  
Bulter  
Broth  
O'Donnell  
R. Thompson  
Washburn  
King (citizen)  
Hollaway (T.C. rep.)

No vacancy

~~Since then Hollaway resign, then~~

Terms served:

6/30/04 } Bulter  
" } King

\* Put on Nxt month's agenda to  
put this in place

⑥ ARB

① Chesley carport } plan  
passed } approved by just  
Keiper as } ARB chr. mem

② R & L Lot #10 } 12642 water }  
approved

③ Lot #8 } 12648 appra

④ Lot #1 } C.I.F.H.S. } w/ new garage  
don design; + land sloping  
at corner of garage

AKB  
members

\* would like to  
✓ Continue

Term expiring: Tom McC. to T.C. rep  
all member's terms are up in June

put  
on  
next  
month's  
agenda

(7) Resignation 2

Chris Lehner BZA

~~Robert~~ Dygve, Buckley, Effros  
↓  
acting  
Chairman

(8) Ballot Sent to all registered voters  
re: town revenue [Tom, Mayot, Jimmy]  
446 rec'd so far

\* Executive Comm will count, mark off names  
Wayne/Laura, Bill

(9) Mural: photo in frame

plaque for Lee to have him

(10) New survey of 2 lots → Church property  
County will take over

⑪ Paving by Caboose } \$21,000  
Next month's agenda

⑫ Laura Harrington } Sports Council rep  
needed } Can she find  
someone for this position

⑬ Viery Study }  
Pete Murphy

\* get acquainted mtg to identify  
needs / concerns

↙ western Fairfax County  
[ Sites discussed for VRE ]

\* Metro Slated for Chreville area  
in the future  
but 10-15 yrs. away??

⑭ VML } July mtg  
5 policy Committees } recommendation  
made  
transportation }

⑮ Deborah Dillard  
Market Signs go up 5/3/00 w/ help from  
NBER; insurance person } Dygve  
Wash Post / Chreville write write  
articles

(16) Community  
table needs

Vendors  
so far } 3 produce  
                  1 herbal  
                  1 bread  
                  1 basket  
                  1 honey person }

(17) Clean up day  
\* May 13  
    9 A.M.

CPA/ Beautification Comm

(18) July T.C. mtg. } July 6th } 7:30  
(19) Table replacement in Mtg. Hall  
Alulite tables are the best, only 30/b5 -

(20)

*Public Hearing  
Town of Clifton  
Tuesday, May 2, 2000  
Clifton Town Hall*

*Present: Mayor Jim Chesley, Council members Mac Arnold, Margo Buckley, Richard King, Tom McNamara, Wayne Nickum, Town Attorney Rod Williams; residents and guests of the town*

*Mayor Chesley called the meeting to order.*

*Item: FY 2001 Town Budget*

*No discussion.*

*Item will be on tonight's Town Council meeting agenda. Public hearing closed.*

Gimmex

Public Hearing  
Town of Clifton  
Tuesday, May 2, 2000  
Clifton Town Hall

Present: Mayor Jim Chesley, Council members Mac Arnold, Margo Buckley, Richard King, Tom McNamara, Wayne Nickum, Town Attorney Rod Williams; residents and guests of the town

Mayor Chesley called the meeting to order.

Item: FY 2001 Town Budget

No discussion.

Item will be on tonight's Town Council meeting agenda. Public hearing closed.



*Minutes  
Clifton Town Council Meeting  
Tuesday, May 2, 2000  
Clifton Town Hall*

*Present: Mayor Jim Chesley, Council members Mac Arnold, Margo Buckley, Richard King, Tom McNamara, Wayne Nickum, Town Attorney Rod Williams; residents and guests of the town*

*The Pledge of Allegiance was said by all.*

*1. Minutes from April Town Council meeting approved unanimously: Chesley, Arnold, Buckley, King, McNamara, Nickum.*

*2. Treasurer's report: Marilyn Barton. Motion made to approve, passed unanimously: Chesley, Arnold, Buckley, King, McNamara, Nickum.*

*3. FY 2001 budget item will be put on June Town Council meeting agenda.*

*4. BPOL update: scheduled for July meeting*

*5. Planning Commission: Mike Booth*

*(a) RJI Associates, lot 8, Frog Hill: approval recommended with condition that trees cleared to make space for well to be no taller than 4 1/2'. Approved unanimously: Chesley, Arnold, Buckley, King, McNamara, Nickum.*

*(b) RJI Associates, lot 10, Frog Hill: approval recommended pending letter from Joe McClellan on well location which was received; approved unanimously: Chesley, Arnold, Buckley, King, McNamara, Nickum.*

*(c) Taya and Keith Abbott, lot 1, Clifton Heights: with condition that grading plan be submitted regarding landscaping and what trees are to remain on lot. Approved unanimously: Chesley, Arnold, Buckley, King, McNamara, Nickum.*

*(d) Quaker Homes, lot 4, Clifton Heights: with condition that letter from Joe McClellan on well location be submitted. Approved unanimously: Chesley, Arnold, Buckley, King, McNamara, Nickum.*

*(e) Quaker Homes, lots 7, 3, 9: Clifton Heights: approved unanimously: Chesley, Arnold, Buckley, King, McNamara, Nickum.*

*6. ARB: Royce Jarrendt*

*(a) Decision on Chesley carport plan held over to next meeting*

(b) R/L house plan, lot 10, Frog Hill, approved

(c) R/L house plan, lot 8, Frog Hill, approved

(d) Abbott house plan with new garage door design and landscaping at corner of garage, lot 1, Clifton Heights, approved

(e) Tom McNamara's term on ARB is expiring in June and he would like to continue; this item will be put on June meeting agenda

7. BZA: Chris Rehder has submitted his resignation. Present members are Diane Dygve, Ken Buckley and Steve Effros, acting chairman.

8. Ballots sent to all registered voters of Clifton regarding revenue ideas. 47 have been received; executive committee, composed of Wayne Nickum, Laura Harrington and Bill Hollaway, will open and generate spreadsheet of results.

9. Community Hall mural paid in full.

10. Presbyterian Church property will undergo new land survey by Fairfax County.

11. Mayor Chesley spoke about paving area around caboose, which would cost approximately \$21,000. Will be put on next month's agenda.

12. Laura Harrington will be asked to find a Clifton sports council representative.

13. VML July meeting will involve five policy committees that will be making transportation, environmental, general law and financial recommendations.

14. Farmer's Market, Deborah Dillard: market signs go up on May 3rd. Dygve will handle insurance; Washington Post will advertize. Six vendors have so far signed up; a community table is still needed.

15. Town clean-up day is scheduled for May 13, 9 A.M., sponsored by CBA and Beautification Committee

16. July Town Council meeting will be held on July 6, 2000.

17. Motion made to adjourn. Passed unanimously: Chesley, Arnold, Buckley, King, McNamara, Nickum

*Minutes  
Clifton Town Council Meeting  
Tuesday, June 6, 2000  
Clifton Town Hall*

*Present: Mayor Jim Chesley, Council members Mac Arnold, Margo Buckley, Tom McNamara, Wayne Nickum; residents and guests of the town*

*The Pledge of Allegiance was said by all.*

- 1. Motion made to approve minutes from May 2nd Town Council meeting. Approved unanimously: Chesley, Arnold, Buckley, McNamara, Nickum.*
- 2. Motion made to approve minutes for May 2nd Public Hearing. Approved unanimously: Chesley, Arnold, Buckley, McNamara, Nickum.*
- 3. Treasurer's report: Marilyn Barton. Motion made to approve, passed unanimously: Chesley, Arnold, Buckley, McNamara, Nickum.*
- 4. Planning Commission: Mike Booth*

*(a) Lot 8, Clifton Heights: John Gurnee, applicant. Approved, including greenhouse plan for a separate building. Approved unanimously: Chesley, Arnold, Buckley, McNamara, Nickum.*

*(b) Lot 2, Frog Hill: RJI Associates, applicant. Approved unanimously: Chesley, Arnold, Buckley, McNamara, Nickum.*

*(c) Town plan review/update: Planning Commission thinks it should be revised, will take a look at specific sections*

- 4. ARB: all of the following applications were approved:*

- (a) Chesley carport*
- (b) Barton deck, with more details to be provided*
- (c) Rusnak porch railings*
- (d) New home, 7169 Clifton Road, RJI Associates*

*5. Beth McDonald from the VA Municipal League spoke about the services of the League. Among other things, it provides a unified voice, is an effective lobbying group, provides resource material to town such as copies of ordinances from other towns that would help us write a similar ordinance of our own.*

6. Town Budget FY2001 approved unanimously (Chesley, Arnold, Buckley, McNamara, Nickum) with the following amendments:

(a) Salary to be the same for both Town Treasurer and Town Clerk

(b) Transportation (ISTEA) budget to be \$15, 000: \$10,000 for land and \$5000 for sidewalk, totaling \$15,000.

(c) Special council cushion for attorney to go down to \$10,000

(d) Elections: \$0

(e) License plates: \$0

(f) Beautification committee: raise from \$1000 to \$2500

7. Results of ballots on revenue ideas for the town will be discussed at July Town Council meeting. Out of 127, 56 envelopes were returned.

8. Mayor Chesley mentioned drainage problem in parking lot by caboose.

9. Clifton's Twilight Run has more sponsors this year than in any other. Numbers of registrants are steadily increasing.

10. Motion made for Town Council to go into closed session to discuss Gilliam property. Approved unanimously: Chesley, Arnold, Buckley, McNamara, Nickum. Mac Arnold certified that only items pertaining to the Gilliam property were discussed.

11. Motion made to adjourn. Passed unanimously: Chesley, Arnold, Buckley, McNamara, Nickum.

□

June 6, 2000, 7:30 P.M.  
CLIFTON TOWN MEETING HALL, 12641 CHAPEL ROAD

CLIFTON TOWN COUNCIL MEETING

AGENDA

1. Treasurers Report
  - a. FY01 Budget Discussion
  - b. BPOL Update - *15 businesses Marilyn is checking on*
2. Planning Commission
  - a. Applications
  - b. Comprehensive Plan Review/Update
3. ARB
  - a. Applications
4. BZA
5. Adoption of FY2001 Town Budget
  - a. Beautification Committee
6. Town Finance Letter to Voters - *this weekend*
7. Virginia Municipal League (VML) Informational Briefing
8. Mural in Town Meeting Hall - Update *Caboose/gazebo*
9. Gilliam Property Update
10. Other
  - a. Sidewalk/Trail Committee Progress
  - b. Town representative to Fx. Sports Council
  - c. NOVEC representative - Utility Consolidation - *July mtg.*
  - d. VRE Study representation - Arnold/King
  - e. Farmer's Market *growing weekly, good response*
  - f. Grants
  - g. Drainage Problems - Parking Lot by Caboose
  - h. Caboose Run
  - i. New Committee Assignments/Updated Listings

✓ Chesley  
✓ Arnold

King - *absent*  
✓ McNamara  
✓ Nickum  
✓ Buckley

Booth  
Jarrendt  
Barton  
Wallace

If anyone attending the Town Council meeting needs a sign language interpreter, or any other type of special accommodation or auxiliary aid, please call Jim Chesley at 830-2129. A request should be made five (5) days in advance of the meeting to provide sufficient time to make the necessary arrangements. These services are available at no charge to the individual.

Posted, Post Office and Store

PAM.

REVISED

AGENDA

TOWN OF CLIFTON, VIRGINIA

TREASURER'S REPORT

6-Jun-00

STATEMENT OF CASH BALANCES

Regular Checking Account:	\$6,702
Money Market Savings Account:	\$30,530
Planning Commission Escrow: Overson	<u>\$6,493</u>
TOTAL CASH BALANCE:	<u><u>\$43,725</u></u>

**NOTE:** The Town has received \$15,423.90 in BPOL revenues thus far for Year 2000. Follow-up is in process for 15 businesses which have not filed a return.

Treasurer's Report prepared by:

Marilyn Barton  
Treasurer

No King

Chester Arnold McNamara Nickerson Quakley

① June 6, 2000

- ① Minutes: approved under. } both T.C. + Public Hearing
- ② Treasurer's report - Marilyn Barton approved under.

③ Planning Comm. } Mike Proctor

- (a) Clifton Hts. : Gurnee  
Lot #8 John Gurney, applicant -  
incl. greenhouse plan: a separate  
building to house } approved under.:

✓ Use  
permit  
signed/sealed

④ Frog Hill } Lot 2 } unanimous approval

⑤ Town plan review/update. T.C. thinks  
it should be revised; taking a look  
at certain sections

NVRC-

- ④ ARB \* report - all  
items accepted by  
Town Council members
- (a) Carpet - approv.
- (b) Barton deck - more detail
- (c) Rusnet - approv.
- (d) RGH - 7169 Clifton Rd - tabled

⑤ VA Municipal League : unified voice  
effective lobbying group; provides resource  
material to town such as ordinance  
we need a copy of to help us write  
our own

804 → for brochure  
Beth McDonald

Report -  
Sentative



⑥ Town Budget FY2001

②

Chgs -

- a. Town Clerk & Town Treasurer  
Salary to be the same for both?  
\$3200 for both  
ok - no

totaling

⑥ Transportation  
project  
\$15,000

\$10,000: land  
5,000: sidewalk  
\$15,000 total.

Plan ② & ③

⑥ Special Councilor Election - go  
down to \$10,000. <sup>12</sup>

⑥ Elections = \$0  
⑥ License plates = \$0

⑥ Beautification - raise from \$1000 -  
to \$2500

Approved as  
unanimously

- ⑦ 56 envelopes returned  
out of 127 > survey

Wayne & his Comm.

will meet to review results of  
Count → Thom Cabron: results  
will be put in spreadsheet

⑧ Moral

⑨ NEVER → July mtg.

⑩ Farmers' Market

⑪ Drainage problem > parking lot by Cabron

⑫ Cabron Run > Sign up! — distribute  
flyers — more sponsors than  
~~Drainage problem~~ had before  
#s growing daily

⑬ Garage > much better

⑭ Sidewalk/ trail > Gov't Ctr.

County mtg at Ctr.

( 2nd 3rd week of each month )

Jimmy would like a rep. to attend

⑮ Gilliam

↓

Closed Session  
Unanimously

move to

cert

item

only those for which we  
adjourn

⑯ Adjourn?  
Res > wet  
pond / dry  
pond

□

NOTE: MEETING DAY/DATE CHANGE

July <sup>6</sup> 8, 2000, 7:30 P.M.

CLIFTON TOWN MEETING HALL, 12641 CHAPEL ROAD

SWEARING-IN OF NEW TOWN COUNCIL - Clerk of the Circuit Court

CLIFTON TOWN COUNCIL MEETING

AGENDA

1. Treasurers Report

Chesley  
Arnold  
Buckley  
Harrington  
Hollaway  
Nickum

- Omit* ② Planning Commission  
a. Applications  
b. Comprehensive Plan Review/Update

- Omit* ③ ARB  
a. Applications

- Omit* ④ BZA

Booth  
Jarrendt  
Barton  
Wallace

← Add Attorney

5. Town Finance Letter to Voters

6. Gilliam Property Update

7. Labor Day Antique Vehicle Show

8. Other

- a. Sidewalk/Trail Committee Progress → 7:30 govt chr. Jimmy, Margo  
b. Town representative to Fx. Sports Council - Laura to find someone  
c. NOVEC representative - Utility Consolidation - next mtg. : presentation / information on  
d. VRE Study representation - Arnold/King - next mtg in August - no overhead cables  
e. Farmer's Market  
f. Grants - Grant Source book avail. (\$100) no agenda yet  
g. New Committee Assignments/Updated Listings  
h. Recognition

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Posted, Post Office and Store

get it back if you don't get a grant - we need someone to handle this - look over

Chesky, Arnold, Buckley,  
Harrington, Hollaway, Nickand

July 6, 2000

①

① Opted Fry: swearing in  
Clerk of the Circuit Court

② Motion to approve: 2 yr. term

a. P. Wallow - term clerk  
Unan.

b. M. Foster - treasurer  
Unan.

c. Rob - attorney  
Unan.

③ Motion to re appoint:

Royce

Net.

McN.

Nitz

Lorette

Worsham

ALB

J. Harrington → T.C. rep? 6/3/02 term

\* Motion to approve del the above: Unan.

④ Mike Books

Carliss

King

Lev

Hollaway

O'Donnell

taking over For  
Bill Hollaway

6/30/03

6/30/04

→ T.

R. Thompson

/ Travis

Planning Comm.

Motion to  
approve King,  
Lev, Hollaway

2

⑤ Minute from 6/6/00 } unv. approval

⑥ Memo to J. Thicker on his years of service to them as assistant, HR chairman  
⑦ Minute of meeting: [Then Finance letter to Voters]

Motion to hold public hearing on this issue: August agenda  
unv. approval

copies of survey results available from me -

keep copy (do not remove) in post office

\* Club: Quaker

Quaker of Northern Virginia

can eat (Antique)  
Labor Day Antique Vehicle Show

"Cruise - in" event / show w/ trophies  
Labor Day Monday 10-3pm?

\* free of  
Buchanan's  
to be  
Club

Then would not have  
to do anything - and  
insurance policy  
change even

Unv. to approve  
- motion

⑨ Sidewalk

7:30: 7/12

Conf. rm

⑩ No sports rep: Fy. Sports C.

⑪ NEVER rep.

⑫ Farmer's Market  
Deb Dillard } report

⑬ Committee Assignments

Wayne will email me → Copies to  
T.C. members

⑭ [ Execut. session  
Mac  
verified ]

⑮ Service award to Tom  
1994-2000

Adj.

Minutes  
Clifton Town Council Meeting  
Tuesday, July 6, 2000  
Clifton Town Hall

Present: Mayor Jim Chesley, Council members Mac Arnold, Margo Buckley, Laura Harrington, Bill Hollaway, Wayne Nickum, Town Attorney Rod Williams; residents and guests of the town

The Pledge of Allegiance was said by all.

1. Mayor Chesley and Council members were sworn in by John Frey, Clerk of the Circuit Court of Fairfax County.

*Pledge - May open*

2. Motion made to approve the following individuals for two year terms: Pam Wallace, Town Clerk; Marilyn Barton, Town Treasurer; and Rod Williams, Town Attorney. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

3. Motion made to reappoint the following individuals for the ARB: Royce Jarrendt, Donna Netschert, Tom McNamara, Duane Nitz, Susie Worsham, and Laura Harrington as Town Council rep for ARB. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

4. Motion made to approve the following individuals for the Planning Commission: Mike Booth, Chris O'Donnell, Randy Thompson, Corlis VanLienden, Travis Worsham, Richard King, Lev Buller, and Bill Hollaway as Town Council representative. (King's term will expire on 6/30/03, Buller's on 6/30/04, and Hollaway's on 6/30/02.) Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

5. Town Council minutes from June 6, 2000, approved unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

6. Award presented to Jim Hricko for his several years of service to the town of Clifton as ARB Chairman and architect.

7. Results of town finance letter/survey to voters were *meeting* presented by Wayne Nickum. Motion made to hold a public ~~meeting~~ on this issue prior to Town Council meeting on August 1, 2000. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum. One copy of the survey results will be posted in the Post Office, with additional copies available through Pam Wallace, Town Clerk.

8. Mayor Chesley presented his idea for a Labor Day antique vehicle show on Monday, September 4, 2000. This would be a "cruise-in" event/show with trophies. Parking would not be a problem due to this being a national holiday without commuter traffic. Our insurance policy would also cover this event. Motion made to approve event. Passed unanimously: Chesley,

Arnold, Buckley, Harrington, Hollaway, Nickum.

9. Sidewalk Committee meeting will be held on July 12 at 7:30.

10. Still needed: sports representative for Fairfax Sports Council.

11. Report on Farmer's Market: Deb Dillard.

12. Motion made for Town Council to go into cloased session to discuss Gilliam property. Approved unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum, Mac Arnold certifed that only items pertaining to the Gilliam property were discussed. ✓

13. Service award presented to Tom McNamara for his years of service on the Clifton Town Council.

14. Motion made to adjourn. Passed unanimoulsy: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.



*Minutes  
Clifton Town Council Meeting  
Tuesday, June 6, 2000  
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# TOWN OF CLIFTON REVENUE BALLOT

**INSTRUCTIONS:** GIVE YOUR OPINION OF EACH OPTION BY CHECKING THE APPROPRIATE BOX. THEN, CIRCLE YOUR TOP 2 CHOICES AND MAKE ANY COMMENTS AT THE BOTTOM OF THIS FORM.

Yes	No		Approx. no. units involved	projected revenue
<input type="checkbox"/>	<input type="checkbox"/>	1. CIGARETTE TAX Tax would be collected on each pack of cigarettes sold in town. Proposed at \$0.05/pack.	15,160	\$ 758.00
<input type="checkbox"/>	<input type="checkbox"/>	2. CLIFTON DAY ADMISSION Proposed \$2.00 admission fee would be charged on every adult attending. Currently the only income town receives is inside rental of meeting hall. Implementation would be the responsibility of the town.	10,000 adults	\$20,000.00
<input type="checkbox"/>	<input type="checkbox"/>	3. CLIFTON DAY LICENSE Proposed \$5.00 fee would be charged to each vendor participating.	200 vendors	\$ 1,000.00
<input type="checkbox"/>	<input type="checkbox"/>	4. TELECOMMUNICATION TOWER Telecommunications tower would be erected in 8-acre park with rental paid to the town. Note: There is a current proposal to erect towers outside the town resulting in no revenue to town.	1	\$12,000.00
<input type="checkbox"/>	<input type="checkbox"/>	5. MEALS TAX Meals tax would be added to all food prepared in town. Proposed at 2%.	\$1,800,000	\$36,000.00
<input type="checkbox"/>	<input type="checkbox"/>	6. OCCUPANCY TAX Proposed 5% room tax for occupancy at bed and breakfast.	\$ 10,000	\$ 500.00
<input type="checkbox"/>	<input type="checkbox"/>	7. REAL ESTATE TAX Tax levied on all real estate in town. The estimate was based on \$0.05 for every \$100.00 of 1995 assessed property value.	\$18,169,000 (1995 assessment)	\$ 7,600.00
<input type="checkbox"/>	<input type="checkbox"/>	8. TOWN HALL SALE Town hall would be sold and the yearly interest on the principal is the projected income.	\$150,000.00	\$ 9,000.00
<input type="checkbox"/>	<input type="checkbox"/>	9. TRASH COLLECTION Town trash collection program would be available to all interested residents. Proposed at \$360 per year per house.	25 Houses	\$ 2,000.00

**COMMENTS:**

REVENUE SURVEY 2000																					
TOWN OF CLIFTON																					
#	Q1 YES	Q1 NO	Q2 YES	Q2 NO	Q3 YES	Q3 NO	Q4 YES	Q4 NO	Q5 YES	Q5 NO	Q6 YES	Q6 NO	Q7 YES	Q7 NO	Q8 YES	Q8 NO	Q9 YES	Q9 NO	TOP CHOICE	TOP CHOICE	COMMENTS
1	1			1		1	1			1		1		1		1		1	NC	NC	NC
2	1		1		1		1		1			1		1		1		1	NC	NC	INSERT
3	1			1		1		1		1	1			1		1		1	NC	NC	NC
4A		1	1		1		1			1		1	1		1			1	2		4 NC
4B		1	1		1		1			1		1	1		1			1	2		7 INSERT
4C		1	1		1		1			1		1	1		1			1	2		7 NC
5		1		1	1		1			1		1		1	1			1	NC	NC	INSERT
6	1			1		1		1		1	1			1	1		1		NC	NC	INSERT
7	1		1		1		1		1	1		1	1		1		1		5		8 NC
8	1		1		1		1			1		1		1	1		1		NC	NC	INSERT
9A	1		1		1	1	1			1		1	1		1			1	NC	NC	INSERT
9B	1		1		1	1	1			1		1	1		1		1		NC	NC	INSERT
10A	1			1		1	1		1		NC	NC	1		1		1		4		7 NC
10B	1			1		1	1		1		NC	NC	1		1	1	1		4		7 INSERT
11A	1			1		1		1	1		1			1		1		1	1		5 NC
11B	1			1	1			1	1		1			1		1		1	3		5 NC
12		1	1			1	1		1			1		1	1			1	2		8 INSERT
13		1	1		1			1	1		1			1		1	1		2		5 INSERT
14A	1		NC	NC	1		1		NC	NC	NC	NC	NC	NC	1		1		1		4 NC
14B	1		NC	NC	1		1		NC	NC	NC	NC	NC	NC	1		NC	NC	1		4 NC
15A		1	1			1	1			1		1		1		1			2		4 INSERT
15B		1	1			1	1		1		1		1		1		1		2		4 INSERT
16A	1		1		1		1	1	1		1			1	1		1	1	NC	NC	NC
16B	1		1		1		1	1	1		1			1	1		1	1	NC	NC	NC
17		1	1			1	1	1	1		1		1	1	1			1	2		8 INSERT
18A	1			1		1	1		1		1			1	1		1		NC	NC	NC
18B	1			1		1	1		1		1			1	1		1		NC	NC	NC
19A	1			1	1		1	1	1			1		1	1		1	1	3		5 NC
19B	1			1	1		1	1	1			1		1	1		1	1	3		5 NC
20A		1	1		1		1			1		1		1	1		1	1	NC	NC	NC
20B		1	1			1	1		1			1		1	1		1	1	NC	NC	NC
21	1		1			1	1		1			1		1	1		1		2		8 NC
22		1	1		1		1			1		1		1	1		NC	NC	2		3 INSERT

REVENUE SURVEY 2000																					
TOWN OF CLIFTON																					
#	Q1 YES	Q1 NO	Q2 YES	Q2 NO	Q3 YES	Q3 NO	Q4 YES	Q4 NO	Q5 YES	Q5 NO	Q6 YES	Q6 NO	Q7 YES	Q7 NO	Q8 YES	Q8 NO	Q9 YES	Q9 NO	TOP CHOICE	TOP CHOICE	COMMENTS
23		1	1			1		1	1		NC	NC		1	1			1	2	8	INSERT
24A	1			1		1		1	1		1		1			1	1		5	7	INSERT
24B	1		1			1		1	1			1	1			1	1		5	7	INSERT
25	1		1			1	1		1			1		1	1			NC	NC		INSERT
26A	1		1		1			1	1			1	1			1	1	NC	NC		NC
26B	1		1		1			1	1			1	1			1	1	NC	NC		NC
27		1		1		1	1			1		1	1			1		1	4	7	INSERT
28	1			1		1	NC	NC		1		1	NC	NC		1		1	NC	NC	NC
29		1		1	NC	NC	1			1		1	1			1	1		4	7	INSERT
30		1		1		1	1		1		1		NC	NC		1	NC	NC	NC	NC	INSERT
31A		1	1		1		1			1		1		1		1		1	3	4	INSERT
31B		1	1		1		1			1		1		1		1		1	NC	NC	NC
32A		1		1		1		1		1		1	1			1	1		7	9	NC
32B	1			1	1			1	1		1		1		1			1	5	8	NC
33	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	1		NC	NC	NC	NC	NC	NC	INSERT
34A	1		1		1			1	1		1			1	1		1		2	5	INSERT
34B	1		1		1			1	1		1			1	1		1		2	5	INSERT
35		1	1			1		1	1			1	1			1	1		5	7	NC
36	NC	NC	1		NC	NC	1		NC	NC	NC	NC	NC	NC	NC	NC	1		NC	NC	NC
37A	1			1		1		1	1			1	1			1		1	7	NC	INSERT
37B		1		1		1		1	1			1	1			1		1	5	7	INSERT
38A	1		1		1			1	NC		NC	NC		1		1	1		2	9	INSERT
38B	1		1		1			1	1			1	1			1	1		2	5	INSERT
39	1		1			1		1	1			1		1		1	1	NC	NC		INSERT
40	1		1			1		1	1			1		1		1	1		5	9	INSERT
41	1		1		1			1	1		1		1			1		1	2	5	INSERT
42		1	1			1		1	1			1	1			1		1	5	7	NC
43	1		1		1			1	1			1	1			1		1	5	7	INSERT
44	1		1		1			1	1		1		1		1		1		2	5	NC
45A	1		1		NC	NC	NC	NC	1		NC	NC	NC	NC	1		NC	NC	NC	NC	INSERT
45B	1		NC	NC	NC	NC	NC	NC	1		NC	NC	NC	NC	NC	NC	NC	NC	NC	NC	NC
46A	1		1		1			1		1	1		1			1	1		2	7	INSERT
46B		1		1	1			1	1			1	1			1	1		NC	NC	INSERT

REVENUE SURVEY 2000																					
TOWN OF CLIFTON																					
#	Q1 YES	Q1 NO	Q2 YES	Q2 NO	Q3 YES	Q3 NO	Q4 YES	Q4 NO	Q5 YES	Q5 NO	Q6 YES	Q6 NO	Q7 YES	Q7 NO	Q8 YES	Q8 NO	Q9 YES	Q9 NO	TOP CHOICE	TOP CHOICE	COMMENTS
47	1		1		1			1	1		1			1	1			1	NC	NC	NC
48	1		1		1		1		1		1		1		1		1		NC	NC	NC
49A	1			1		1	1		1		1			1		1		1	5	6	NC
49B	1		1		1		1		1			1		1		1		1	4	5	NC
50A	1		1			1	1			1		1	1		1		1		2	4	INSERT
50B	1		1			1	1			1		1	1		1		1		2	4	INSERT
51A	1		1			1		1	1			1		1		1		1	NC	NC	NC
51B		1		1		1		1	1			1	1		1		1		7	8	NC
52	1			1	1			1	1		NC	NC	1			1	1		5	7	INSERT
53A		1	1			1		1	1			1		1		1	1		2	5	NC
53B		1	1		NC	NC		1	1			1		1		1		1	2	5	NC
54	1		1			1		1	NC	NC		1		1		1		1	1	2	NC
55	1		1			1		1	1			1		1		1		1	2	5	NC
56	1			1		1		1	NC	NC	NC	NC	1			1	1		NC	NC	INSERT
TOTALS	52	26	50	26	36	38	34	42	51	22	22	46	34	39	32	45	38	36			
QUESTIONS																					
Q1	CIGARETTE TAX																				
Q2	CLIFTON DAY ADMISSION																				
Q3	CLIFTON DAY LICENSE																				
Q4	TELECOMMUNICATION TOWER																				
Q5	MEALS TAX																				
Q6	OCCUPANCY TAX																				
Q7	REAL ESTATE TAX																				
Q8	TOWN HALL SALE																				
Q9	TRASH COLLECTION																				

REVENUE SURVEY										
TOWN OF CLIFTON										
TOP CHOICE										
#	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	
1										
2										
3										
4A		1		1						
4B		1					1			
4C		1					1			
5										
6										
7					1			1		
8										
9A										
9B										
10A				1			1			
10B				1			1			
11A	1				1					
11B			1		1					
12		1						1		
13		1			1					
14A	1			1						
14B	1			1						
15A		1		1						
15B		1		1						
16A										
16B										
17		1						1		
18A										
18B										
19A			1		1					
19B			1		1					
20A										
20B										
21		1						1		
22		1	1							
23		1						1		
24A					1		1			
24B					1		1			
25										
26A										
26B										
27				1			1			
28										
29				1			1			
30										
31A			1	1						
31B										
32A							1		1	
32B					1			1		
33										
34A		1			1					
34B		1			1					
35					1		1			
36										
37A							1			
37B					1		1			
38A		1							1	
38B		1			1					
39										
40					1				1	
41		1			1					
42					1		1			
43					1		1			
44		1			1					
45A										
45B										
46A		1					1			

REVENUE SURVEY										
TOWN OF CLIFTON										
TOP CHOICE										
	#	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9
46B										
47										
48										
49A						1	1			
49B					1	1				
50A			1		1					
50B			1		1					
51A										
51B								1	1	
52						1		1		
53A			1			1				
53B			1			1				
54	1		1							
55			1			1				
56										
TOTALS		4	(24)	5	13	(25)	1	(17)	7	3

Clifton  
Dary  
Admission

↓
Meals

↓
Real  
Estate



REVENUE SURVEY 2000	
TOWN OF CLIFTON	
	COMMENTS
#	
1	NC
2	I THINK A COMBINATION OF THE ABOVE SHOULD BE CONSIDERED. 1% MEALS TAX WOULD BE NO HURT THE RESTAURANTS IN TOWN. I REALIZE THE CBA DOES GOOD THINGS FOR OUR TOWN, BUT WE THE TOWN SHOULD BE GETTING A CUT OFF THE TOP FOR CLIFTON DAY.
3	NC
4A	NC
4B	IF TOWN DEBT IS PAID DIRECTLY BY TOWN RESIDENTS, MAYBE THE TOWN WOULD BE LESS LIKELY TO ENTER INTO LAWSUITS.
4C	NC
5	3. MAKE IT \$10-\$15- VERY REASONABLE 4. HELL, IF IT COULD & WOULD PUT IT IN MAY BACK YARD 8. SELL IT TO DWANE NITZ RENT OUT CABOOSE FOR PARTIES, ETC. OVERNIGHT SLEEP OVERS MAKE THE BARN A RENTAL FACILITY FOR WEDDING RECEPTIONS/PARTIES ETC. SELL TOWN SOUVENIRS THROUGH LOCAL BUSINESSES HAVE THE TOWN INSTALL VENDING MACHINES IN BUSINESSES HAVE THE TOWN FUND A LOTTERY(LOCAL NOT STATE) HAVE THE TOWN CONTRUCT BREW ITS OWN BEER FOR LOCAL SALE HOLD A WEEKLY TEEN DANCE AT HALL \$5 ADMISSION DJ OR LOCAL BANDS ALSO FOR ADULTS BINGO GAMES WITH CASH PRISES, SAME IDEA AS ABOVE THIS IS ONLY A START NEED TO BE CREATIVE HERE
6	THE TOWN DOES NOT ADDITIONAL REVENUE IT NEEDS BETTER DECISION MAKING BY ITS LEADERS. THE MAYOR'S LETTER FAILS TO PUT THE RESPONSIBILITY FOR THE LAWSUITS WHERE IT REALLY BELONGS-ON THE TOWN COUNCIL. \$42,000 HAS BEEN WASTED BY THE LEADERS OF THIS TOWN WHO HAVE YET TO ACKNOWLEDGE OR ACCEPT THEIR GROSS MISMANAGEMENT OF OUR MONEY!
7	NC
8	1. DOUBLE OR TRIPLE IT. 2. OR CHARGE THE CBA A USE FEE 5. IF IT IS A TAX -HELL NO THE TOWN HALL IS UNDER UTILIZED AND SHOULD BE SOLD AS A RESIDENCE. NO TAXES MAKE THOSE WHO WANT A TAX, PAY MINE.
9A	3. TOWN SHOULD CHARGE CBA WE WOULD BE FOR BETTER OFF IF THE TOWN STOPPED TAKING INDEFENSIBLE POSITIONS LEADING TO LAW SUITS IN THE FIRST PLACE! YOU WERE REPEATEDLY WARNED BEFORE THOSE ACTIONS WHICH DRAINED THE TREASURY TRY ACCOMMODATION RATHER THAN EMOTIONAL HARDBALL AND WE WILL ALL BE BETTER OFF!

**REVENUE SURVEY 2000****TOWN OF CLIFTON**

#	COMMENTS
	CHARGE THE CBA FOR CLIFTON DAY-TAKE BACK CONTROL OF THE TOWN ASSETS
9B	9. AND RECYCLING
10A	NC
10B	2. GOVERNMENT SHOULD NOT TAX AN EVENT, SPONSORED BY VOLUNTEERS, WHOSE SOLE PURPOSE IS TO BENEFIT THE COMMUNITY
	IN GENERAL & THE BETTERMENT OF THE TN OF CLIFTON IN PARTICULAR
	4. HIGH POWER LINES ALREADY MAR OUR PARK WITHOUT BENEFITE TO THE TOWN
	AS LONG AS TOWN IS PLACED NEAR HIGH POWER LINES AND IS BASE AREA
	BUFFERED WITH ADDITIONAL LANDSCAPE PLANTINGS - OK
	5. I TRULY BELIEVE THAT NO PERSON WHO DINES AT OUR RESTAURANTS OR WHO HAS FOOD CATERED ARE GOING TO AVOID THE
	SAME AFTER A 2% MEALS TAX IS IMPLEMENTED
	6. THIS TAX ONLY IF B&B BUSINESSES EXPAND IN THE TOWN \$5000 FROM 1 B&B IS NOT WORTH ADMINISTRATERING
	7. IF THE TOWN HAS EXPENSES MEMBERS OF THE TOWN SHOULD BE PREPARED TO COVER THOSE COSTS TAX SHOULD BE REDUCED OR
	FORGIVEN FOR OLDER RETIRED RESIDENTS LIVING ON SOCIAL SECURITY
	8. A ONE TIME SALE DOES NOT PROVIDE REVENUE STREAM. THE TOWN HALL IS USED & NEEDED AT PRESENT FOR MEETINGS
	STORAGE & EVENTS WHY IN THE WORLD SELL IT WHEN ITS BEIING USED?
11A	NC
11B	NC
12	SALE OF TOWN AS A RESIDENTIAL PROPERTY NOT AS A COMMERCIAL PROPERTY SUGGEST A 1% MEALS TAX
13	KIDNAP SOMEONE FAMOUS FOR RANSOM-INCOME \$1M & SUV TAX
14A	NC
14B	NC
15A	1. ASSESS IT ONLY IF IT WILL BE USED TO PICK UP THE CIGARETTES BUTTS ALL OVER TOWN
	2. MOST EVENTS LIKE THIS IN THE AREA DO CHARGE AN ADMISSION FEE I'M TIRED OF THE CBA GETTING THE ONLY FINANCIAL BENEFIT
	OF THIS EVENT THE TOWN NEEDS MONEY AND THIS IS A GOOD WAY TO EARN IT
	4. LET'S DO IT SO WE BENEFIT FROM THE REVENUE!
	5. I DON'T LIKE THE IDEAN OF 3 BUSINESSES PICKING UP THE TAB FOR THE WHOLE TOWN
	I WOULD AGREE WITH A MEALS TAX IF OTHER REVENUE SOURCES WERE ALSO
	APPROVED BUT DON'T AGREE IF IT BECOMES THE ONLY SOURCE
	8. HAVE WE EXAMINED THE IDEA OF LEASING IT TO AN ANTIQUE SHOP ON SOMETHING LIKE THAT TO GENERATE REVENUE
	IN LIEW OF A REAL ESTATE TAX, WHAT ABOUT AN ANNUAL MAINTENANCE FEE LIKE A HOMEOWNERS ASSOC FEE
	I WOULD GLADLY PAY THIS EVERY YEAR TO HELP MAINTAIN AND PROTECT THE TOWN. PLEASE DO A COMBINATION
	OF THINGS SUCH AS CLIFTON DAY FEE OF \$1.00, THE TELECOMMUNICATIONS TOWER AND RESTAURANT TAX OF 1% AS WELL AS
	TRASH COLLECTION THAY WAY NO ONE SOURCE IS FUNDING THE TOWN THE INCOME WILL BE DIVERSIFIED BY DOING

**REVENUE SURVEY 2000**
**TOWN OF CLIFTON**

#	COMMENTS
	A COMBINATION, IT ALSO MAKES IT MORE PALATABLE TO EVERYONE
15B	5. 1% = 18K/YR WOULD BE ADEQUATE
16A	NC
16B	NC
17	WE DO NOT WANT A REAL ESTATE TAX! WE ARE TAXED TO THE LIMIT!!!!
18A	NC
18B	NC
19A	NC
19B	NC
20A	NC
20B	NC
21	NC
22	8. IF RESIDENTIAL USE
23	2. OR CHARGE MORE PER CAR LOAD EASIER TO DO
24A	ANY CLIFTON ADMISSION OR VENDOR LICENSE FEES SHOULD BE IMPLEMENTED BY CBA AND SHOULD GO TO CBA
	TELECOMMUNICATION TOWER IS UGLY AND DANGEROUS TO HEALTH & SHOULD NOT BE ALLOWED IN TOWN TOWN HALL SALE IS
	UNTHINKABLE AND SHOULD NOT EVEN BE CONSIDERED MEAL AND REAL ESTATE TAXES ARE LOW AND WOULD RAISE A LOT
	OF REVENUE
24B	2. ONLY IF THE CBA DECIDES IT IS FEASIBLE TO COLLECT ADMISSION AND THE TOWN'S CUT WOULD BE \$1 OR LESS
	MEALS TAX COULD BE LESS THAN 2%, 1.5% OR 1% OTHER TOLL BOOTH OR TOWN OFFICIALS COULD CLEAN WINDSHIELDS
	OF CARS STOPPED AT RR TRACKS
25	2. POSSIBLY MAKE THE CLIFTON DAY ADMISSION A CONTRIBUTION SO THAT THE TOWN BOUNDARIES WOULD NOT NEED TO BE
	ROPED/SECURED 4. RENT FOR TELECOM TOWER SHOULD BE BY DEVICE ???? MOST TOWERS HOLD SEVERAL COMPANIES DEVICES
26A	NC
26B	NC
27	TRASH COLLECTION TOO EXPENSIVE RE RAINBOW/AAA
28	NC
29	AS FAR AS THE TOWN GOES, FIX IT OR UNLOAD IT BE FORE THE REPAIRS MAKE IT LIABILITY BUT HOW ABOUT PUTTING A TOWN
	OWNED & OPERATED COFFEE HOUSE TO CAPTURE THE MOM MARKET IN THE AREA?
	OR A SPRING PLANT SALE? OR AN OCTOBER PUMPKIN PATCH? THESE ARE CREATIVE WAYS TO MAKE MONEY NOT TAX TAX TAX
30	HOW ABOUT A MEAL TAX OF 1%? IS THAT 1/2 OF WHAT FAIRFAX COUNTY CHARGES? I WOULD SUPPORT A REAL ESTATE TAX AS
	A LAST RESULT
31A	1. WHO'S GOING TO REGULATE THIS? 5. THIS ONE IS STUPID ONLY IMPACT 3 PEOPLE IN A TOWN 197

**REVENUE SURVEY 2000**
**TOWN OF CLIFTON**

#	COMMENTS
	6. NO WAY TO TRACK & BED & BREAKFAST IS SOLD! 7. WE ALREADY PAY THIS 8. THIS IS TOO FINAL
	9. RIGHT WHO'S GOING TO PICKUP THE TRASH CHESLEY
	I AM AGAINST ANY TAX. TAXATION W/OUT REPRESENTATION!!!! #2, #3, #4 ARE THE ONLY SOLUTIONS THE LEAST IMPACT ON TOWN
	RESIDENT YOU PEOPLE NEED TO FIGURE OUT WHY YOU KEEP GETTING SUED STUPIDITY TUNNEL VISIONED TOWN COUNCIL, LOUD
	MOUTHS WHAT!
31B	NC
32A	NC
32B	NC
33	7. WITH SUNSET CLAUSE TO FORCE A REVISIT OF HOW THE TOWN'S FINANCES ARE MANAGED
34A	NO TOWER
34B	NO TOWER
35	NC
36	NC
37A	SOME SLIDING SCALE SHOULD BE DEVELOPED FOR AND TOWN PROPERTY OWNER FOR WHOM SUCH A TAX WOULD BE A BURDEN
37B	LOOKS TO ME LIKE A 1% MEAL TAX WOULD BE ADEQUATE I SEE NO REASON THAT A REAL ESTATE TAX SHOULD NOT BASED
	ON CURRENT ASSESSMENT I ACTUALLY PREFER THE REAL ESTATE TAX BASED ON THE PRINCIPLE THAT WE SHOULD PAY
	FOR OUR EXPENSES OURSELVES I THINK IT IS LIKELY THAT THE TOWN COUNCIL WILL BE MORE RESPONSIBLE IN SPENDING
	MONEY WHICH THEY ARE PAYING THAN IN SPENDING MONEY WHICH OTHERS AR PAYING I DON'T THINK THE REAL ESTATE
	TAX WOULD BE MUCH OF A BURDEN ON THE MAJORITY OF TOWN RESIDENTS PERHAPS SOME THOUGHT SHOULD
	BE GIVEN TO SOME TAX BURDEN REMEDY FOR THOSE WHO WOULD FIND IT DIFFICULT TO PAY
38A	WATERFORD VA CHARGES \$12-\$15 FOR ADMISSION TO EACH SPRING \$ AUTUMN FESTIVAL I BELIEVE EVEN \$2.50-\$3.50
	ADMISSION TO CLIFTON DAYS MAKES SENSE
38B	2. COULD BE HIGHER WATERFORD COLLECTS \$12.00 FROM GOBS OF VISITORS
39	4. NO
40	4. NO NO NO
41	1. ON PRINCIPLE 2. CLIFTON DAY COULD EVEN BE REDUCED TO \$1.00 P/P AND KIDS 12 & UNDER FREE! \$10,000! IF 10% CRASHES THE
	GATE WHO CARES? YOU STILL COLLECT FROM 90% WHAT'S \$1 YOU HAD TO GET NEW VOLUNTEERS FOR THE TRAIN TICKETS AND
	NOW ITS AN ESTABLISHED THING VOLUNTEERS CAN BE BOUGHT (PAID) OR BRIBED (NON-PROFIT COULD GIVE UP LABOR
	INTENSIVE PROJECTS IN EXCHANGE FOR QUARANTEED PROCEEDS @ THE GATE WHY NOT TRY IT VENDORS WHO WONT PAY
	AN EXTRA \$5 CAN BE SPARED WE NEED TO CULL THE JUNK DEALERS ANYWAY AU REVOIR!
42	NC
43	2. \$1.00 3. \$2.00 RE # 2 & 3 TOWN SHOULD GET BACK FROM C-DAY AT LEAST ENOUGH TO PAY FOR DAMAGE/WEAR INCURRED
	TOWN EACH YEAR- PARK INCONVENIENCE ETC 8. TOWN HALL SALE NO WAY 9. IF PEOPLE WANT TO DO THIS AS A SERVICE

**REVENUE SURVEY 2000**
**TOWN OF CLIFTON**

#	COMMENTS
	WESHOULD DO IT ON ITS OWN MERITS MIGHT TO A GOOD IDEA
44	NC
45A	2. \$1.00 ADDED TO PARKING FEE \$6.00 TO PARK 8. OR RENT INSURE UPKEEP AND USE CLAUSES
45B	NC
46A	2. OR JUST UP PARKING FEE (IF ITS SUNNY) 4. STRONGLY AGAINST 5. THIS IS PREETY HIGH .5% MIGHT BE ACCEPTIBLE BOTH\
	RESTAURANTS ARE PRETTY EXPENSIVE ALREADY I WOULD HATE TO PRICE THEM OUT OF THE POPULARITY 8. STRONGLY AGAINST
	I THINK THIS SURVEY WAS A GREAT IDEA
46B	2. NOT PRACTICAL WHY SHOULDN'T THE TOWN GET A PIECE OF THE PARKING? 3. COLLECT THIS FEE OR EVEN \$10VENDOR
	AND SUGGEST CBA RECOUP IT FROM PARKING LOT PROCEEDS AS A KIND OF SET UP FEE 5. 2% TOO MUCH 1% MAX .75% GOOD
	8. HELL NO
47	NC
48	NC
49A	NC
49B	NC
50A	TOWN HALL SALE REAL ESTATE TAX THE TAX OR REVENUE SHOULD BE FAIRLY LEVEL TO ALL NOT ONE OR TWO BUSINESSES
	TO TAKE CARE OF EVERYONE
50B	3RD CHOICE TOWN HALL SALE 4TH CHOICE REAL ESTATE TAX
51A	NC
51B	NC
52	TO REACH AN ADDITIONAL &8-10K PER YEAR A MEALS TAX WOULD ONLY HAVE TO BE .5% A REAL ESTATE TAX WITH THE
	LARGE HOUSES BEING BUILT COULD BE 3-4 CENTS PER \$100
53A	NC
53B	NC
54	NC
55	NC
56	7. THIS SHOULD BE MORE

*Minutes  
Clifton Town Council Meeting  
Tuesday, July 6, 2000  
Clifton Town Hall*

*Present: Mayor Jim Chesley, Council members Mac Arnold, Margo Buckley, Laura Harrington, Bill Hollaway, Wayne Nickum, Town Attorney Rod Williams; residents and guests of the town*

*The Pledge of Allegiance was said by all.*

- 1. The meeting opened with the swearing in of Mayor Chesley and Council members by John Frey, Clerk of the Circuit Court of Fairfax County.*
- 2. Motion made to approve the following individuals for two year terms: Pam Wallace, Town Clerk; Marilyn Barton, Town Treasurer; and Rod Williams, Town Attorney. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.*
- 3. Motion made to reappoint the following individuals for the ARB: Royce Jarrendt, Donna Netschert, Tom McNamara, Duane Nitz, Susie Worsham, and Laura Harrington as Town Council rep for ARB. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.*
- 4. Motion made to approve the following individuals for the Planning Commission: Mike Booth, Chris O'Donnell, Randy Thompson, Corlis VanLienden, Travis Worsham, Richard King, Lev Buller, and Bill Hollaway as Town Council representative. (King's term will expire on 6/30/03, Buller's on 6/30/04, and Hollaway's on 6/30/02.) Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.*
- 5. Town Council minutes from June 6, 2000, approved unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.*
- 6. Award presented to Jim Hricko for his several years of service to the town of Clifton as ARB Chairman and architect.*
- 7. Results of town finance letter/survey to voters were presented by Wayne Nickum. Motion made to hold a public meeting on this issue prior to Town Council meeting on August 1, 2000. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum. One copy of the survey results will be posted in the Post Office, with additional copies available through Pam Wallace, Town Clerk.*
- 8. Mayor Chesley presented his idea for a Labor Day antique vehicle show on Monday, September 4, 2000. This would be a "cruise-in" event/show with trophies. Parking would not be a problem due to this being a national holiday without commuter traffic. Our insurance policy would also cover this event.*

Motion made to approve event. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

9. Sidewalk Committee meeting will be held on July 12 at 7:30.

10. Still needed: sports representative for Fairfax Sports Council.

11. Report on Farmer's Market: Deb Dillard.

12. Motion made for Town Council to go into cloased session to discuss Gilliam property. Approved unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum. Mac Arnold certifed that only items pertaining to the Gilliam property were discussed.

13. Service award presented to Tom McNamara for his years of service on the Clifton Town Council.

14. Motion made to adjourn. Passed unanimoulsy: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

*Minutes  
Clifton Town Council Meeting  
Tuesday, August 1, 2000  
Clifton Town Hall*

*Present: Mayor Jim Chesley, Council members Margo Buckley, Laura Harrington, Bill Hollaway; residents and guests of the town*

*The Pledge of Allegiance was said by all.*

*1. A police report was presented to the Council from Fairfax County Police for the period from January 1 to July 25, 2000. It was noted that overall, Clifton is a tight knit community with a minimum of activity. Among recent incidents discussed were the following:*

*(a) Domestic abuse incident involving phone call placed to police from a nine year old child reporting abuse being directed toward his mother by the child's father. This situation necessitated the police's canvassing the town in order to locate the house from which the phone call was made. Marilyn Barton mentioned her daughter being questioned and confronted in her home by police officers. Margo Buckley gave the name and address of the family and mentioned going to the Clifton Elementary School to inform school authorities of the situation.*

*(b) Ongoing problem on Main Street involving loud noise and underage drinking at night. Margo mentioned making repeated phone calls to the police with little being done to remedy the problem. Tony Puig and Deb Dillard echoed these concerns as adjacent residents. Citations could be made for parental responsibility, underage drinking, contributing to the delinquency of a minor, and designation of a community nuisance. In addition, strong suspicion was expressed that this home was also being used for regular drug dealing. Margo offered her home to police to be used as a surveillance location.*

*(c) Problem with speeding cars, cars not stopping at stop signs, horns being blown late at night, and screeching tires. Chris O'Donnell expressed his concern over speeding cars on his street, Pendleton Avenue.*

*2. Treasurer's report: Marilyn Barton. Approved unanimously: Chesley, Buckley, Harrington, Hollaway.*

*3. July 2000 Town Council minutes approved with the following corrections: item 3, add Phyliss Lovett to the roster for ARB; item 7, remove August 1st date, add the word information to meeting. Passed unanimously: Chesley, Buckley, Harrington, Hollaway.*



4. Planning Commission: Mike Booth

(a) Use permit: Donald Chandler, Architect. Request to expand his office with four parking spaces, and three full-time employees. Amendment to original use permit approved unanimously: Chesley, Buckley, Harrington, Hollaway.

(b) Problem with silt run off from Frog Hill development, resulting in complaints from adjacent residents on School Street. This problem will be addressed by developer as to how this situation will be remedied.

(c) Clifton Heights' run off has also been causing problems. In addition, street signs will have to be replaced by signs used in the town. There is also a pipe clogged with silt by the retention pond. Mayor Chesley will call county inspector regarding this situation. He said he will not participate in any more voting until the problem is taken care of. Current grading plans for Clifton Heights are to be checked by Joe McClellan.

(d) Concerns were expressed over run off at Barker property on corner of Clifton Road and School Street. A storm management plan should be in place before new home is built on this property.

5. Bill Hollaway and Margo Buckley will form the committee to look into results of revenue ideas poll.

6. Cruise-In event sponsored by the Lions Club and featuring antique vehicles will be held on Monday, September 4, 2000.

7. Trails/sidewalk committee is encouraged to attend meeting at government center on 8/9/00.

8. NOVEC will give presentation on underground cables at October Town Council meeting.

9. Market master Deb Dillard reported that the Farmer's Market brought in \$350 in July, with \$256 going to the town.

10. Issue of contractors' signs being left on lawns was discussed. They should be removed when work is completed.

11. Mayor Chesley brought up possibility of Clifton linking up with Hamilton, Bermuda, as sister cities. Motion made to give Mayor Chesley permission to promote further discussion on possible interchange with Hamilton. Passed: ayes, Buckley, Harrington, Hollaway. Abstain: Mayor Chesley.

12. A letter was read from Ida Ambler requesting permission to park construction trailer on Polly Ambler's property while house is being renovated. Restrictions will have to be spelled out in detail before request is granted, and more information

needed concerning length of time required. Mike Booth will contact Bill Curry who is the contractor for more details. This item will be tabled until next month's meeting.

13. Bill Hollaway brought up issue of gazebo park being used without reservations, and with participants' failure to pick up and remove trash. A reminder should be placed in Clifton Clatter that residents must adhere to rules concerning use of the park.

14. Motion made to adjourn. Passed unanimously: Chesley, Buckley, Harrington, Hollaway.

Minutes  
Clifton Town Council Meeting  
Tuesday, August 7, 2001  
Clifton Town Hall

Present: Mayor Jim Chesley, Council members Mac Arnold, Margo Buckley, Laura Harrington, Bill Hollaway, Wayne Nickum, Town Attorney Rod Williams; residents and guests of the town

The Pledge of Allegiance was said by all.

1. Motion made to approve minutes from July 10, 2001, Town Council meeting. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.
2. Treasurer's report : Marilyn Barton. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.
3. Planning Commission: Bill Hollaway
  - a. Shari Arnold use permit, the addition of office space to her present business, Architectural Images. Number of employees will be two, and number of parking spaces will be three. Motion made to approve. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.
4. ARB: Hricko design for Hermitage conservatory approved with the following revision: removal of glass skylights on visible side of the roof, facing parking lot.
5. Town sewer: brief presented by Fairfax City concerning holding tank replacement. Easement issue was discussed as it relates to property owned by town resident Richard King, and on which new facility would be built to replace the present system. Motion made to have Rod Williams research whether or not the town should hold a public hearing on this issue. Mayor Chesley will then notify the county.
6. Insurance agent David Smith spoke to the Town Council about insurance for municipal governments and gave an overview on coverage available. A yearly fee of \$10 per council member would provide general liability for accidents such as slips and falls at town functions. Motion made to obtain coverage to cover town clerk and Town Council members. Ayes: Chesley, Buckley, Harrington, Hollaway, Nickum. Nays: Arnold. Motion passes.
7. VDOT representative informed the town that a traffic count would have to be conducted in order to properly analyze our traffic problems. Cars are presently using the following streets as they pass through Clifton: Pendleton Avenue, Chapel Road, Clifton Road, School Street and Water Street. A residential Road has a 25 mph or less speed limit, and in order to install speed bumps, 75% of the residents would have to vote in favor. VDOT will proceed with the study and report back to the Council when it is completed.
8. Update on HUD project: Bill Hollaway. Bill will be sending out information packets to all town residents explaining the features of this program, and the potential income it could generate for Clifton. Motion made to hold a public information meeting immediately preceding the September Town Council meeting on September 4, 2001, at 7:30 P.M. Motion passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.
9. Reminder made of car show event: September 3, 2001, 10-3 P.M.
- 10.. Motion made to adjourn. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

AUGUST 1, 2000, 7:30 P.M.  
CLIFTON TOWN MEETING HALL, 12641 CHAPEL ROAD

NOTE: FAIRFAX COUNTY POLICE INFORMATIONAL BRIEFING

CLIFTON TOWN COUNCIL MEETING

AGENDA

- ✓ 1. Treasurers Report
- ✓ 2. Planning Commission
  - ✓ a. Applications
  - ✓ b. Comprehensive Plan Review/Update
3. ARB
  - a. Applications X
4. BZA X
- ✓ 5. Fairfax County Police Informational Briefing
- ✓ 6. ~~Town Finance Letter Results/Discussion~~ X
7. ~~Gilliam Property Update~~ X
- ✓ 8. Labor Day Antique Vehicle Show
9. Other
  - a. Sidewalk/Trail Committee Progress
  - b. Town representative to Fx. Sports Council
  - c. NOVEC representative - Utility Consolidation
  - d. VRE Study representation - Arnold/King
  - e. Farmer's Market
  - f. Grants
  - g. New Committee Assignments/Updated Listings

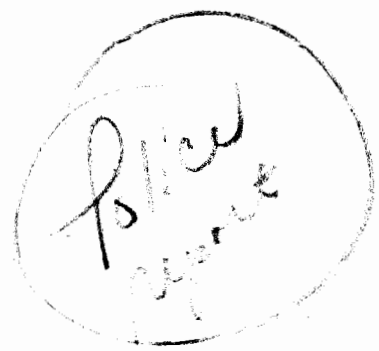
✓ Chesley  
✓ Arnold  
✓ Buckley  
✓ Harrington  
✓ Hollaway  
✓ Nickum  
✓ Booth  
✓ Jarrendt  
✓ Effros  
✓ Barton  
✓ Wallace  
✓ Williams

If anyone attending the Town Council meeting needs a sign language interpreter, or any other type of special accommodation or auxiliary aid, please call Jim Chesley at 830-2129. A request should be made five (5) days in advance of the meeting to provide sufficient time to make the necessary arrangements. These services are available at no charge to the individual.

Posted, Post Office and Store

\* Bring up  
contractor  
signs  
x

→ next month / Apr. mtg:  
underground  
utilities



**Town of Clifton**  
**(01/01/00-07/25/00)**

Chapel Road

Commercial Burglary Alarm	2
Disabled Motor Vehicle	1
Hazard in Roadway	1
Larceny	1
Loud Party	1
N-H&R-Personal Injury Accident	1
Other Animal Violation	1
Other Parking Violation	1
Public Relations/Liaison	1
Suspicious Person	1
Throwing Missles	1

Chestnut Street

Auto Theft	1
Larceny	1
Other Parking Violation	1

Clifton Road

Disabled Motor Vehicle	1
Hazard in Roadway	2
N-H&R-Personal Injury Accident	2
N-H&R-Property Damage Accident	4
Other	1
Rabid Animal	1
Trespass-Private Property	1

Clifton Creek

Civil Dispute	1
Public Relations/Liaison	1
Suspicious Person	1

Dell Avenue

Other Animal Violation	1
------------------------	---

Main Street

Disorderly Conduct	2
Drunk in Public	1
Fraud	2
Loud Party	3
N-H7R-Personal Injury Accident	1
N-H&R-Property Damage Accident	1
Noise Ordinance Violation	3
Other Parking Violation	2
Residential Burglary Alarm	1
Suspicious Person	2

Newman Road

Reporting Injured Animals	1
---------------------------	---

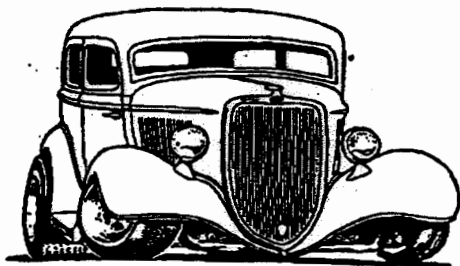
Richards Lane

Rabid Animal	1
Reporting Injured Animals	1
Telephone Violation	1

Spruce Valley Lane

Larceny	1
---------	---

# Cruising Clifton



**We Serve**

## *Cruise-In Town of Clifton*

*September- 4th- 2000 Monday \*\*\* Labor Day*

*To Benefit the Clifton Lions Club*

*Sponsored by: Custom Cruisers of Northern Virginia  
and The Lions Club of Clifton 10:00 AM to 3:00 PM*

*Best of Show - Mayor Pick- Lions Pick*

*Judging between 1:00 & 3:00 — Food by the Lions Club*

*50/50 — Music: C. R. S. Dancing \*\* Tank DJ*

*Entry Fee \$8.00 — — Open Show*

*Directions: Lee Hwy. Rt. 29 to South on Clifton Rd. Rt. 645 @ Centreville to Clifton*

*For Cruise-in Info: Contact: Steve Dodson 703-2014 or Ed Patton 703-777-1664*

### *Cruise — In Registration Form*

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ YR. \_\_\_\_\_

Signature \_\_\_\_\_

*Please make payable to*

*C. C. of N. V.*

In Acceptance of the right to participate, I hereby release the Custom Cruisers of Northern Virginia, Inc, Clifton Lions Club, Town of Clifton and anyone connected with management or presentation of this event from any and all known liabilities That may be suffered by any entrant to his person or property. Management will do all in its power to cooperate with participants to ensure a successful event, we kindly ask that you do the same. Please observe all safety and traffic regulations.

Aug. 1, 2000

Present:  
① Chesley  
② Buckley  
③ Harrington  
④ Holloway

①  
~~Absent:~~  
Absent:  
Williams  
Arnold  
Nickum

① Pledge

② Police report: Town of Clifton  
4/01/00 - 7/25/00

a. Tight-knit: Clifton, not too much activity

b. Gangs/graffiti (might be gang-related)

c. Domestic abuse incident  
#3218 School St. green Lincoln  
involving 9 yr. old child, white house w/ grey shutters  
Marilyn Barton is concerned over her  
daughter being questioned, confronted -  
officers in the back of her house w/  
gun drawn

• Cell phone given to victims to  
help them get assistance

d. \* Margo: problem w/ the Nickums  
repeated calls to dispatcher -  
nothing new seems to be done

\* Citations: underage drinking,  
parental responsibility

Contributing to the delinquency of a minor -  
designation of a common nuisance

Margo willing to have officers <sup>near</sup> her house  
for surveillance

Happened  
during a pt.  
day afternoon:  
daylight

Re: the  
Nickums  
& the  
situation



② Also a problem: speeding cars, not stopping at signs, revving engines, screeching tires

③ Treasurer's Report: M. Barton  
prev. approved

④ July T.C. minutes

Item ③ Phylliss to ARB  
⑦ - remove Aug. 1<sup>st</sup> date  
add [information] etc.

Approved  
w/ corrected

⑤ Planning Commission: M. Barton

① Use permit

Donald Chandler Architect

Expansion of his office

sq. feet: 750'

4 parking spaces

3 full-time employees

Amendments

Approved  
unanimously  
as  
amended

①

⑥ Frog Hill developer

to address silt run off from creek

Weyner -  
inspector  
↓

• Many complaint from Arnolds

How will this be cleaned out?

How to clean out properly

⑦ Clifton Hts. run off } also a big  
problemStreet sign } replacement needed  
5 lots under construction; mud/silt  
run-offPlus: retention pond in back  
rip rap stones

pipe is clogged w/silt

Jim will call co. inspector  
said he'll participate in\* No more voting on Clifton Hts -  
until the problem is taken  
care ofCurrent grading plans } to be checked w/  
J. McClella

① Barker's old house  
of new one

more run off concern ✓ completely down hill  
Septic adjacent to Ricci's

\* Storm mgmt. plan needs to be in place

⑥ \*  
⑥ Bill/Margo

Committee  
to look into  
rev. finance letter

⑥ Cruise - In } Town of Clifton  
9/4/2000 } see flyer

Lions  
Club  
will  
benefit

Church, restaurants: okay

Initially parked at Cabot's -  
then they can use lots -  
Hermitage, Vin Hard, Brynston's

⑧ Other:

5

① Trails / Sidewalk Committee

2nd  
Wed  
Govt  
Ctr.

8/9/00

Tandem use??

Cliff Ave Rd } scenic by-way

Sidewalks:  
are funded  
by grants

⑨ NVRCC } next month's mtg. } presentation  
Re: underground  
involving easements from back of the  
property owners

⑩ Farmer's Mkt  
more farmers

\$320 } Month of  
\$256 } July 2000  
to town

\* Limo adv.  
should  
call show at  
comm. table  
in August

Fire Station - Comm. table  
good feedback

2070  
cut to  
Deb-  
"set up  
market  
master"

~~XXXX~~  
clear  
parking  
lot

\$10 } Copter

(6)

Might  
have a  
ripple

Contractor  
Signs!

Copies of Charter  
Remind you to have

(11) Grants - I.C. will

(12) Contractor signs } \* should be removed  
after work is being  
completed →

⑦

⑬ Bermuda trip > Jimmy

\* Mtg. w/ mayor in Hamilton, city of 1000  
resident

? Sister city w/ Bermuda?

Program might be able to be  
worked out

Va  
ties to  
Virginia -  
where  
James town  
was  
founded

Mayor  
proposed to  
give (J.C.) permission  
to prelate  
further discussion  
on this interchange  
& w/ Bermuda

Interchange

okay!

Jim > Abstain

on site

⑭ Letter  
rec'd to  
request:  
Temp.  
construction  
trailer

Idea  
Ambler &  
during re-  
construction  
of Ambler  
house

Not  
over  
60 days

#14

old addition  
will be removed  
from side  
of house

Cramer -  
Cont'd

\* Add the words after a  
upon issuance of building permit  
of ~~valid~~ valid and  
valid contract. contract

Contractor must be  
ready to work

No one can inhabit  
this trailer!

Chuck w/ Rod Williams

Mike Booth  
contact  
Bill Curry - will  
"Footprint" will  
be smaller

must comply  
w/ her ordinance

Metz  
Adjourned  
Adjourned

Jim will  
talk to  
Bob

Put on 2

Next  
month's  
agenda

More info is  
needed before  
we can vote on  
this

Bill Hollaway

15 Fork

use 7 Ant. wire

Trash left

No reservations

④ Some rule should  
apply; people on  
next month's agenda



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1-717-633-3060

www.602.com  
"connected"  
"connected"

1/16/09  
1/16/09

N 56L  
569  
at N 56

Contractor  
Contractor  
looks better

Understand their  
side also - They  
risk their lives  
every day + face  
unpredictable situations

It would just be  
helpful + maintain  
trust if they  
could explain  
afterwards -  
So many accidents  
happen.

~

A couple of years ago  
when my son Scott  
had a party at our  
house, a boy (not  
invited) was injured  
on the street in front  
of our house. When  
police entered our  
house, Scott & Chris  
were forced to the  
floor & guns were  
drawn at their  
heads!! A canine  
unit was also  
present & ~~I~~ you  
can imagine how spooked  
Brandy was! What a FRIGHT!

The Sabos ↓

Who is  
where do they  
live??

next to whom on  
paved st?

Which house?

They live up Clifton  
Bl - away!

TOWN OF CLIFTON, VIRGINIA

TREASURER'S REPORT

1-Aug-00

STATEMENT OF CASH BALANCES

Regular Checking Account:	\$2,487
Money Market Savings Account:	\$32,346
Planning Commission Escrow: Overson	<u>\$6,421</u>
 TOTAL CASH BALANCE:	 <u><u>\$41,253</u></u>

Treasurer's Report prepared by:

Marilyn Barton  
Treasurer

Minutes  
Clifton Town Council Meeting  
Tuesday, September 5, 2000  
Clifton Town Hall

Present: Mayor Jim Chesley, Council members Mac Arnold, Margo Buckley, Laura Harrington, Bill Hollaway, Wayne Nickum, Town Attorney Rod Williams; residents and guests of the town

The Pledge of Allegiance was said by all.

1. Wayne Nickum requested the opportunity to address the Council concerning the public discussion that was held during the last Town Council meeting. He stated that he was troubled that such a discussion had taken place, and especially when he was not present and did not have the opportunity to respond or participate. In his opinion, such an agenda was not administered in a timely or appropriate manner.

→ concerning underage drinking

2. Motion made to approve Town Council minutes from August 1, 2000. Approved: ayes: Chesley, Buckley, Hollaway, Harrington; ~~nays~~: Arnold, Nickum.  
abstain:

3. Treasurer's report: Mayor Chesley. Approved unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

4. Planning Commission: Mike Booth

Use permit: lot 5, Clifton Hts. Unanimous approval: Chesley, Arnold, Buckley, Hollaway, Harrington, Nickum. Approval contingent upon replacement of road sign with appropriate design that is used in town of Clifton, and the clearing of silt from surrounding ditches. Representative from Clifton Hts. stated that silt might continue to pose problems until all grass comes in by June of next year.

5. Clifton Presbyterian Church request for more bathrooms and that special consideration be given in granting this request. Motion made to support church and their efforts to secure unisex bathrooms in order to meet the 30 fixtures allotted to church by county. A letter will be written by the town stating that this decision is based on precedent that unisex/ADA bathroom was installed in Heart and Hand. The historical, not commercial, nature of the church building will be emphasized. Church will write draft of letter. Motion approved unanimously: Chesley, Arnold, Buckley, Hollaway, Harrington, Nickum.

6. ARB: Laura Harrington

(a) Tin roof on Judy's Junque building approved

(b) Home design, lot 5, Clifton Hts. approved

7. Margo Buckley expressed her interest, and that of Tom McNamara, in Historic Preservation course of study to be held at National Trust for Historic Preservation, beginning in January, 2001. Discussion tabled until more information provided.

8. BZA: no report

9. Bill Hollaway and Margo Buckley: further discussion on town revenue ideas. Heart and Hand and Clifton Store were asked their opinion concerning cigarette and meals taxes. They feel this would be an unfair "double whammie" for them. Jim Fullerton, chairman of Clifton Day, was questioned about the feasibility of collecting admission fee. He felt it would be very difficult to put into effect. President of CBA, Helen Buller, also stated her opposition to this idea. Mac Arnold added his opinion that to cram Clifton Day admission fee down CBA's neck would be a very foolish idea. The town needs to have their own controlled revenue and administer it themselves, independent of the CBA or other organizations. We must not bank on the CBA for revenue. This happened in the town of Dumphries and produced much animosity. Also discussed was the idea of fixing up old Town Hall building, adding a kitchen and expanding the existing bathroom, and making it fit for rental.

(a) Motion made to give further consideration at this time to concept of collecting trash as a source of town revenue. Unanimous nays: Chesley, Arnold, Buckley, Hollaway, Harrington, Nickum. Motion denied.

(b) Motion made to give further consideration at this time to concept of sale of old Town Hall as source of town revenue. Unanimous nays: Chesley, Arnold, Buckley, Hollaway, Harrington, Nickum. Motion denied.

(c) Motion made to give further consideration at this time to concept of real estate tax as source of town ~~income~~ revenue. Nays: Nickum, Buckley, Hollaway, Harrington. Ayes: Chesley, Arnold. Motion denied. ✓

(d) Motion made to give further consideration at this time to concept of occupancy tax as source of town ~~income~~ revenue. Unanimous nays: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum. Motion denied. ✓

(e) Motion made to give further consideration at this time to concept of meals tax as source of town ~~income~~ revenue. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum. ✓

Motion Passed

(f) Motion made to give further consideration at this time to concept of communications ~~town~~ as source of town ~~income~~ revenue. Aye: Chesley. Nays: Arnold, Buckley, Harrington, Hollaway. ✓

Motion Denied

Nickum. Motion denied.

(g) Motion made to give further consideration at this time to concept of Clifton Day license as source of town revenue. Unanimous nays: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum. *Motion Denied.*

(h) Motion made to give further consideration at this time to concept of Clifton Day admission fee as source of town revenue. Ayes: Buckley, Nickum. Nays: Chesley, Arnold, Harrington, Hollaway. Motion denied.

(i) Motion made to give further consideration at this time to concept of cigarette tax as source of town revenue. Ayes: Arnold, Harrington, Hollaway, Nickum. Nays: Chesley, Buckley. Motion passed.

(j) Motion made to give further consideration at this time to concept of renting old Town Hall as source of town revenue. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum. *Motion Passed* (K) →

10. Beautification Committee: Tricia Soester. Tricia will be ordering a set of Victorian Christmas wreaths and banners for Main Street. The cost will be \$1900, part of which Tricia hopes will come from Candlelight Homes Tour in December.

11. Farmer's Market: Deb Dillard. Vendors would like to go through Sunday before Thanksgiving. Motion made to approve. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum. They will not be participating on Clifton Day. Last month the Farmer's Market made \$150, with \$30 going to Deb and \$120 to the town.

12. Motion made to approve October 8, 2000, as Clifton Day, with raindate October 15, 2000. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

13. Next meeting will include drafting of cigarette and meals tax. Rental of old Town Hall will also be discussed.

14. Town Clerk to complete Town Council minutes by 15th of each month and submit to Mayor Chesley.

15. NOVEC representative will be present at October meeting to discuss underground cables.

16. Next to last VRE meeting will be held in October to discuss possible sites for station. No points west of town will be considered, only locations on Colchester and Chapel Roads.

17. Trails meeting will be held second Wednesday of September.

*\* add:*  
*Motion made to hold pub. info. mtg on October 1, 2000, immediately preceding T.C. mtg - Passed unanimously*

18. Discussion of Labor Day antique car show. Bill Hollaway expressed concern over parking being allowed on Main Street, which presented a safety issue. Overall, the event was a success and well received by residents and participants. The Lions made \$800.

19. Motion made for Town Council to go into closed session to discuss Gilliam property. Approved unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum. Mac Arnold certified that only items pertaining to the Gilliam property were discussed.

20. Motion made to adjourn. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

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*(b) Home design, lot 5, Clifton Hts. approved*



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(e) Motion made to give further consideration at this time to concept of meals tax as source of town revenue. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

(f) Motion made to give further consideration at this time to concept of communications town as source of town revenue. Aye: Chesley. Nays: Arnold, Buckley, Harrington, Hollaway, Nickum. Motion denied.

(g) Motion made to give further consideration at this time to concept of Clifton Day license as source of town revenue. Unanimous nays: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum. Motion denied.

(h) Motion made to give further consideration at this time to concept of Clifton Day admission fee as source of town revenue. Ayes: Buckley, Nickum. Nays: Chesley, Arnold, Harrington, Hollaway. Motion denied.

(i) Motion made to give further consideration at this time to concept of cigarette tax as source of town revenue. Ayes: Arnold, Harrington, Hollaway, Nickum. Nays: Chesley, Buckley. Motion passed.

(j) Motion made to give further consideration at this time to concept of renting old Town Hall as source of town revenue. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

(k) Motion made to hold public information meeting on town revenue at 7 P.M. on October 3, 2000, immediately preceding Town Council meeting. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

10. Beautification Committee: Tricia Soester. Tricia will be ordering a set of Victorian Christmas wreaths and banners for Main Street. The cost will be \$1900, part of which Tricia hopes will come from Candlelight Homes Tour in December.

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SEPTEMBER 5, 2000, 7:30 P.M.  
CLIFTON TOWN MEETING HALL, 12641 CHAPEL ROAD

CLIFTON TOWN COUNCIL MEETING

AGENDA

✓ 1. Treasurers Report

Chesley  
Arnold  
Buckley  
Harrington  
Hollaway  
Nickum

✓ 2. Planning Commission  
a. Applications

Presby. Church ←  
✓ 3. ARB  
a. Applications

Booth  
Jarrendt  
Effros  
Barton  
Wallace  
Williams

4. ~~BZA~~ no report

→ Laura Harrington

✓ 5. Town Finance Letter Results/Discussion

6. Gilliam Property Update

7. Other

- a. Sidewalk/Trail Committee Progress
- b. Town representative to Fx. Sports Council
- c. NOVEC representative - Utility Consolidation
- d. VRE Study representation - Arnold/King
- e. Farmer's Market
- f. Grants

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Posted, Post Office and Store

*Possibility of part-time — ?*

# Iron Council

9/5/00

10

(1.)

~~Wayne Nickum~~

addressing the Council

He's going to lose it completely. He walked out & left the room. But Bill Holloway stepped in and persuaded Wayne to come back into the meeting.

Wanted opportunity to respond to what was said, what went on at last month's Town Council mtg.

~~My~~ My son is not a drug dealer. No one in this town has bothered to call me on the phone. I feel this was totally unprofessional on the part of the Town Council of Clifton. Agenda not administered in a timely fashion so residents can respond appropriately.

(2) Motion to approve T.C. minutes; Ayes: <sup>Holloway</sup> Harrington  
Abstain: Wayne, Mac → they were both absent from last mtg. Chesley  
Buckley

(3) Treasurer's Report: J. Chesley  
Unanimous approval

(4) Planning Comm

(a) Use permit

Lot 5, Clifton Hts. - vote - approval

Contingent on: resolution of 2 issues -  
letter from Joe McClellan

Discussions:

① Sign - will be replaced

② path - talk to Church about extending to church where it drops down

③ Silt (Mt. Hillias) - Culvert is blocked by M. Booth's driveway

Motion to approve Silt is <sup>desert with</sup> approved unanimously

Sign  
Silt  
path

There even have supposedly been blowouts: ditches should be cleared at this point

S.H. might conceivably remain a problem until all grass comes in (next June is the projected date).

⑤ Clifton Presby. Church  
request for more bathrooms / special consideration

Manuel: 6 bathrooms  
2, 2, 2 } Will look into unisex  
bathrooms: possible approval  
under historical district code?

Need to go to Board of Supervisors  
w/ recommendation that we approve -  
we can not pass ourselves

Look into overall impact - might be minimal, low impact

Unisex might not be allowed in educational facility; allowed in Heart & Hand restaurant

Motion to support Church & efforts to secure  
unisex bathroom

to meet 30 fixture units; provide w/ letter  
based on precedent <sup>that</sup> unisex/ADA <sup>was</sup> allowed in Heart & Hand.  
Emphasize historical nature of bldg, not commercial, now  
Community. Church will draft > research power policy > unanimous

⑥ AKB - Harrington

① Judy & Janice: approved ✓  
tin roof (ridge vent); cedar shingles -  
paint color (ok)

② Lot 5 - Quaker Homes  
Clifton Hts.  
home design

Recommend: report every week  
by whomever?

\* ⑦ Margo Buckley - request  
funds for Tom McNamara - Certificate in  
Historic Preservation classes  
\$420  
Law, fund-raising, securing grants  
very, very interested in taking this course

\* told at  
next  
Trust  
for  
Historic  
Preservation

\* January 17, 2001 will begin

★ Margo will bring in more information  
for next month's meeting - funds

Table

⑧ BZA: No

⑨ ideas Finance survey results

(Bill & Marge) → analysis → each approached - here are reactions:

④ Cigarette tax \*

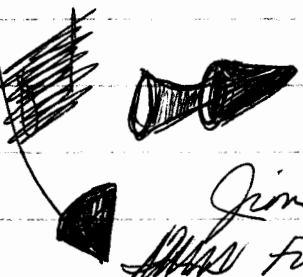
Heart & Hand  
and  
Store were  
questioned & asked  
for reaction;  
they feel they  
are doing a  
double-whammy -  
business are not

⑤ Clifton Day

admission: very very difficult to coordinate!

⑥ Meals tax \*

10%?  
20%?

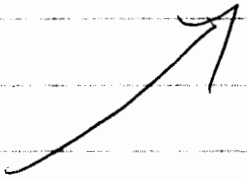


Jim → 11 years as Chairman of Clifton "King of Day"

Fullerton was contacted about this issue - yet not Helen; ~~that~~ less 10% of CPA members are town residents.

30 families are town residents out of 300

Very, very big oversight not to have contacted Helen, who is president after all!





(b)

Jimmy -

How about fixing up, adding  
kitchen to old Iron Hall  
property? Renting it out?

✓ \$10,000 would do the trick.

Could be added to the list!

give further consideration  
at this time

Motion to consider concept of trash	:		all no
" ✓ Sale of Iron Hall	:		all no
✓ Seal bet. Tax	:	4 nays Margo	Tim Mae ✓ yes
• Occupancy	:	all no	
✓ ✓ Heavy Tax	:	Aye - unanimous	
• Hall	:	Aye - Chester	all rest no's
• Clif. Day license	:	all nays	
• Clif. Day admission	:	Aye: Buckley Wayne	
• Cigarette tax	:	Nay: Buckley Jimmy	
* Rental of Iron Hall	:	all - unanimous	

Action to  
notify -  
vendors  
pub. to filing

Nayes  
Arnold  
Hammlyn

Page:

~~500A~~ (6)

Public information  
meeting will  
follow -

add:  
town hall rental  
unanimous

Heber  
questioned  
this past weekend's  
rent: no \$\$  
for town  
just Lion's.

\* Other options 2 we should  
sit down with CBA president, attend  
more meetings on a regular basis.

"Per Mac Arnold: **I agree!**

To crawl admission down CBA's throat  
would not be a good idea!" CBA must  
agree. Town needs to have their own  
controlled revenue; administer it, independent  
of CBA or other organization.  
We must not bank on CBA

for revenue. This happened in the  
town of Dunsmuir

with dire  
effects

Jimmy: We must not  
rely on CBA or we  
go back to the  
town.

Beautification Comm

~~11/11/11~~  
⑧

⑩ Christ. decorations } old fashioned  
Lynn } Tricia

↓  
Nat'l Trust  
Street lamps

↓  
Christmas  
decorations for  
Main Street this

4 Victorian Wreaths  
+ 4 small banners  
\$1900. <sup>75</sup>

↓  
Some money

Okay! No passing needed

Will proceed & go ahead w/ purchase

See  
Pg. 7-  
item #11

Wayne:

(7)

Motion to reconsider ~~revisit~~ the  
previous motion: Clifton

Day admission

Aye: unanimous  
to reconsider



Motion up:

Vote:

for further  
consideration

Nays

unanimous

this item is out

We are left with:

cigarette →

meals →

(11)

Farmer's Mkt.

\$150

30 - Deb

120 - Town

Deb  
Dillard

ok  
Vote  
unanimous

Entire Season:

2 vendors want to go ~~there~~ to Sun. before  
Thanksgiving; no Clifton Day

from Hall  
proposal } kitchen -  
how much  
install? }

a cute little  
house.  
Capone  
rrr

\* from files can be  
placed elsewhere.

Decline:  
Clifton Day  
(12) Clifton Day  
10/8  
10/15 rain

Allen } CBA to conduct

(9)

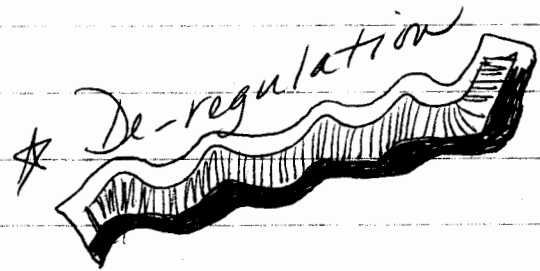
unanimously  
passed!

(13) next mtg:  
draft cigarette  
" meat  
" rental } Drafted

(14) Minutes ↓  
By 15th of  
each month

Agenda  
Item

(15) NNEO; Oct. T.C. Mtg.  
proposal: no cost to town  
30 yr. contract; capacity on Main St. -  
structures, taller poles } good arrangement



(16) VRE - next to last;  
the move in Oct.  
no pts West of town



are worthy of consideration. Only  
Colchester Rd.  
Chapel Rd.



(17) Trail  
2nd Wed. 14 Sept.

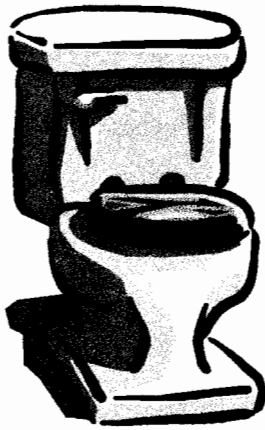
(18) Car show  
parking on street  
was not supposed to be allowed. Bill  
Hollaway was concerned about safety  
issue

Otherwise, very successful -  
Lions make money.

(19)  
Billow -  
H. Assin

Lions:  
\$800.00

(20) Adjourn!



## Fairfax County Formula for Allowable Sewer Fixture Outlets

(30)	<b>CHURCH</b>	<b>UNIT VALUES</b>
↑ ↓	<b>5 Sinks</b> <b>3 Toilets</b>	<b>1 Unit value @ outlet</b> <b>6 Unit values @ outlet</b>
		<b>5 unit values</b> <b>18 unit values</b>
(46)	<b>MANSE</b>	<b>UNIT VALUES</b>
<i>to grant a variance for these units</i>	<b>2 Toilets</b> <b>4 Sinks</b> <b>1 Dishwasher</b> <b>1 Shower/tub</b>	<b>6 Unit values @ outlet</b> <b>1 Unit value @ outlet</b> <b>2 Unit values @ outlet</b> <b>1 Unit value @ outlet</b>
		<b>12 unit values</b> <b>4 unit values</b> <b>2 unit values</b> <b>1 unit value</b> (This fixture is not in use at this time nor do we anticipate its use in the future.)
	<b>TOTAL USED VALUES</b> <b>POSSIBLE UNUSED VALUES</b>	<b>23</b> <b>7</b>
	<b>TOTAL USED VALUES</b> <b>POSSIBLE UNUSED VALUES</b>	<b>19</b> <b>11</b>

*Divided into 2 properties*  
*back to original configuration*

If the church builds an addition to the manse, there is a possibility that the 2 existing toilets can be used to furnish one bathroom facility each for the first and second floor as could the sinks. The county will require that each floor have two bathrooms. I was told they do not allow unisex bathrooms. If the shower/tub unit is eliminated that will give us 1 more point, making 12 unused unit values. That will allow for 2 more toilets but no more sinks. The church is still asking for 6 total bathrooms which means we are asking for a variance or exception of 16 unit values over the allowed 30 unit values.

*Church needs answer ASAP - in order that architect can proceed w/ plans*



## **COMMUNITY USES OF CLIFTON PRESBYTERIAN CHURCH OUTSIDE REGULAR CHURCH RELATED USES**

- ♦ **Weekly use of facilities by AA (Alcoholics Anonymous) 20-30 persons**
- ♦ **Weekly use of facilities by Boy Scouts of America – (40 persons**
- ♦ **Bi-monthly use by Cub Scout dens (7-10 persons**
- ♦ **Weekly use of facilities by Girl Scouts of America -( 3 troops, about 7-12 persons**

***All of the above organizations use the church facilities free of charge.***

- ♦ **Many weddings throughout the year, large and small. The church requires that a minister of the faith officiate.**
- ♦ **A pre-school of excellent reputation for 45 children meets daily during school year. This preschool serves many in the greater community.**

***If we are allowed to modernize our facility for the preschool, we have hopes to sponsor a day care center for senior citizens and the elderly.***



# FAIRFAX COUNTY

**DEPARTMENT OF PUBLIC WORKS  
AND ENVIRONMENTAL SERVICES**  
*Wastewater Planning & Monitoring Division*  
12000 Government Center Parkway, Suite 358  
Fairfax, Virginia 22035-0058  
Telephone: 324-5030 Fax: 324-3946

V I R G I N I A

AUG 31 2000

Ms. Marla Hambree  
Clifton Presbyterian Church Long Range  
Planning Committee  
P.O. Box 320  
Clifton, Virginia 20124-0320

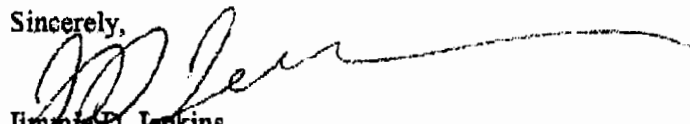
Dear Ms. Hambree:

I am writing in response to your August 21, 2000 letter. Before I respond to your specific question, I believe it would help to give you some background on the Clifton Sewer Policy. The Town of Clifton is provided sewer service through a "pump and haul" system which is very expensive to operate. In order to minimize the cost of operation, the Board of Supervisors instituted a "Sewer Policy for the Town of Clifton" to minimize the flow into the system and thus the cost. This policy essentially allows only developed lots adjacent to the sewer access to the sewer, and does not allow vacant lots access to the sewer. Lots which have or are converted to uses other than single family dwellings are restricted from placing more than 30 plumbing fixture units on the lot.

It appears that you have subdivided your lot 13 and are now requesting a total of 60 fixture units for the church properties. This does not meet the intent or requirements of the Clifton Sewer Policy. It was not the intent of the Policy to allow subdivision of lots and additional development since this would mean additional flow. Additionally, it appears lot 13A is a vacant lot and the Policy strictly prohibits sewer extension to vacant lots. Therefore, your lots are restricted to a total of 30 fixture units to serve the church properties.

If you have any questions or need additional information please feel free to contact me.

Sincerely,



Jimmie D. Jenkins  
Director

cc: Gilbert Osei-Kwadwo, Chief, Engineering Analysis & Planning Branch  
Robinson Henderson, Chief, Accounts & Revenue



Clifton Presbyterian Church  
12748 Richards Lane  
P.O. Box 320  
Clifton, Virginia 20124  
(703) 830-3175

August 25, 2000

Honorable Mayor Jim Chesley and Members of the Town of Clifton Town Council  
Town of Clifton, Virginia  
Clifton, VA 20124

RE: Request for approval of an *exception* for additional bathrooms in proposed new addition to the Clifton Presbyterian Church "Manse"

Dear Mayor Chesley and Council Members:

The Clifton Presbyterian Church has finally secured the official designation of two (2) properties from Fairfax County. Enclosed you will find copies of the Department of Tax Administration showing that the Church property has been numbered 075-4-02-0013-A (address 12748 Richards Lane) and the manse property has been numbered 075-4-02-0013 (address 12744 Richards Lane).

Also enclosed is a copy of the county values of drainage fixture units connected to the sewer. I have reviewed them and find them somewhat confusing. A "water closet" or toilet stool for public use is designated a 6 unit values as opposed to 4 unit values as we previously believed. This new value number will considerably drain our total allowed unit values more quickly than we planned.

I have had some difficulty in receiving clear, straight forward answers from Fairfax County's office of Systems Engineering and Monitoring Division. I did manage to find out that 30 value points are the total number that is allowed per property in Clifton. This answer was given to me on the phone (not in writing) by Mark Leonard of that office and not Jimmie Jenkins, who I was told has the final say on decisions. I have enclosed a copy of the letter I wrote to Mr. Jenkins last week asking him to provide a definitive answers as to whether the church would be allowed to use these 30 points on each of our properties. I have not heard back from Mr. Jenkins as of this date, but hopefully I will know his answer by Tuesday, September 5 when I again represent the church at your next Town Council Meeting.

In any case, the Clifton Presbyterian Church will still need your help and advocacy with Fairfax County. Please keep in mind that Clifton Presbyterian Church has long been (and is) a Clifton "institution" as important as the Hemitage Inn, the Clifton Store, and in our eyes, the Town Meeting Hall. We represent a positive influence in the town, a positive spiritual force for adults and youth and have been always willing to share our resources with the town on occasions such as Clifton Days. We wish to continue this role in our community in an "improved" manner.

I look forward to meeting with you on September 5.

Marla Hembree  
Clifton Presbyterian Church Long Range Planning Committee



## Department of Tax Administration

### Detailed Property Description

Property Record Last updated: 7/28/2000

Tax Map Reference Number
075-4-02-0013
Church

### General Information and Legal Description

**Owner Information:**  
CHURCH PRESBYTERIAN  
CLIFTON

12744\* RICHARDS LA  
CLIFTON VA 20124

**Magisterial District:** 10-00-00 (Town of Clifton)  
**Census Tract:** 909.01

**Legal Description:**  
CLIFTON

**Property Address:**  
12744\* RICHARDS LA

### Assessment Information as of January 1

Assessment Date	Land Value	Improvement Value	Total Value
1/1/2000	\$109,200	\$525,800	\$635,000
1/1/1999	\$109,200	\$525,800	\$635,000

**Land Use:** Churches, Synagogues  
**Tax Exempt:** Yes (Church)

### Sale Information

Sale or Recordation Date	Sale Price	Notes
// No Prior Sale		

**Deed Information (most recent sale):** Book: 03620 Page: 0250

### Land and Utilities

**Land Area (in square feet):** 94,917

**Zoning:** RD , Clifton, General Residential (minimum lot size 10,000 sq. ft.)

**Site:** Less than Average

**Paved Street:** Yes

**Curb:** No

**Sidewalk:** No

**Land Area (in acres):** 2.1790

**Water:** Not Connected or Not Available

**Sewer:** Connected

**Electric:** Connected

**Gas:** Not Connected or Not Available

**Utilities:** Above ground or Not Connected

## Building Description

**Use:** Vacant Parcel or Undefined  
**Stories:** 2 Story  
**Ext. Walls:** Other(\*)  
**Roof:** Composition Shingle  
**Basement:** No Basement  
**Dormers:** NA  
**Year Built:** 1900  
**Year Addition:** 1956  
**Year Remodeled:** NA

**Model:** PRESBYTERIAN CHURCH  
**Room Count:** 11  
**Bedrooms:** NA  
**Full Baths:** 0  
**Half Baths:** 2  
**Fireplace(s):** 0  
**Basement Finish:** None  
**Central AC:** Yes  
**Heat Type:** Hot Air

**Construction Quality:** Good  
**Condition of House:** Good

## Main Building Dimensions

Section	Width	Depth	Area	Construction Complete
2 Story	50 ft.	29 ft.	1450 sq. ft.	100%
2 STORY	35 ft.	12 ft.	420 sq. ft.	100%
1 STORY	36 ft.	40 ft.	1440 sq. ft.	100%
1 STORY	6 ft.	16 ft.	96 sq. ft.	100%
1 STORY	10 ft.	8 ft.	80 sq. ft.	100%

There is additional data for this building. For the most rapid response, contact the Department of Tax Administration by phone at (703) 222-8234 for more information.

Dimensions for sections of the same type (1 Story, 2.5 Story, Wood Deck, etc.) may have been combined to display on one line.

## Accessory Structure Dimensions

Type (garage, carport, pool, etc.)	Width	Depth	Area	Construction Complete
Additional House		28 ft.	952 sq. ft.	100%
Additional House	6 ft.	6 ft.	36 sq. ft.	100%
Enclosed Porch	371 ft.	1 ft.	371 sq. ft.	100%
Garage (Detached)	20 ft.	24 ft.	480 sq. ft.	100%

## Notes

\* Examples: Brickcrete, aluminum with stone trim, mural stone, permastone [Return to detail.](#)

Under Virginia State law these records are public information. Display of this information on the Internet is specifically authorized by Va. Code §58.1-3122.2 (1998). See the [Virginia State Code](#) to read the pertinent enabling statute.

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## Department of Tax Administration

### Detailed Property Description

Property Record Last updated: 7/28/2000

Tax Map Reference Number
075-4-02-0013-A
Church

### General Information and Legal Description

**Owner Information:**  
CHURCH PRESBYTERIAN  
CLIFTON  
12744\*RICHARDS LN \*\*  
CLIFTON VA 20124

**Legal Description:**  
CLIFTON  
CHURCH LOT

**Property Address:**  
12748\* RICHARDS LA

**Magisterial District:** 10-00-00 (Town of Clifton)  
**Census Tract:** 909.01

### Assessment Information as of January 1

Assessment Date	Land Value	Improvement Value	Total Value
1/1/2000	\$0	\$0	\$0
1/1/1999	\$0	\$0	\$0

**Land Use:** Churches, Synagogues  
**Tax Exempt:** Yes (Church)

### Sale Information

Sale or Recordation Date	Sale Price	Notes
// No Prior Sale		

**Deed Information (most recent sale):** Book: 03620 Page: 0250

### Land and Utilities

**Land Area (in square feet):** 24,297  
**Zoning:** RD , Clifton, General Residential (minimum lot size 10,000 sq. ft.)  
**Site:** Unknown or Undefined  
**Paved Street:** No  
**Curb:** No  
**Sidewalk:** No

**Land Area (in acres):** .5578  
**Water:** Not Connected or Not Available  
**Sewer:** Not Connected or Not Available  
**Electric:** Available  
**Gas:** Not Connected or Not Available  
**Utilities:** Above ground or Not Connected

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**Building Description**


---

**Use:** Vacant Parcel or Undefined  
**Stories:**  
**Ext. Walls:** Undefined  
**Roof:** Undefined  
**Basement:** Undefined  
**Dormers:** NA  
**Year Built:** NA  
**Year Addition:** NA  
**Year Remodeled:** NA

**Model:**  
**Room Count:** 0  
**Bedrooms:** NA  
**Full Baths:** 0  
**Half Baths:** 0  
**Fireplace(s):** 0  
**Basement Finish:** Unfinished  
**Central AC:** No  
**Heat Type:** Undefined

**Construction Quality:** Undefined  
**Condition of House:** Fair

---

**Main Building Dimensions**


---

Section	Width	Depth	Area	Construction Complete
No structure				

Dimensions for sections of the same type (1 Story, 2.5 Story, Wood Deck, etc.) may have been combined to display on one line.

---

**Accessory Structure Dimensions**


---

Type (garage, carport, pool, etc.)	Width	Depth	Area	Construction Complete
None				

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**Notes**


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Under Virginia State law these records are public information. Display of this information on the Internet is specifically authorized by Va. Code §58.1-3122.2 (1998). See the [Virginia State Code](#) to read the pertinent enabling statute.

If you believe any data provided is inaccurate or if you have any comments about this site, we would like to hear from you. Comments may be made via e-mail to [dtared@co.fairfax.va.us](mailto:dtared@co.fairfax.va.us) or by phone at (703) 222-8234.

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**TABLE 712.1  
DRAINAGE FIXTURE UNITS FOR FIXTURES AND GROUPS**

FIXTURE TYPE	FIXTURE UNIT VALUE AS LEAD FACTORS	MINIMUM SIZE OF TRAP (inches)
Bathroom group consisting of water closet, lavatory, bidet and bathtub or shower	6	—
Bathub <sup>a</sup> (with or without overhead shower or whirlpool attachments)	2	1 1/2
Bidet	2	1 1/4
Combination sink and tray	2	1 1/2
Dental unit or cuspidor	1	1 1/4
Dental lavatory	1	1 1/4
Drinking fountain	1/2	1 1/4
Dishwashing machine, <sup>b</sup> domestic	2	1 1/2
Floor drains	2	2
Kitchen sink, domestic	2	1 1/2
Kitchen sink, domestic with food waste grinder and/or dishwasher	2	1 1/2
Lavatory	1	1 1/4
Laundry tray (1 or 2 compartments)	2	1 1/2
Shower compartment, domestic	2	2
<b>Sinks</b>		
Surgeon's	3	1 1/2
Flushing rim (with valve)	6	3
Service (trap standard)	3	3
Service ("P" trap)	2	2
Pot, scullery, etc. <sup>c</sup>	4	1 1/2
Urinal, pedestal, siphon jet, blowout	6	Footnote d
Urinal, wall lip	4	Footnote d
Urinal, washout	4	Footnote d
Washing machines, commercial <sup>c</sup>	3	2
Washing machine, residential	2	2
Wash sink (circular or multiple) each set of faucets	2	1 1/2
Water closet, flushometer tank, public or private	4 <sup>e</sup>	Footnote d
Water closet, private installation	4	Footnote d
Water closet, public installation	6	Footnote d

For SI: 1 inch = 25.4 mm.

<sup>a</sup> A showerhead over a bathtub or whirlpool bathtub attachments does not increase the fixture value.

<sup>b</sup> See Sections 712.2 through 712.4 for methods of computing unit value of fixtures not listed in Table 712.1 or for rating of devices with intermittent flows.

<sup>c</sup> For traps larger than 3 inches, use Table 712.2.

<sup>d</sup> Trap size shall be consistent with the fixture outlet size.

<sup>e</sup> For the purpose of computing loads on building drains and sewers, water closets shall not be rated at a lower drainage fixture unit unless the lower values are confirmed by testing.

**TABLE 712.2  
DRAINAGE FIXTURE UNITS FOR FIXTURE DRAINS OR TRAPS**

FIXTURE DRAIN OR TRAP SIZE (inches)	FIXTURE UNIT VALUE
1 1/4	1
1 1/2	2
2	3
2 1/2	4
3	5
4	6

Post-it® Fax Note	7671	Date	8-21-00	# of pages	1
To	Marla Henriquez	From	Mark Leonard		
Co./Dept.		Co.	OWM/DPW		
Phone #	703-815-0014	Phone #	703-324-5198		
Fax #	703-815-0414	Fax #	703-324-3946		





Clifton Presbyterian Church  
12748 Richards Lane  
P.O. Box 320  
Clifton, Virginia 20124  
(703) 830-3175

August 21, 2000

Mr. Jimmie Jenkins  
Director of Systems Engineering and Monitoring Division  
Suite 358  
12000 Government Center Parkway  
Fairfax, Virginia 22035-0058

Dear Mr. Jenkins,

I represent the Long-Range Planning Committee of Clifton Presbyterian Church. We are desirous of upgrading our preschool facilities. Before we incur the expense of hiring an Architect we need a definitive answer from your office as to whether we will be allowed to utilize the full 30-fixture unit value for sewer connections allowed per property in Clifton.

We are once again designated by Fairfax County as having two properties instead of one. The County, unbeknownst to us and without our input, decided some time ago that we were one property. However, as we in reality have two properties with different deed restrictions and reversionary clauses, we have again been designated as two properties. (Please see attached Tax Administration property description.)

We ask for your prompt attention to this question and an answer in writing. We have plans to meet with Mayor Jim Chesley and the Clifton Town Council on September 5, 2000 to speak to them about our very preliminary thoughts and ideas. Please reply to me before that date so that I might be prepared for their questions. I am faxing you this letter and will forward a hard copy. You may fax me your reply at (703) 815-0414.

My home phone number is (703) 266-2381 and my work number is (703) 815-0014 if you should have questions.

We thank you in advance for your consideration of this important matter.

Sincerely,

Marla Hembree  
Clifton Presbyterian Church Long Range Planning Committee  
P.O. Box 320  
Clifton, Virginia 20124-0320



William H. Gordon Associates, Inc.

The Gordon Building  
4501 Daly Drive  
Chantilly, Virginia 20151  
703-263-1900  
(fax) 703-263-0766

---

August 25, 2000

Mr. Mike Booth  
Chairman  
Town of Clifton Planning Commission  
P.O. Box 256  
Clifton, Virginia 20124

Subject: Frog Hill Lot 7

WHGA File Number 1620-0101

Dear Mr. Booth:

I have reviewed the grading plan dated August 14, 2000 prepared by Paciulli, Simmons & Associates. The following deficiencies need to be addressed by the applicant:

1. Siltation and Erosion control measures and appropriate notes need to be added to the plan in accordance with the Town of Clifton and Fairfax County Erosion and Sediment Control Ordinance.
2. The location of the driveway has been changed from that shown on the subdivision grading plan. The new location will require that an additional easement be recorded on Lot 8 prior to approval of the grading plan submitted on Lot 7.
3. The clearing limits differ significantly from those shown on the approved plans sheet 23A. The applicant should provide the areas for the previously approved plan compared with that proposed. The new clearing limits should be evaluated by the Planning Commission to determine whether or not they are acceptable.

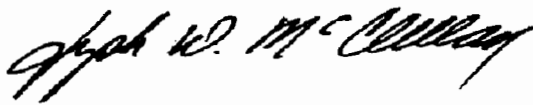
Once the above noted deficiencies are corrected I recommend approval of the plan. The applicant will be required to obtain a building permit from Fairfax County and also acquire approval from the Health Department for the drainfield design.

Mr. Mike Booth  
August 25, 2000  
Page 2

If you should have any questions or need additional information please do not hesitate to contact me.

Very truly yours,

WILLIAM H. GORDON ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read "Joseph W. McClellan". The signature is written in a cursive, flowing style.

Joseph W. McClellan, P.E.  
Vice President

cc: Jim Chesley  
Peter Rigby

TOWN OF CLIFTON, VIRGINIA

TREASURER'S REPORT

5-Sep-00

STATEMENT OF CASH BALANCES

Regular Checking Account:	\$273
Money Market Savings Account:	\$36,428
Planning Commission Escrow: Overson	<u>\$6,421</u>
TOTAL CASH BALANCE:	<u><u>\$43,121</u></u>

Treasurer's Report prepared by:

Marilyn Barton  
Treasurer



# Frequently Asked Questions (FAQs)

## TOWN OF CLIFTON - PERMIT AND INSPECTION POLICIES

Anyone planning external construction (such as a new structure, an addition to an existing structure, erecting a fence, or erecting a sign) must follow procedures established by the Town of Clifton.

Before submitting a building permit application to Fairfax County, the applicant must procure the following items from the Town of Clifton:

1. **Certificate of Appropriateness-** Granted by the Clifton Architectural Review Board (ARB). Applications for Certificates of Appropriateness are available from The Lexington Group, L.L.C., 12644 Chapel Road, Suite 215, Clifton, Virginia 20124.
2. **Use Permit-** Approved by the Town Council after review by the Planning Commission. If substantial construction is proposed, the Council may defer action on the Use Permit application until after ARB approval. Use Permit applications are available from the Town Clerk, Pam Wallace, who can be reached at 703-830-9619.
3. **Zoning Approval-** Approved by the Town Council. This indicates that setback requirements have been met and/or a variance has been granted by Board of Zoning Appeals. This item requires the signature of the Mayor on the Fairfax County Building Permit Application's Routing Zoning block. (Also at that time, the mayor will sign and place the town address stamp on the front page of each plan.)

Applicants are required to provide a copy of the approved Certificate of Appropriateness, the issued Use Permit, and the building permit signed by the Town of Clifton Mayor to the Fairfax County Permit Application Center when submitting a building permit application.

Upon issuance of a permit from Fairfax County, the individual may proceed in accordance with the approved plans and conditions of the permit. Fairfax County inspectors will conduct all required inspections, including final approval of all permitted work.

## DEVELOPMENT IN FLOODPLAIN REGIONS

A resolution was adopted by the Clifton Town Council in 1986 stating the position that the location of any commercial, industrial or government building(s) within the 100-year Flood Plain, [sic] District, is detrimental to the best interest of the Town. It is the position of the Council that the location of any newly constructed building(s) within the 100-year Clifton Flood Plain District is undesirable since it is likely to have an adverse impact on the Clifton historic District and existing National Register properties located within the Town.

## FAIRFAX COUNTY SITE REVIEW

When requested by the Town of Clifton, the Fairfax County Site Review Office will review site plans.

## TOWN OF CLIFTON POINTS OF CONTACT - as of: May 2000

		Phone	Fax	
Appropriateness	Royce Jarrendt (Chairman)	703-266-0767	703-266-3583	Architectural Review Board
Use	Mike Booth (Chairman)	703-631-0908	...	Planning Commission
Zoning	Jim Chesley (Mayor)	301-227-1709	301-227-5991	Town Council / Board of Zoning Appeals

Fairfax County, Virginia  
Department of Public Works and Environmental Services  
Office of Building Code Services  
Permits Division  
12055 Government Center Parkway, 2<sup>nd</sup> Floor  
703-222-0801 fax 703-324-1865

## **What Does the CBA Do For the Town of Clifton?**

Oral History Project

Clifton Day

5K Run

Halloween candy

Clean up Day

Clifton Annual Birthday Celebration

Annual New Years Eve Party

CBA barn -- Purchase and Being improved

Baptists Church-- Restoration and Upkeep

Directory

Clifton Clatter Quarterly Newsletter

Historical Walking Tour Brochure

Annual Fourth of July Celebration Annual

Back to School Party in the Park

Contributions to Other projects:

- Mural in Community Hall: \$500
- Town Beautification projects-- Landscaping
- \$10,000 set aside to buy flood plane
- \$5,000 set aside for Sidewalk project

Any other projects the town needs, we contribute what we can! The CBA has no paid employees and is run completely by Volunteer!

*Christmas Party*

*CBA has never turned down any request from the town.*

*Minutes  
Clifton Town Council Meeting  
Tuesday, October 3, 2000  
Clifton Town Hall*

*Present: Mayor Jim Chesley, Council members Mac Arnold, Margo Buckley, Laura Harrington, Bill Hollaway, Wayne Nickum, Town Attorney Rod Williams; residents and guests of the town*

*The Pledge of Allegiance was said by all.*

*1. Motion made to approve minutes from September 5, 2000, meeting with the following amendments: Under item 9, add the Hermitage Restaurant as being contacted about meeting. Under item 9-f, town should be tower. Under 9-h, add that first motion was accepted, and second denied after considerable discussion. Minutes with above corrections approved unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.*

*2. Treasurer's report: Marilyn Barton. Approved unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.*

*3. NOVEC representatives presented a program detailing the aspects of a future consolidation of lines for the town of Clifton. Several possibilities were discussed. It was noted that NOVEC would pay the first \$100,000 of the total cost.*

*4. Planning Commission: Mike Booth*

*Lot 5, Clifton Heights, was approved unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum, with the stipulation that silt be cleared from surrounding ditches. Representatives from Clifton Heights addressed the ditch problem, stating that VDOT is also involved in keeping them cleared. Clifton Heights will do their part to clear ditches and requests that someone from the town to sign off when the work is completed. The path coming out of subdivision is somewhat useless at this point, as it eventually runs into the church's brick wall. One idea is to narrow the path and install a ditch to help with the silt problem.*

*5. ARB: Laura Harrington*

*(a) Anna Sprouse's remodeling plan approved*

*(b) Lot 6, Clifton Heights, new home design approved*

*(c) Request for 8' fence, denied; 6' approved*

*6. Town finance issue was discussed. Bill Hollaway stated that the meals tax ordinance is quite complicated, and no draft*

has been completed at this time. A revival of idea to exact revenue from Clifton Day was suggested, and not necessarily from charging admission. Laura Harrington will lead the effort to work with CBA in noncontroversial manner. Rental of old Town Hall is contingent on what has to be done to make it liveable, such as installing kitchen, and updating bathroom. A motion was made to advertise proposed cigarette tax ordinance at a public hearing, scheduled prior to November Town Council meeting. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

7. Bill Gilliam has moved, is still considering town's proposal.

8. Slot for representative to Sports Council remains unfilled.

9. VRE study: Mac Arnold. According to Mac, VRE requires the following for a stop: must be on North side, must have two elevators, must not have any curves, and parking cannot be located in wetlands.

10. Deb Dillard said Farmer's Market needs more support.

11. Clifton's golf team has won the Mayor's Cup.

12. Clifton's Haunted Trail event is scheduled for Friday, October 27, and Saturday, October 28, in the Buckley Park. Rick Dygve will handle insurance. Margo is chairperson of the event. Motion to approve event, passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

13. Rod Williams has been asked to research town utility tax. If possible, a special public meeting and town council meeting will be held on the 24th of October, and advertized the week of October 16. Motion made to authorize public meeting for the purpose of adopting a change in the ordinance, passed inanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum. (Cigarette tax will be advertised for the same meeting.)

14. Request from Mayor Chesley for \$250 in order for him (and others, if they wish) to attend annual VML Conference. Motion made to approve this expenditure, passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

15. Mayor Chesley brought up train revenue issue with CBA. In 1998 revenue from Clifton Day train tickets was sent to town. The town held back from submitting to CBA, awaiting information on monies collected from craft vendors using the Meeting Hall that year. Since that, <sup>has not been forthcoming</sup> the Town would like to send the CBA <sup>a refund</sup> \$800. Motion made to send CBA a check for this amount, passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

16. Idea of using town property during Clifton Day was discussed. Since not all spaces are presently utilized, vendors would be

1998 - not  
yet paid



invited to participate, pending town approval. Laura Harrington volunteered to communicate this idea to CBA. Collecting revenue from these vendors would be a fund raising project for the town. More discussion will be held on this idea at November Town Council meeting. Motion made to allow town property to be used for vendors on Clifton Day as a fund raiser for the town. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

17. Bill Hollway brought up issue of allocation of funds over \$500. General versus specific allocation was discussed, and idea that approval must be given if sum is over \$500.

18. Motion made to adjourn. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

Public Hearing/Special Town Council Meeting  
Town of Clifton  
October 24, 2000  
Old Clifton Town Hall

Present: Mayor Jim Chesley, Council members Mac Arnold, Laura Harrington, Bill Hollaway, Wayne Nickum, Town Attorney Rod Williams; residents and guests of the Town.

Mayor Chesley called the meeting to order.

Item 1: Proposed change to Town ordinance, Section 4-32, Heat, Light, Power and Gas companies; License Tax rate. The proposed change to Section 4-32 would increase the license tax for heat, light, power and gas companies from 38 cents per each \$100 of gross receipts to 50 cents per each \$100 of gross receipts.

No comments from public.

Motion made to close this portion of meeting. Passed unanimously: Chesley, Arnold, Harrington, Hollaway, Nickum.

Item 2: Proposed change to Town Ordinance, Section 8-2, Levy and Rate (Cigarette Tax). The proposed change to Section 8-2 would increase the cigarette tax from a rate equivalent to 5 cents per package of 20 cigarettes to a rate equivalent to 20 cents per package of 20 cigarettes.

No comments from public.

Motion made to close this portion of meeting. Passed unanimously: Chesley, Arnold, Harrington, Hollaway, Nickum.

Mayor Chesley called special Town Council meeting to order.

1. Motion made to adopt proposed change to Heat, Light, Power, Gas ordinance. Passed unanimously: Chesley, Arnold, Harrington, Hollaway, Nickum.

2. Motion made to increase cigarette tax from 5 cents per package to 15 cents per package. Passed unanimously: Chesley, Arnold, Harrington, Hollaway, Nickum.

3. Motion made to adjourn. Passed unanimously: Chesley, Arnold, Harrington, Hollaway, Nickum.

OCTOBER 3, 2000, 7:00 P.M.  
CLIFTON TOWN MEETING HALL, 12641 CHAPEL ROAD

\*\* NOTICE - TOWN INFORMATIONAL MEETING ON RAISING NEW REVENUE \*\*

-MEETING BEGINS AT 7:00 P.M.

CLIFTON TOWN COUNCIL MEETING

AGENDA

- |   |            |
|---|------------|
| 1. Treasurers Report                            | Chesley    |
| • <i>Pay't: '98 rental/Town Hall</i>            | Arnold     |
| • <i>Utility tax regulation</i>                 | Buckley    |
| 2. Planning Commission                          | Harrington |
| a. Applications                                 | Hollaway   |
|   | Nickum     |
| 3. ARB  | Booth      |
| a. Applications                                 | Jarrendt   |
|   | Effros     |
|   | Barton     |
|   | Wallace    |
| 4. BZA  | Williams   |
| 5. Town Finance Discussion                      |            |
| 6. Gilliam Property Update                      |            |
| 7. Other  |            |
| a. Sidewalk/Trail Committee Progress            |            |
| b. Town representative to Fx. Sports Council    |            |
| c. NOVEC representative - Utility Consolidation |            |
| d. VRE Study representation - Arnold/King       |            |
| e. Farmer's Market                              |            |

- *Town golf team*
- *Permissin to use Buckley Park for Halloween event: Fright fest*

If anyone attending the Town Council meeting needs a sign language interpreter, or any other type of special accommodation or auxiliary aid, please call Jim Chesley at 830-2129. A request should be made five (5) days in advance of the meeting to provide sufficient time to make the necessary arrangements. These services are available at no charge to the individual.

Posted, Post Office and Store

## **RESOLUTION**

### **Clifton Town Council**

October 24, 2000

BE IT RESOLVED THAT, the Clifton Town Council hereby amends and reenacts Section 8-2 of the Code of the Town of Clifton, Virginia to read as follows, effective immediately:

**Sec. 8-2. LEVY AND RATE.** In addition to all other taxes of every kind now or hereinafter imposed by law, there is hereby levied and imposed by the Town upon every person who sells or uses cigarettes within the Town from and after the effective date of this Article an excise tax equivalent to fifteen (15) cents for each package containing twenty (20) cigarettes and seven and one-half (7½) mills for each cigarette contained in packages of fewer or more than twenty (20) cigarettes sold or used within the Town. The tax shall be paid and collected in the manner and at the time hereinafter prescribed; provided that the tax payable for each cigarette or cigarette package sold or used within the Town shall be paid but once. The tax hereby levied shall not apply to free distribution of sample cigarettes in packages containing five or fewer cigarettes.

Done by the Clifton Town Council, at its special meeting on October 24, 2000, by the affirmative votes of Mayor Chesley, and Council Members Arnold, Harrington, Hollaway, and Nickum. There were no negative votes and no abstentions. Council Member Buckley was absent.

By my signature below and the seal of the Town of Clifton, Virginia affixed hereto, this 5th day of December, 2000, I hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Clifton Town Council, at its special meeting on October 24, 2000.



---

Pam Wallace  
Clerk, Town of Clifton, Virginia

Town Informational Meeting: Raising New Revenue  
Town of Clifton  
October 3, 2000  
Clifton Town Hall

Present: Mayor Jim Chesley, Council members Mac Arnold, Margo Buckley, Laura Harrington, Bill Hollaway, Wayne Nickum, Town Attorney Rod Williams; residents and guests of the Town.

Mayor Chesley called the meeting to order.

Introduction given by Bill Hollaway. All revenue ideas were voted on at last Town Council. Six of the nine ideas were not passed, leaving the following to be considered:

1. Meals tax
2. Cigarette tax
3. Rental of old town hall as a residence

*Add: approved  
for  
further  
consideration  
by  
town  
council*

Judy McNamara: Businesses are the backbone of Clifton, and what are you giving us in return? We are supporting the town and getting nothing back.

Travis Worsham: This tax would be a bookkeeping nightmare, especially when events are catered outside of town. This tax will hurt our business.

Tom McNamara: My first reaction to this idea was resignation. I then became upset by idea of collecting Clifton Day admission not being considered. I feel the Hermitage, Heart and Hand and Clifton Store are being singled out.

Hermitage hostess/events reservationist: We give up an entire day to town on Clifton Day. We give the town use of our parking lot and lose business that day. We have been thinking about charging CBA for the use of the lot. We feel we are impacted by many town events, and no one gives back to us.

Chris O'Donnell: I am shocked that the town gets nothing. I side with the restaurants over this issue. People are tired of volunteering when town gets nothing. How about a committee to look into procedures for collecting Clifton Day admission fee?

Marilyn Barton: I agree. We need to charge for this event!

Pastor, Clifton Presbyterian Church: Businesses cooperate greatly with our church and we appreciate their support. Clifton Day causes an inconvenience to the church as well. We lose income when members do not attend church on Clifton Day.

Richard King: Three businesses should not be supporting the town and should not be taxed. Can town receive part of 20%

collected from food vendors? Or how about a general sales tax for just the town businesses? Let's sit down and negotiate with the CBA.

Travis Worsham: Can't some of the CBA spaces be rented and the money go to the town?

Marilyn Barton: I am in favor of renting the old town hall.

Mayor Chesley shared letter written to the Council from the Restaurant Association of Greater Washington, in which a deep and serious concern was expressed over the meals tax. This would pose a very serious threat to the three establishments.

Please run on Tuesday, October 17, 2000.

PUBLIC HEARING  
TOWN OF CLIFTON  
October 24, 2000

Notice is hereby given that the Clifton Town Council will hold a Public Hearing on Tuesday, October 24, 2000 at 7:00 P.M. at the Clifton Town Meeting Hall, 12641 Chapel Road, Clifton, Va. 20124 to consider proposed changes to the following Town Ordinances: Section 4-32, Heat, Light, Power and Gas Companies; License Tax Rate, and, Section 8-2, Levy and Rate (Cigarette Tax). The proposed change to Section 4-32 would increase the license tax for heat, light, power and gas companies from 38 cents per each \$100 of gross receipts to 50 cents per each \$100 of gross receipts. The proposed change to Section 8-2 would increase the cigarette tax from a rate equivalent to 5 cents per package of 20 cigarettes to a rate equivalent to 20 cents per package of 20 cigarettes. Copies of the proposed changes are available from the Town of Clifton Clerk by calling 830-9619. Copies will also be available at the Public Hearing. All interested parties are invited to attend to express their views with respect to the proposed revisions. Town residents are strongly urged to attend. A special Town Council meeting will immediately follow to consider the adoption of these changes to the Town's tax levies discussed at the preceding public hearing.

By order of the Town Council, Clifton, VA.

Pamela Wallace, Town Clerk

Billing should be forwarded to:

Town of Clifton  
P.O. Box 309  
ATTN: Treasurer  
Clifton, VA 20124-0309

Public ~~Hear~~ Hearing → 10/24/00

① Heat/light/power/gas

Moved mtg. closed

No public  
com

Next  
mtg  
Nov. 7th  
regular  
place

② Cigarette tax  
20¢

No public  
comment.

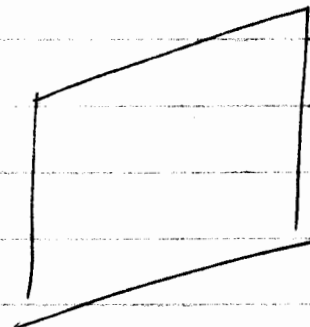
Moved mtg. closed

Open:

Spec. T.C. mtg.

① Heat/power

Motion - to adopt proposal  
No comments



② Less, not more

Increase

5¢ to 15¢

} motion  
approved

Motion to adjourn





## Restaurant Association of Metropolitan Washington

1501 Lee Highway, Suite 150

Arlington, VA 22209-1100

Phone: 703-528-4800 Fax: 703-528-9727

---

Date: 10/3

Pages: 2 (including Cover)

To: Serge Barbe

Hermitage Inn

Fax: 703-968-0254

From: Eric C. Peterson

**Message:**

Here is a copy of the letter I Faxed to Mayor Chesley.  
Let me know what else RAMW can do to be helpful.

Eric



October 3, 2000

Honorable James Chesley  
Mayor  
Clifton, Virginia  
Fax (301)227-5991

Dear Mayor Chesley:

On behalf of the nearly 600 members of the Restaurant Association of Metropolitan Washington (RAMW), and especially the three eating establishments in the town of Clifton, I write to express deep and serious concern over the possibility of the Town Council imposing a meals tax.

While the Association understands that the meals tax is part of a package of proposals intended to generate new revenues for the town, the meals tax itself is highly discriminatory and will cause serious economic harm to the three restaurants in the town, thereby causing a loss in revenue rather than creating new revenue.

Restaurants by nature operate on a very slim margin. Over the past decade, nearly 80 percent of Clifton's "Main Street" merchants have closed up, or moved their business elsewhere. As a result, a lot of the foot traffic which used to generate luncheon and dinner business for Clifton's restaurants also has gone away. The very slim margins of these three establishments is even thinner than normal because of the additional costs they must incur to attract the business they do receive. With the competition from restaurants in the area just beyond the town's boundaries so intense and consumers so sensitive to both value and cost, a two percent increase in the cost of a restaurant meal in Clifton will represent an open invitation for customers to take their business away from Clifton to other nearby establishments in Fairfax, Loudoun, and Prince William counties. The meal tax proposal will seal the fate of Clifton's restaurants, ensuring their certain demise, and with them, the loss of a critical part of Clifton's character.

RAMW and its membership understand the unfortunate consequences when meals taxes are implemented and urge that the town of Clifton set aside its meals tax proposal. Thank you for your consideration in this matter.

Cordially,

Eric C. Peterson  
President

# **Town Of Clifton**

Presentation of  
**NOVEC Facility  
Adjustment**

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## Scope of the Improvements to NOVEC's facilities Town of Clifton

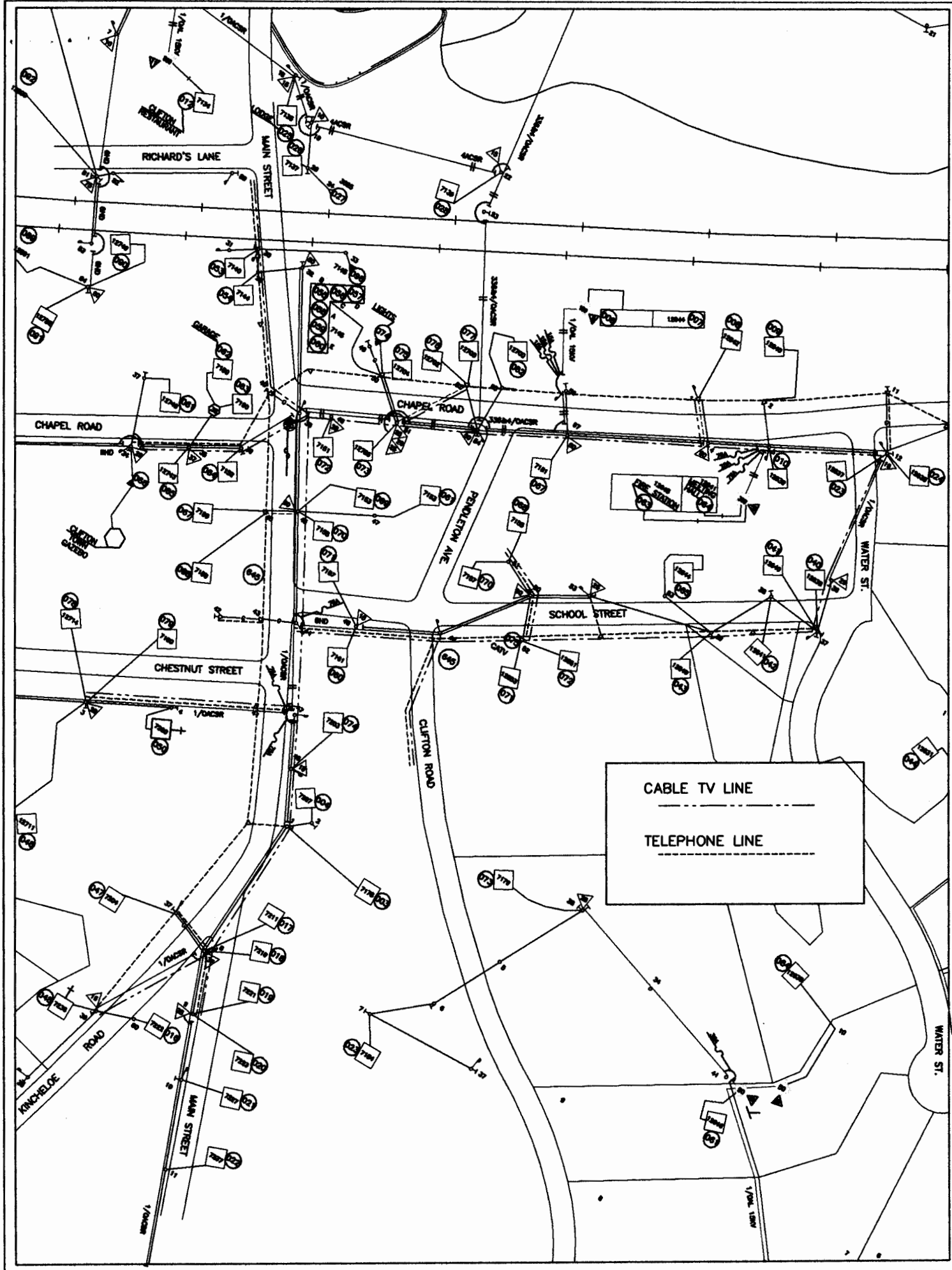
NOVEC was requested to provide the Town of Clifton three options for improving the visual impact of the existing overhead facilities along Main Street and Chapel Road. NOVEC's existing mainline facilities are located on the Easterly side of Main Street and along the Southerly side of Chapel Road. We have numerous overhead secondary and service drops crossing the two streets, that attach to VERIZON (Bell Atlantic) poles. Cox Cable (Media General) facilities are attached to both NOVEC and VERIZON poles throughout the project.

The three options for the improvements are:

1. Upgrade the existing NOVEC wood poles to allow VERIZON and COX to attach their mainline facilities to taller NOVEC poles.
2. Convert the existing NOVEC wood poles and facilities to underground.
3. Upgrade the existing NOVEC wood poles to self supporting steel poles making allowances for VERIZON and COX attachments.

The following cost estimates are for NOVEC improvements only and do not include any estimates for VERIZON or COX overhead improvements or transfers. The underground costs do not include conduits and facilities for VERIZON or COX underground improvements.

All easements shall be furnished to NOVEC at no cost to NOVEC.



## **Upgrade the existing wood poles**

Option 1a: This option is for the upgrade of seven poles and associated overhead facilities on the Easterly side of Main Street with sixty (60) foot wood poles (approximately fifty-two (52) feet above ground). The additional height will allow VERIZON and COX to attach their main line facilities at a height greater than what now exists and still comply with the National Electric Safety Code requirements. The additional height will require the distance from the new poles to the point where the anchors enter the ground to increase. NOVEC will require easements for the new guy and anchors.

**Estimated cost to remove and install wood poles.....\$55,000.00**

Option 1b: This option is for the upgrade of seven poles and associated overhead facilities on the Southerly side of Chapel Road with sixty (60) foot wood poles (approximately fifty-two (52) feet above ground). The additional height will allow VERIZON and COX to attach their main line facilities at a height greater than what now exists and still comply with the National Electric Safety Code requirements. The additional height will require the distance from the new poles to the point where the anchors enter the ground to increase. NOVEC will require easements for the new guy and anchors.

**Estimated cost to remove and install wood poles.....\$82,000.00**

Option 1c: This option is for the upgrade of fourteen poles and associated overhead facilities on the Easterly side of Main Street and the Southerly side of Chapel Road with sixty (60) foot wood poles (approximately fifty-two (52) feet above ground). The additional height will allow VERIZON and COX to attach their main line facilities at a height greater than what now exists and still comply with the National Electric Safety Code requirements. The additional height will require the distance from the new poles to the point where the anchors enter the ground to increase. NOVEC will require easements for the new guy and anchors

**Estimated cost to remove and install wood poles.....\$137,000.00**



## **Convert the existing wood poles to Underground**

**Option 2a:** This option is for the conversion of seven poles and associated overhead facilities on the Easterly side of Main Street to standard NOVEC underground construction utilizing conduits, manholes, pull-boxes pad mounted switches and transformers, all of which will comply with the National Electric Safety Code. The estimate does not include the commercial or home owners costs to change out the meterbases. NOVEC will require easements for the new underground facilities on private property.

**Estimated cost to remove existing facilities and convert to underground .....\$274,000.00**

**Option 2b:** This option is for the conversion of seven poles and associated overhead facilities on the Southerly side of Chapel Road to standard NOVEC underground construction utilizing conduits, manholes, pull-boxes pad mounted switches and transformers, all of which will comply with the National Electric Safety Code. The estimate does not include the commercial or home owners costs to change out the meterbases. NOVEC will require easements for the new underground facilities on private property.

**Estimated cost to remove existing facilities and convert to underground .....\$243,000.00**

**Option 2c:** This option is for the conversion of fourteen poles and associated overhead facilities on the Easterly side of Main Street and the Southerly side of Chapel Road to standard NOVEC underground construction utilizing conduits, manholes, pull-boxes and pad mounted switches and transformers, all complying with the National Electric Safety Code. The estimate does not include the commercial or home owners costs to change out the meterbases. NOVEC will require easements for the new underground facilities on private property.

**Estimated cost to remove existing facilities and convert to underground .....\$517,000.00**

## **Upgrade the existing wood poles to steel poles**

Option 3a: This option is for the upgrade of seven poles on the Easterly side of Main Street with sixty (60) foot steel poles. The additional height will allow VERIZON and COX to attach their main line facilities at a height greater than what now exists and still comply with the National Electric Safety Code requirements.

**Estimated cost to remove wood poles and install steel poles...\$315,000.00**

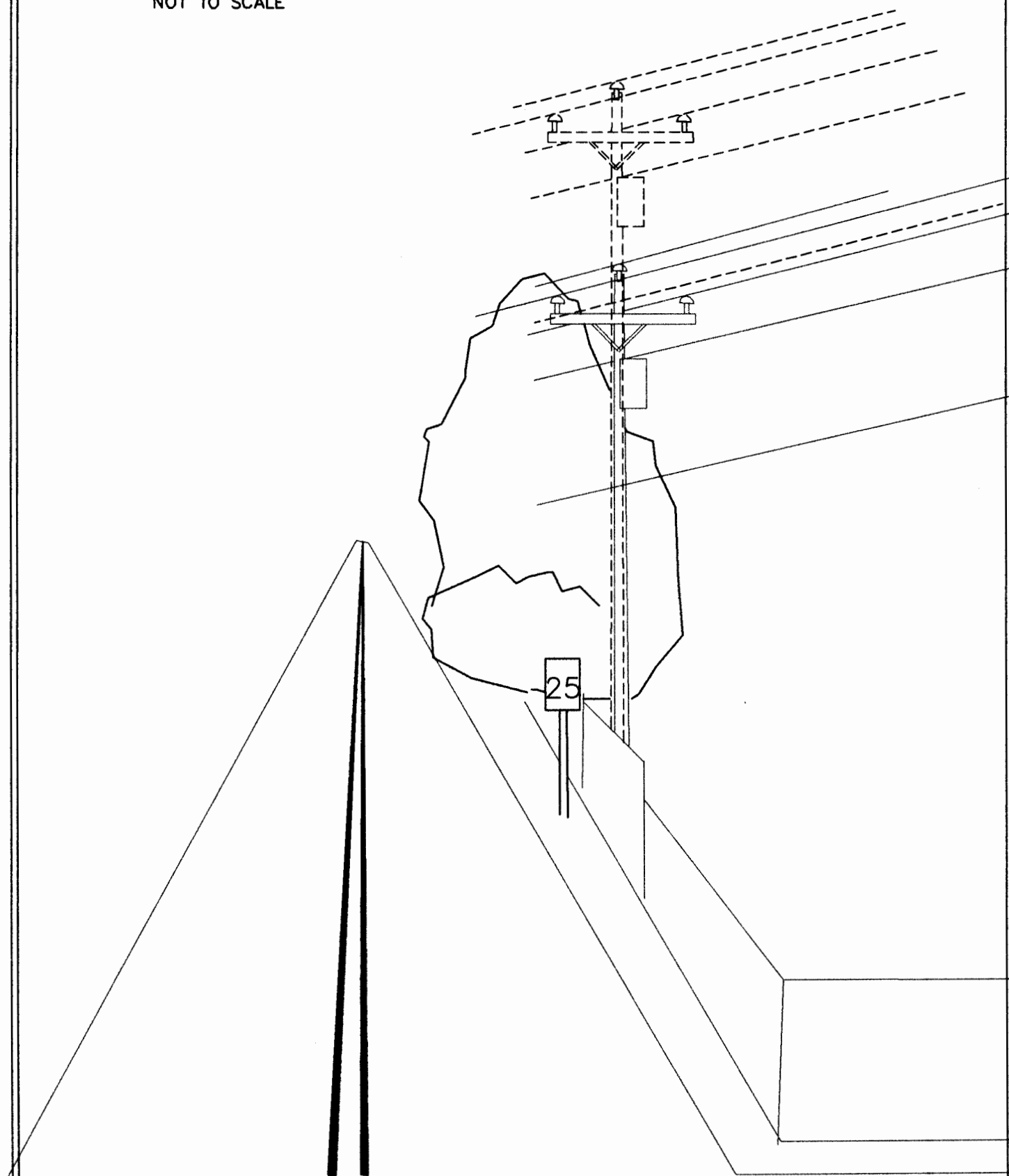
Option 3b: This option is for the upgrade of seven poles on the Southerly side of Chapel Road with sixty (60) foot steel poles. The additional height will allow VERIZON and COX to attach their main line facilities at a height greater than what now exists and still comply with the National Electric Safety Code requirements.

**Estimated cost to remove wood poles and install steel poles ..\$337,000.00**

Option 3c: This option is for the upgrade of fourteen poles on the Easterly side of Main Street and the Southerly side of Chapel Road with sixty (60) foot steel poles. The additional height will allow VERIZON and COX to attach their main line facilities at a height greater than what now exists and still comply with the National Electric Safety Code requirements.

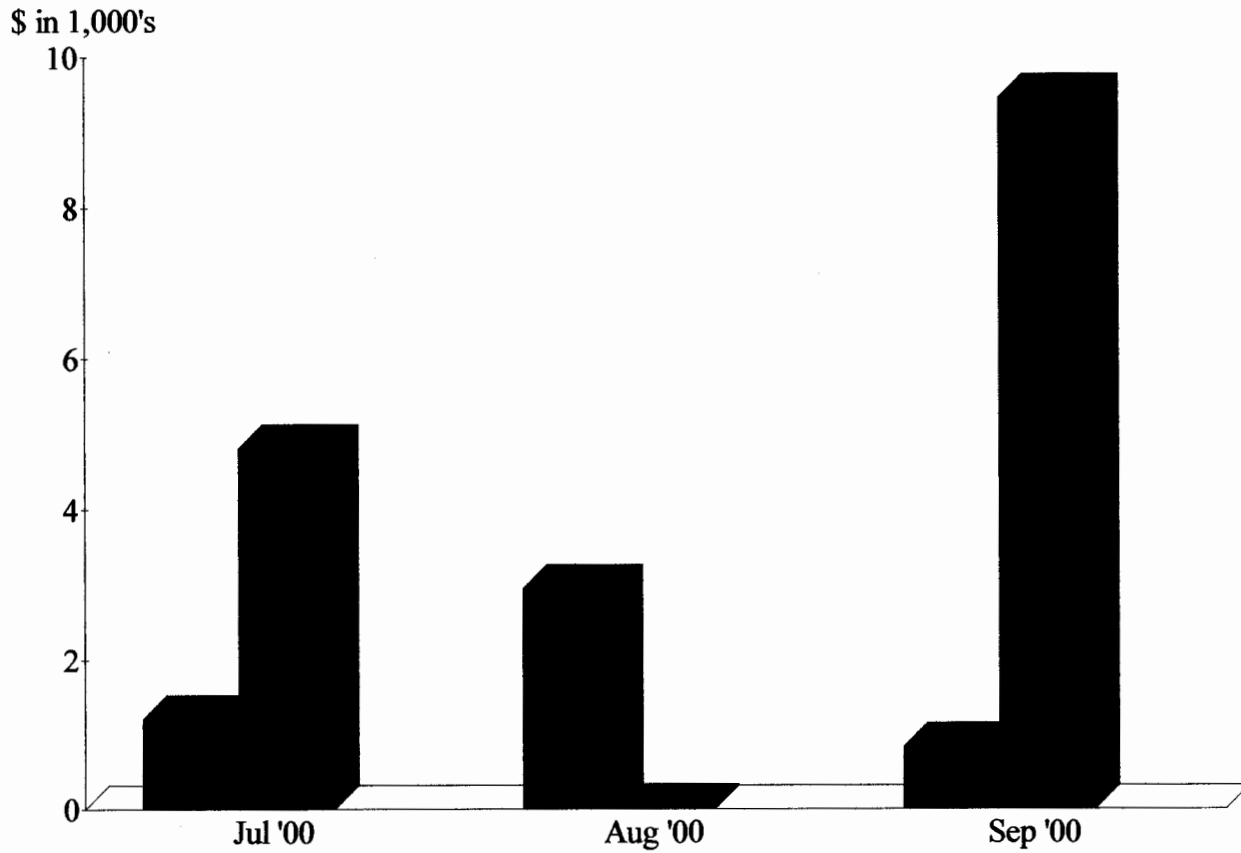
**Estimated cost to remove wood poles and install steel poles ..\$652,000.00**

Northern Virginia Electric Cooperative  
WORK ORDER SKETCH SHEET  
NOT TO SCALE



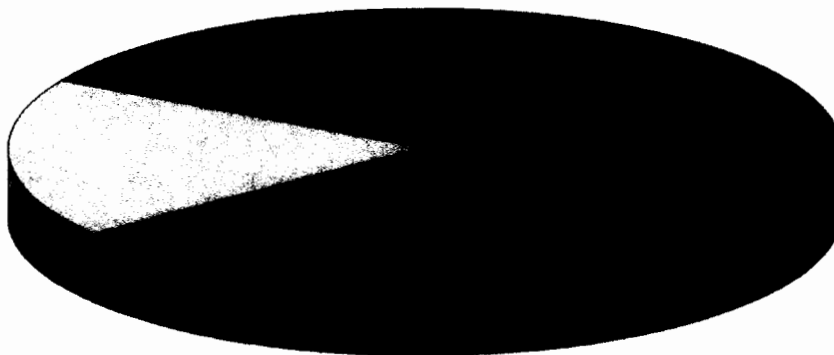
# Income and Expense by Month July through September 2000

Income  
Expense



## Income Summary July through September 2000

State	%27.19
Clifton Day	\$-1,710.00
Unclassified	23.50
Local	19.42
Planning Comm	12.70
Community Hall	11.80
Market	3.82
Tags	1.57
Sub-Total	\$4,984.31



By Class

10/03/00

**Town of Clifton**  
**Profit & Loss Budget vs. Actual**  
**July through September 2000**

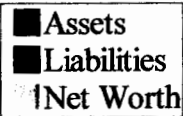
	Jul - Sep '00	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Farmers' Market Income	256			
Clifton Day Revenues	(1,710)			
<b>Grants</b>				
Federal				
Transportation Project				
CBA Match	0	2,500	(2,500)	0%
Town Match	0	2,750	(2,750)	0%
Transportation Project - Other	0	11,250	(11,250)	0%
Total Transportation Project	0	16,500	(16,500)	0%
Total Federal	0	16,500	(16,500)	0%
Total Grants	0	16,500	(16,500)	0%
<b>Tax Rev</b>				
CBay Reviews	50			
Motor Vehicle Tags	105	3,900	(3,795)	3%
Sales Tax	1,197	2,425	(1,228)	49%
Cigarette Tax	103	250	(147)	41%
ABC Profits	152	91	61	167%
Use Permits	800	1,125	(325)	71%
ARB Permits	0	0	0	0%
Railroad Tax	1,668	340	1,328	490%
Total Tax Rev	4,075	8,132	(4,056)	50%
<b>Community Hall Revenues</b>				
Community Hall Rentals	590	3,792	(3,202)	16%
Total Community Hall Revenues	590	3,792	(3,202)	16%
Park Rental	400			
Interest Income	195	161	34	121%
Other Income	1,178	25	1,153	4,713%
Total Income	4,984	28,610	(23,625)	17%
<b>Expense</b>				
Car Show Expense	125			
<b>Contractual</b>				
Insurance	2,233	2,300	(67)	97%
Town Government				
Architectural Review Board	0	250	(250)	0%
Planning Commission	1,248	250	998	499%
Total Town Government	1,248	500	748	250%
<b>Professional Fees</b>				
Legal Fees	3,500	875	2,625	400%
Special Counsel	0	2,875	(2,875)	0%
Total Professional Fees	3,500	3,750	(250)	93%
<b>Rent</b>				
Railroad Siding Rental	100	178	(78)	56%
Ayre Square Rental	457			
Total Rent	557	178	379	314%
<b>Town Maintenance</b>				
Beautification Comm.	25	250	(225)	10%
Grounds Maintenance	335	875	(540)	38%
Town Hall Maintenance	30	1,250	(1,220)	2%
Total Town Maintenance	390	2,375	(1,985)	16%
<b>Town Services</b>				
Grass Mowing	1,350	875	475	154%
Trash Collection	352	289	63	122%
Total Town Services	1,702	1,164	538	146%

'10/03/00

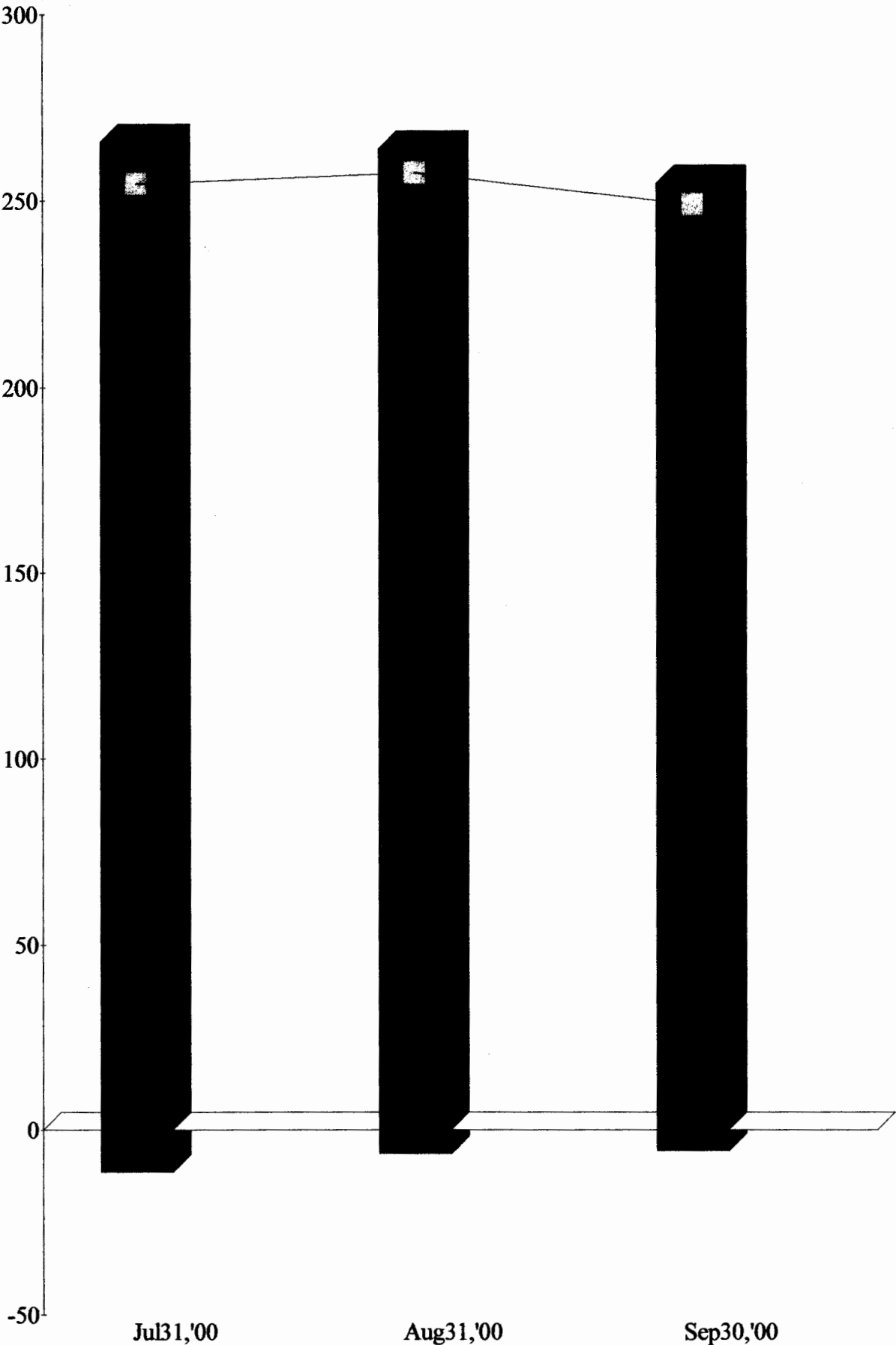
**Town of Clifton**  
**Profit & Loss Budget vs. Actual**  
**July through September 2000**

	Jul - Sep '00	Budget	\$ Over Budget	% of Budget
<b>Utilities</b>				
Gas and Electric	108	300	(192)	36%
Water	68			
<b>Total Utilities</b>	175	300	(125)	58%
Legal Advertising	0	250	(250)	0%
Printing and Reproduction	0	150	(150)	0%
<b>Dues and Subscriptions</b>				
Va. Municipal League	0	267	(267)	0%
Dues and Subscriptions - Other	145			
<b>Total Dues and Subscriptions</b>	145	267	(122)	54%
Mayoral Reimbursement	199	250	(51)	79%
<b>Caboose Expenses</b>				
Caboose Electric	21			
Caboose Maintenance	0	500	(500)	0%
<b>Total Caboose Expenses</b>	21	500	(479)	4%
<b>Community Hall Expenses</b>				
C.H.-Equipment	1,541			
C.H.-General Maintenance	234	250	(16)	94%
C.H.-Cleaning & Floors	1,000	375	625	267%
C.H. - Electric	995	1,750	(755)	57%
C.H.-Management Fee	0	758	(758)	0%
C.H. Insurance	0	1,113	(1,113)	0%
<b>Total Community Hall Expenses</b>	3,770	4,246	(476)	89%
Miscellaneous	67	1,250	(1,183)	5%
<b>Total Contractual</b>	14,007	17,480	(3,473)	80%
<b>Commodities</b>				
Copies	0	75	(75)	0%
Postage and Delivery	26			
Computer Supplies	0	175	(175)	0%
Office Supplies	4	225	(221)	2%
License Plates	0	1,028	(1,028)	0%
Miscellaneous	125	150	(25)	83%
<b>Total Commodities</b>	155	1,653	(1,498)	9%
<b>CIF Expenses</b>				
CIF-Playground Impr.	0	250	(250)	0%
CIF-Miscellaneous	0	250	(250)	0%
<b>Total CIF Expenses</b>	0	500	(500)	0%
<b>Fed Fund-Transportation Proj</b>				
F.F. - Transportation Project	0	11,250	(11,250)	0%
F. F.-Transp - Inkind Svcs	0	2,750	(2,750)	0%
<b>Total Fed Fund-Transportation Proj</b>	0	14,000	(14,000)	0%
<b>Total Expense</b>	14,286	33,633	(19,346)	42%
<b>Net Ordinary Income</b>	(9,302)	(5,023)	(4,279)	185%
<b>Net Income</b>	<u>(9,302)</u>	<u>(5,023)</u>	<u>(4,279)</u>	<u>185%</u>

Net Worth by Month  
As of September 30, 2000



\$ in 1,000's



10/03/00

**Town of Clifton**  
**Balance Sheet**  
 As of October 3, 2000

	Oct 3, '00
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Checking	2,849.04
Investments	
Clifton Heights Escrow	5,830.60
Investments - Other	25,976.95
<b>Total Investments</b>	31,807.55
<b>Total Checking/Savings</b>	34,656.59
<b>Accounts Receivable</b>	
Accounts Receivable	
BPOL Receivable	128.21
Accounts Receivable - Other	147.28
<b>Total Accounts Receivable</b>	275.49
<b>Total Accounts Receivable</b>	275.49
<b>Total Current Assets</b>	34,932.08
<b>Fixed Assets</b>	
Fixed Assets	
Land	113,469.06
Buildings	11,353.56
Equipment	13,024.22
Improvements	77,956.75
<b>Total Fixed Assets</b>	215,803.59
<b>Total Fixed Assets</b>	215,803.59
<b>Other Assets</b>	
Other Asset	
Prepaid Expenses	136.00
Prepaid Insurance	2,009.00
<b>Total Other Asset</b>	2,145.00
<b>Total Other Assets</b>	2,145.00
<b>TOTAL ASSETS</b>	<b>252,880.67</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	986.96
<b>Total Accounts Payable</b>	986.96
<b>Other Current Liabilities</b>	
Escrow for PC -Clifton Heights	5,830.60
<b>Total Other Current Liabilities</b>	5,830.60
<b>Total Current Liabilities</b>	6,817.56
<b>Total Liabilities</b>	6,817.56
<b>Equity</b>	
Opening Bal G.F. Equity	22,342.95
Opening Bal CIF Equity	220,901.68
Retained Earnings	14,906.93
Net Income	(12,088.45)
<b>Total Equity</b>	246,063.11
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>252,880.67</b>



# CLIFTON BETTERMENT ASSOCIATION

---

A NON-PROFIT, TAX EXEMPT CORPORATION  
P.O. Box 94 - CLIFTON, VIRGINIA 20124

September 6, 2000

James Chesley, Mayor  
Town of Clifton  
P.O. Box 309  
Clifton VA 20124

Dear Jim:

I wanted to remind you that I am still waiting to hear from you pursuant to my letters of May 4 and May 17, 2000, concerning the Clifton Day train revenue for 1998. I did appreciate your call a few months ago to the effect that you would look into it and get back to me.

VRE does report a payment of seventeen hundred and one dollars (\$1,701) for 1998. The CBA records show no payment received. From what I have seen and heard to this point, it does seem that the town received the CBA's payment for that year and now owes the CBA \$1,701.

I look forward to hearing from you on this.

Sincerely,



James D. Fullerton

cc: Rick Dygve, Treasurer CBA

*Jim - Enclosed find check for 1998 train revenue. The agreement that Rick and I had for 1998 was that the town would not fill the Meeting Hall with vendors (Ice Cream Man, etc.) and the CBA would put crafts people in the Meeting Hall with the revenue to go to the town. Rick has advised me to bill the CBA for the 1998 Meeting Hall usage - however the town has no idea what the CBA collected for using the Hall from the vendors! The town held up train revenue payment awaiting CBA resolution on this point. 2 Years and Counting* JC

# R. J. L. ASSOCIATES, INC.

BUILDERS AND DEVELOPERS

September 15, 2000

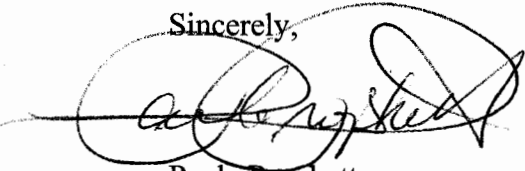
Town of Clifton  
Planning Commission

Dear Pam,

We are resubmitting this plan for Caples/Barker with revisions for the next planning meeting.  
12653 School Street and 7169 Clifton Road.

Thank you for your consideration.

Sincerely,



Paula Prophet  
RJL Associates, Inc.

# R. J. L. ASSOCIATES, INC.

BUILDERS AND DEVELOPERS

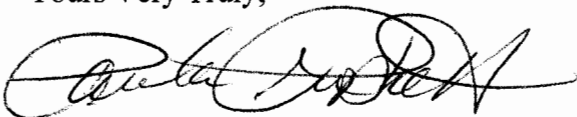
September 8, 2000

Town of Clifton  
Clerk's Office  
Pam Wallace  
P.O. Box 76  
Clifton, Va 20124

Dear Pam,

The county inspector requested that we send you copies of the county Residential Use Permits for the following lots at Frog Hill: 4, 5, 9, & 11.

Yours Very Truly,

A handwritten signature in black ink, appearing to read "Paula Prophet", written over a horizontal line.

Paula Prophet  
RJL Associates, Inc.

App #  
125258

COUNTY OF FAIRFAX, VIRGINIA  
DEPARTMENT OF PUBLIC WORKS AND ENVIRONMENTAL SERVICES  
OFFICE OF SITE DEVELOPMENT SERVICES  
RESIDENTIAL USE PERMIT



STREET NUMBER	STREET NAME	ST TY	ACT NO.	LEVEL	UNIT	ACT NO.
12647	Water	ST	001			01

LOT NUMBER	SUBDIVISION NAME	MAP REFERENCE NUMBER
0005	Frog Hill	075-4-114 / 0003

	INSPECTED BY	DATE
ELECTRICAL	Jim Lansberry	11-19-99
PLUMBING	Jim Lansberry	11-19-99
MECHANICAL	Jim Lansberry	11-19-99
BUILDING	Jim Lansberry	11-19-99
PUBLIC UTILITIES	Ansel L. Dwyer	03-29-00
APPROVED	Ansel L. Dwyer	03-29-00
REMARKS:		

THE FOLLOWING REQUIREMENTS, IF CHECKED, ARE BEING WAIVED IN  
ACCORDANCE WITH CHAPTER 112 ARTICLE 18 PART 704 OF THE FAIRFAX  
COUNTY CODE TO OBTAIN A RESIDENTIAL USE PERMIT:

- ☒ FINAL GRADING, SODDING, SEEDING OF LOT
- ☐ COMPLETION OF LANDSCAPING AND SCREENING REQUIREMENTS
- ☐ COMPLETION OF SIDEWALKS
- ☐ BITUMINOUS CONCRETE STREET/DRIVEWAY SURFACE
- ☐ ADEQUATE STAND OF GRASS

\*\*\*\*\*  
\* ATTENTION \*  
\* NO TREES OR SHRUBS MAY BE PLANTED IN THE DEDICATED \*  
\* RIGHT-OF-WAY WITHOUT FIRST OBTAINING A PERMIT FROM \*  
\* VIRGINIA DEPARTMENT OF TRANSPORTATION AT 383-2888. \*  
\* WHEN EXCEPTED FOR FINAL GRADING, SODDING AND/OR \*  
\* SEEDING AND PLANTED DURING THE WINTER, THE BUILDER IS \*  
\* OBLIGATED TO COMPLETE THIS WORK BY THE FIRST DAY OF JUNE. \*  
\*\*\*\*\*

BUREAU OF  
BUILDER  
ASSESSMENTS  
Town of Clifton

Tin

COUNTY OF FAIRFAX, VIRGINIA

LOT  
NUMBER

ELECTRICAL

PLUMBING

MECHANICAL.

BUILDING

SITE INSP. BRANCH

APPROVED

REMARKS

ACCORDANCE WITH CHAPTER 112 ARTICLE 18 PART 704 OF THE FAIRFAX

COMPLETION OF LANDSCAPING AND SCREENING REQUIREMENTS

COMPLETION OF SIDEWALKS

~~BITUMINOUS CONCRETE STREET SURFACE (WINTER WAIVER)~~

STAND OF GRASS NOT YET OBTAINED (INADEQUATE)

★ ATTENTION

\* RIGHT-OF-WAY WITHOUT FIRST OBTAINING A PERMIT FROM

\* VIRGINIA DEPARTMENT OF TRANSPORTATION AT 303-2688.

\* WHEN EXCEPTIONS FOR FINAL GRADING, SUGGING AND/OR

\* SEEDING ARE GRANTED DURING THE WINTER. THE BUILDER IS

\* OBLIGATED TO COMPLETE THIS WORK BY THE FIRST DAY OF JUNE.\*

## HOMEOWNER

## BUILDUP

## ZONING

RUP NO. 137755

COUNTY OF FAIRFAX, VIRGINIA  
DEPARTMENT OF PUBLIC WORKS AND ENVIRONMENTAL SERVICES  
OFFICE OF SITE DEVELOPMENT SERVICES  
RESIDENTIAL USE PERMIT  
07/17/00

STREET NUMBER	STREET NAME	ST TY	ACT NO.	LEVEL	UNIT	ACT NO.
12638	WATER	ST	001			01

LOT NUMBER	SUBDIVISION NAME	MAP REFERENCE NUMBER	INSP AREA
00011	FROG HILL	075-4- /16/ /0011-	2

	INSPECTED BY	DATE
ELECTRICAL	<u>Jack O'Quinn</u>	<u>6-21-2000</u>
PLUMBING	<u>Jack O'Quinn</u>	<u>6-21-2000</u>
MECHANICAL	<u>Jack O'Quinn</u>	<u>6-21-2000</u>
BUILDING	<u>Jack O'Quinn</u>	<u>6-21-2000</u>
SITE INSP. BRANCH	<u>Ansell L. King</u>	<u>7-19-2000</u>
APPROVED	<u>Ansell L. King</u>	<u>7-19-2000</u>
REMARKS		

THE FOLLOWING REQUIREMENTS, IF CHECKED, ARE BEING WAIVED IN ACCORDANCE WITH CHAPTER 112 ARTICLE 18 PART 704 OF THE FAIRFAX COUNTY CODE TO OBTAIN A RESIDENTIAL USE PERMIT:

- ☐ FINAL GRADING, SOODING OR SEEDING OF LOT(WINTER WAIVER)
- ☐ COMPLETION OF LANDSCAPING AND SCREENING REQUIREMENTS
- ☐ COMPLETION OF SIDEWALKS
- ☐ BITUMINOUS CONCRETE STREET SURFACE(WINTER WAIVER)
- ☒ STAND OF GRASS NOT YET OBTAINED(INADEQUATE)

\*\*\*\*\*  
\* ATTENTION \*  
\*\*\*\*\*  
\* NO TREES OR SHRUBS MAY BE PLANTED IN THE DEDICATED \*  
\* RIGHT-OF-WAY WITHOUT FIRST OBTAINING A PERMIT FROM \*  
\* VIRGINIA DEPARTMENT OF TRANSPORTATION AT 383-2888. \*  
\* WHEN EXCEPTIONS FOR FINAL GRADING, SOODING AND/OR \*  
\* SEEDING ARE GRANTED DURING THE WINTER, THE BUILDER IS \*  
\* OBLIGATED TO COMPLETE THIS WORK BY THE FIRST DAY OF JUNE. \*  
\*\*\*\*\*

HOMEOWNER  
BUILDER  
ZONING

Rep #  
135180

COUNTY OF FAIRFAX, VIRGINIA  
DEPARTMENT OF ENVIRONMENTAL MANAGEMENT  
DIVISION OF DESIGN REVIEW  
RESIDENTIAL USE PERMIT

STREET  
NUMBER

12643

STREET NAME

WATER

ST  
TY

ST

ACT  
NO.

001

LEVEL

UNIT

ACT  
NO.

01

LOT  
NUMBER

4

SUBDIVISION NAME

Frog Hill

MAP REFERENCE NUMBER

754  
075-4-116/10004

INSP  
AREA

2

INSPECTED BY

DATE

ELECTRICAL

Jim Lansberry

4-15-99

PLUMBING

Jim Lansberry

4-15-99

MECHANICAL

Jim Lansberry

4-15-99

BUILDING

Jim Lansberry

4-15-99

PUBLIC UTILITIES

Ansel L. Ragnor

3-29-00

APPROVED

Ansel L. Ragnor

3-29-00

REMARKS:

THE FOLLOWING REQUIREMENTS, IF CHECKED, ARE BEING WAIVED IN  
ACCORDANCE WITH CHAPTER 112 ARTICLE 18 PART 704 OF THE FAIRFAX  
COUNTY CODE TO OBTAIN A RESIDENTIAL USE PERMIT:

- FINAL GRADING, SODDING, SEEDING OF LOT
- COMPLETION OF LANDSCAPING AND SCREENING REQUIREMENTS
- COMPLETION OF SIDEWALKS
- BITUMINOUS CONCRETE STREET/DRIVEWAY SURFACE
- ADEQUATE STAND OF GRASS

\*\*\*\*\*  
\* ATTENTION \*  
\* NO TREES OR SHRUBS MAY BE PLANTED IN THE DEDICATED \*  
\* RIGHT-OF-WAY WITHOUT FIRST OBTAINING A PERMIT FROM \*  
\* VIRGINIA DEPARTMENT OF TRANSPORTATION AT 934-0534. \*  
\* WHEN EXCEPTIONS FOR FINAL GRADING, SODDING AND/OR \*  
\* SEEDING ARE GRANTED DURING THE WINTER, THE BUILDER IS \*  
\* OBLIGATED TO COMPLETE THIS WORK BY THE FIRST DAY OF MAY. \*  
\*\*\*\*\*

HOMEOWNER  
BUILDER  
ASSESSMENTS  
ZONING



#1

10/3/00

## Informational Mtg. -

Bill & Margo

game introduction

9 possible revenue ideas

Total - 83 out of 120 questionnaires  
 were returned w/ results; ~~top ones~~ <sup>all</sup> were  
 voted on last week - as to be considered  
 as a possible source of revenue.

6 of the 9 &gt; not passed



Three were passed for further discussion/consideration

~~Chilton Day Admissions~~ yes mixed

- meals tax - Margo & Bill
- Cigarette tax - Wayne to draft this ordinance
- Rental of town hall as a residence

Field has been lowered, reduced to these 3.

Judy McNamara &gt;

Sit back, relax, just listen!

Most of our \$\$\$ → B-pole  
 taxes



## Info. mtg. - #2

"Business are the back bone of our town" -  
residential property ~~tax~~ : 53% citizens said  
No!

Judy - "What are you giving to us in turn?  
We are supporting the town & getting nothing back!"

Stranger in a strange land!

What is a 17% wd<sup>g</sup> meals tax?

Travis - <sup>entered</sup> bookkeeping nightmare - esp. when events are  
not held in the town.

"Will hurt our business!" ... which is not  
generated in Clifton.

Tom McNamara - <sup>if he finally speaks up!</sup> reaction at first was resignation -  
<sub>idea</sub>

Upset by Clifton Day admission fee being  
pushed aside, & not being considered at this  
time → direct slap in the face when Hermitage,  
& in Hand, & Clifton Store are singled out.

Another spoke - <sup>stated</sup> rep. from Hermitage, that  
gives up day for the restaurant, including  
the parking lot given over to vendors

Worry over losing business - Chg CBA to  
lose our private phy. lot? this is being  
considered - we are impacted by many, many events  
in the town → no one gives back to us.

### Info. mtg. #3

Chris O'Donnell - "shocked that town gets nothing" -  
Siding with the restaurants over this issue. People  
are tired of volunteering when town gets nothing.  
How about a committee to look into procedure for Clif. Day fee collection?

Marilyn Barton - reiterated the exact same  
sentiments as Chris' above. We need to change  
for this event!

Pastor - Presby. Church - businesses cooperate greatly  
w/ Church - great inconvenience to church also -  
losing income when parishers do not attend  
Church on that day.  
Church appreciates what the restaurants &  
Clifton Store do & contribute

Richard King also agrees! - 3 businesses should  
not be supporting town & should not be taxed!

Clifton Day

(20%) of profit vendors' profit is collected  
Can town receive part of this 20%? - Or  
how about a general sales tax for just the town  
businesses? Let's sit down & negotiate w/ CBA

Old Town Hall rental idea -

\*Goal: \$10,000 revenue

Judy: no  
Tom: doesn't care

★ Cigarette tax revenue idea? Any comments?

TRAVIS - Can't some of the CBA spaces be rented & the \$ go to the town.

Laura to  
be run T.C.  
rep. to CBA

Cliffm Day  
Collecting fee & we have 8 entrances to the town -  
would be a logistical nightmare

Barton  
Marilyn in favor of rental of old town hall - positive to have another family in town.

Restaurant Assoc. of greater Wash. area -  
"deep & serious concern over meals tax -  
highly discriminatory - slim margins of these restaurants - along w/ meals tax - very, very serious threat

Town Council  
Mtg.

Page #1

10/3/00

- ① Motion to approve minutes - w/ the following, as amended:  
① ~~NOVER~~ rep. Under #9 - add Hermitage were also  
Contacted - needed to arrange a  
mtg.

Under #9 - rental is a full time  
residence rental old

Unanimous

Under (f) - town - not town

" (k) - add: 1st motion accepted -  
2nd denied after considerable  
discussion

- ② Treasurer's report - 1st quarter of fiscal year  
motion to approve - Unanimous

[#s of assets]

- ③ NOVER - NVA Ch-tp - possible  
Consolidation of lines - representatives presented  
Several possibilities

NOVER will pay 1st \$1,00,000

Hope to resolve, make decision

#### ④ Planning Commission

Lot 5 - approval pending chgs - see last month?

Joe McClellan took look when he was in town

Bob E? - here w/ 2 others -

re: Silt & path -

Jerry - Garzinsky  
spoke

→ Culvert/ditched: not solely resp. -  
~~XXXXXX~~ VDOT also involved - would  
like to pressure VDOT - by 10/22 E'  
unsuccessful - then "we will do  
work" so Len is not held up. -

If at our expense - someone from  
town needs to be there to "Sign off"  
that work was done

\* Motion to  
approve Lot  
#5 &  
unanimous

\* path > remedy is to narrow E'  
then install a ditch to help problem -  
opinion that trail is really useless - "trail  
to nowhere" at this point since it runs right  
into Church brick wall.

"  
ditches filling up over time - but VDOT  
has resp. for keeping ditches clear

(5) ARB

Laura Harrington

(a) Anna Spruce - remodeling/home  
approx

(b) Lot 6 - approved - Clif. Hts.

(c) 8' fence behind property - against 8' -  
6' ~~space~~

(6) Town Finance & where to go now?

- Meals tax ordinance - quite complicated  
according to Bill Holloway - no draft at  
present time

- revival of revenue from Clifton Day - not  
necessarily from admission

- Old Town Hall rental:

What do we do to get it rentable? where do we  
store records that are presently housed there?

\* Advertising

\* Motion to advertise <sup>proposed</sup> A.C.G. tax ord.

Public hearing

at next T.C. mtg.

Unanimous

\$200.02  
\$400.00  
\$200.02  
\$400.00

Mac Arnold;

Not "them" vs "us"

CBA

Clifton Day

discuss in non-controversial way

Laura will "lead this effort" to do what, pray tell?

Chris O'Donnell  
also involved

⑦ Gilliam has moved, still considers train's proposal

⑧ Sports Council not final

⑨

VRE Study - Mac Arnold -

What does VRE require for a STOP?

~~Mac~~

① North side for station

2 elevators required - \$600,000 more involved

② No curves

③ Wetland > little parking areas available

Al Francisco

We need a Metro Station!

Build it in Centreville!

Bottom line - none of the sites are appropriate!

(10.)

Farmer

(Deb)

lost more vendors  
noise early A.M. - Trakes

Not enough town support -

(11)

July Team

Mayor's Cup

Roy E

Ben

Jess France

Ken

on this year's

(12.)

Haunted

Clifton ~~Housed~~ / Walking Trail event

• 7:30 - 11 - Fri

• 6 - 11 - Sat

Clifton

Ann fundraiser

\$6<sup>10</sup> / \$4<sup>10</sup>

Adults ↔ kids

Insurance? Dygve  
has been contacted

re: rider



To: DYB<sup>re</sup>

Must have letter to confirm  
insurance rider



Also, for Homes Tour

Names should be put down -

No one under six  $\rightarrow$  on flyers

Halloween party

Motion:

① to approve - want  
Haunted Shack program

Containing ~~only~~ ins. coverage

Make it a

Town function

okay

Rob Williams:

⑭ Utility tax - ~~new~~ memo

deregulating - we will purchase from a  
provider

input: license tax for utilities

[revenue loss - from

Consumption tax - like car tax payout [12/31/00]

(XAT)

Soooo boring

boring

Why <sup>am</sup> I wasting all this time ???

3 frickin' hours!

Details!

By 10/31/00 -

special mtg. w/ NOVEC - ?

7 days in between meetings -

advertise 2x

Special mtg on the 24th - 7 days  
before the 31st public  
hearing

Emergency basis? Can Rod research -

20/21/22/23/24

Can Rod research this?

Do we only need one? or two?

Oct 17th

→ authorize  
public hearing

for adpt + Chg. in ordinance

~~Chg. to existing ordinance~~

unanimous

I would  
absolutely  
hate being  
a lawyer!

15. VML 2

Annual Conf. North VA

→ registration  
fee \$250. <sup>75</sup> pay to Jimmy to  
attend

okay

Agenda

will be shown to  
other

Sun/Mon/Tues

T.C.  
members

okay

Unanimous

pay to VML -

what misc.

16. Letter: CBA & T.C.

\$1700 →

Rick said "send bill"

How  
about  
\$800?

Motion to give  
CBA check -  
bill to them  
will be \$800. <sup>75</sup>  
unanimous

- ①7 Town property revenue  
not all spaces utilized -  
So Jimmy has invited people in like  
chiropractor (not a Clifton based charity)

Great Harvest Bread - wants to be  
vendor for the town



↓ need to be  
\* Vendors, approved  
by Council → using  
town own property

Fund raiser for town of Clifton

We need to present ourselves as  
another fund raising group, trying to  
raise \$ for our purposes

TOWN VS CBA

put on agenda for more discussion  
at next T.C. meeting

\* Linda Disanti: \$85.<sup>00</sup>

\* Farmers Mkt. Vendors: Same as

Laura:  
Potential conflicts down the road - post will help if she attends the CBA meetings

Motion to allow Town  
property to be used  
for vendors

↓  
as fund raised for  
town revenue

property

Unanimously

~~Unanimously~~

Bill  
Hollaway

Issue:

Allocation of funds -  
\$500 - must be  
over  
given approval

Parks Commission

General  
vs  
specific  
allocation

Must come  
back to us -  
a fresh

10  
90  

---

1080

I've really  
want out my  
will come in this  
place!

Copy: Jimmy

Town Informational Meeting: Raising New Revenue  
Town of Clifton  
October 3, 2000  
Clifton Town Hall

Present: Mayor Jim Chesley, Council members Mac Arnold, Margo Buckley, Laura Harrington, Bill Hollaway, Wayne Nickum, Town Attorney Rod Williams; residents and guests of the Town.

Mayor Chesley called the meeting to order.

Introduction given by Bill Hollaway. All revenue ideas were voted on at last Town Council. Six of the nine ideas were not passed, leaving the following to be considered:

1. Meals tax
2. Cigarette tax
3. Rental of old town hall as a residence

Judy McNamara: Businesses are the backbone of Clifton, and what are you giving us in return? We are supporting the town and getting nothing back.

Travis Worsham: This tax would be a bookkeeping nightmare, especially when events are catered outside of town. This tax will hurt our business.

Tom McNamara: My first reaction to this idea was resignation. I then became upset by idea of collecting Clifton Day admission not being considered. I feel the Hermitage, Heart and Hand and Clifton Store are being singled out.

Hermitage hostess/events reservationist: We give up an entire day to town on Clifton Day. We give the town use of our parking lot and lose business that day. We have been thinking about charging CBA for the use of the lot. We feel we are impacted by many town events, and no one gives back to us.

Chris O'Donnell: I am shocked that the town gets nothing. I side with the restaurants over this issue. People are tired of volunteering when town gets nothing. How about a committee to look into procedures for collecting Clifton Day admission fee?

Marilyn Barton: I agree. We need to charge for this event!

Pastor, Clifton Presbyterian Church: Businesses cooperate greatly with our church and we appreciate their support. Clifton Day causes an inconvenience to the church as well. We lose income when members do not attend church on Clifton Day.

Richard King: Three businesses should not be supporting the town and should not be taxed. Can town receive part of 20%

collected from food vendors? Or how about a general sales tax for just the town businesses? Let's sit down and negotiate with the CBA.

Travis Worsham: Can't some of the CBA spaces be rented and the money go to the town?

Marilyn Barton: I am in favor of renting the old town hall.

Mayor Chesley shared letter written to the Council from the Restaurant Association of Greater Washington, in which a deep and serious concern was expressed over the meals tax. This would pose a very serious threat to the three establishments.



*Minutes  
Clifton Town Council Meeting  
Tuesday, October 3, 2000  
Clifton Town Hall*

*Present: Mayor Jim Chesley, Council members Mac Arnold, Margo Buckley, Laura Harrington, Bill Hollaway, Wayne Nickum, Town Attorney Rod Williams; residents and guests of the town*

*The Pledge of Allegiance was said by all.*

*1. Motion made to approve minutes from September 5, 2000, meeting with the following amendments: Under item 9, add the Hermitage Restaurant as being contacted about meeting. Under item 9-f, town should be tower. Under 9-h, add that first motion was accepted, and second denied after considerable discussion. Minutes with above corrections approved unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.*

*2. Treasurer's report: Marilyn Barton. Approved unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.*

*3. NOVEC representatives presented a program detailing the aspects of a future consolidation of lines for the town of Clifton. Several possibilities were discussed. It was noted that NOVEC would pay the first \$100,000 of the total cost.*

*4. Planning Commission: Mike Booth*

*Lot 5, Clifton Heights, was approved unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum, with the stipulation that silt be cleared from surrounding ditches. Representatives from Clifton Heights addressed the ditch problem, stating that VDOT is also involved in keeping them cleared. Clifton Heights will do their part to clear ditches and requests that someone from the town to sign off when the work is completed. The path coming out of subdivision is somewhat useless at this point, as it eventually runs into the church's brick wall. One idea is to narrow the path and install a ditch to help with the silt problem.*

*5. ARB: Laura Harrington*

*(a) Anna Sprouse's remodeling plan approved*

*(b) Lot 6, Clifton Heights, new home design approved*

*(c) Request for 8' fence, denied; 6' approved*

*6. Town finance issue was discussed. Bill Hollaway stated that the meals tax ordinance is quite complicated, and no draft*

has been completed at this time. A revival of idea to exact revenue from Clifton Day was suggested, and not necessarily from charging admission. Laura Harrington will lead the effort to work with CBA in noncontroversial manner. Rental of old Town Hall is contingent on what has to be done to make it liveable, such as installing kitchen, and updating bathroom. A motion was made to advertise proposed cigarette tax ordinance at a public hearing, scheduled prior to November Town Council meeting. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

7. Bill Gilliam has moved, is still considering town's proposal.

8. Slot for representative to Sports Council remains unfilled.

9. VRE study: Mac Arnold. According to Mac, VRE requires the following for a stop: must be on North side, must have two elevators, must not have any curves, and parking cannot be located in wetlands.

10. Deb Dillard said Farmer's Market needs more support.

11. Clifton's golf team has won the Mayor's Cup.

12. Clifton's Haunted Trail event is scheduled for Friday, October 27, and Saturday, October 28, in the Buckley Park. Rick Dygve will handle insurance. Margo is chairperson of the event. Motion to approve event, passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

13. Rod Williams has been asked to research town utility tax. If possible, a special public meeting and town council meeting will be held on the 24th of October, and advertized the week of October 16. Motion made to authorize public meeting for the purpose of adopting a change in the ordinance, passed inanimately: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum. (Cigarette tax will be advertised for the same meeting.)

14. Request from Mayor Chesley for \$250 in order for him (and others, if they wish) to attend annual VML Conference. Motion made to approve this expenditure, passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

15. Mayor Chesley brought up train revenue issue with CBA. In 1998 revenue from Clifton Day train tickets was sent to town. The town held back from submitting to CBA, awaiting information on monies collected from craft vendors using the Meeting Hall that year. Since that has not been forthcoming, the Town would like to send the CBA \$800. Motion made to send CBA a check for this amount, passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

16. Idea of using town property during Clifton Day was discussed. Since not all spaces are presently utilized, vendors would be

invited to participate, pending town approval. Laura Harrington volunteered to communicate this idea to CBA. Collecting revenue from these vendors would be a fund raising project for the town. More discussion will be held on this idea at November Town Council meeting. Motion made to allow town property to be used for vendors on Clifton Day as a fund raiser for the town. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

17. Bill Hollway brought up issue of allocation of funds over \$500. General versus specific allocation was discussed, and idea that approval must be given if sum is over \$500.

18. Motion made to adjourn. Passed unanimously: Chesley, Arnold, Buckley, Harrington, Hollaway, Nickum.

Public Hearing/Special Town Council Meeting  
Town of Clifton  
October 24, 2000  
Old Clifton Town Hall

Present: Mayor Jim Chesley, Council members Mac Arnold, Laura Harrington, Bill Hollaway, Wayne Nickum, Town Attorney Rod Williams; residents and guests of the Town.

Mayor Chesley called the meeting to order.

Item 1: Proposed change to Town ordinance, Section 4-32, Heat, Light, Power and Gas companies; License Tax rate. The proposed change to Section 4-32 would increase the license tax for heat, light, power and gas companies from 38 cents per each \$100 of gross receipts to 50 cents per each \$100 of gross receipts.

No comments from public.

Motion made to close this portion of meeting. Passed unanimously: Chesley, Arnold, Harrington, Hollaway, Nickum.

Item 2: Proposed change to Town Ordinance, Section 8-2, Levy and Rate (Cigarette Tax). The proposed change to Section 8-2 would increase the cigarette tax from a rate equivalent to 5 cents per package of 20 cigarettes to a rate equivalent to 20 cents per package of 20 cigarettes.

No comments from public.

Motion made to close this portion of meeting. Passed unanimously: Chesley, Arnold, Harrington, Hollaway, Nickum.

Mayor Chesley called special Town Council meeting to order.

1. Motion made to adopt proposed change to Heat, Light, Power, Gas ordinance. Passed unanimously: Chesley, Arnold, Harrington, Hollaway, Nickum.

2. Motion made to increase cigarette tax from 5 cents per package to 15 cents per package. Passed unanimously: Chesley, Arnold, Harrington, Hollaway, Nickum.

3. Motion made to adjourn. Passed unanimously: Chesley, Arnold, Harrington, Hollaway, Nickum.

Jimmy - Thurs 5/4 3:30-4.

□

May 2, 2000, 8:00 P.M.  
CLIFTON TOWN MEETING HALL, 12641 CHAPEL ROAD

PUBLIC HEARING - FY 2001 TOWN BUDGET

CLIFTON TOWN COUNCIL MEETING

AGENDA

July Mtg = Thurs 6<sup>th</sup> July.

1. Treasurers Report
  - a. FY01 Budget Discussion
  - b. BPOL Update
2. Planning Commission
  - a. Applications
  - b. Vacancy
  - c. Comprehensive Plan Review/Update
3. ARB
  - a. Applications
  - b. Vacancy
4. BZA
  - a. Resignation - Chris Rehder
5. Town Finance Letter to Voters
6. Mural in Town Meeting Hall - Update -
7. Presbyterian Church Request - increase in restroom facilities
  - Status
8. Gilliam Property Update
9. Other
  - a. Sidewalk/Trail Committee Progress
  - b. Town representative to Fx. Sports Council
  - c. NOVEC representative - Utility Consolidation
  - d. VRE Study representation - Arnold/King
  - e. Farmer's Market
  - f. Grants
  - g. Drainage Problems - Parking Lot by Caboose

Chesley *June*  
Arnold *July Update*

King  
McNamara *Use Permits - Lot 8 & 10.*  
Nickum *Approves.*  
Buckley *Lot 1 -*

*3, 4, 7, 9.*

Booth  
Jarrendt *Lot 10 ARB approved*  
Barton *8*  
Wallace *1 2 exceptions -*

If anyone attending the Town Council meeting needs a sign language interpreter, or any other type of special accommodation or auxiliary aid, please call Jim Chesley at 830-2129. A request should be made five (5) days in advance of the meeting to provide sufficient time to make the necessary arrangements. These services are available at no charge to the individual.

Posted, Post Office and Store

Please run on Tuesday, April 18 and Tuesday, April 25, 2000.

PUBLIC HEARING  
TOWN OF CLIFTON  
May 2, 2000

Notice is hereby given that the Clifton Town Council will hold a Public Hearing on Tuesday, May 2, 2000 at 8:00 P.M. at the Clifton Town Meeting Hall, 12641 Chapel Road, Clifton, Va. 20124 to consider the FY2001 Town Budget. Copies are available from the Town of Clifton Clerk by calling 830-9619. Copies will also be available at the Public Hearing. All interested parties are invited to attend to express their views with respect to the proposed revision. Town residents are strongly urged to attend. The May Town Council meeting will immediately follow.

By order of the Town Council, Clifton, VA.

Pamela Wallace, Town Clerk

Billing should be forwarded to: Town of Clifton  
P.O. Box 309  
ATTN: Treasurer  
Clifton, VA 20124-0309

May 2

Public Hearing

Proposed budget change:  
Fiscal year 2000 - 2001  
No discussion / closure  
Motion made

T.C. Mtg

① Minutes from T.C. Mtg. > approved unanimously

② Policy Mtg. ~~May 2~~ 7/4/00  
[Items added to agenda]  
Treasurer's report - motion to approve: unanimous

③ FY 01 budget > no question discussion  
④ B & L report: only mtg. motion to

③ Planning Comm.  
R.P.Y. #

Lot ① approved recommendation w/ 4/2  
Chadron that ~~clearing~~ no higher > approve unanimously  
R.P.Y. #

Lot #12 - approved recommendation  
Planning letter from J. McClellan on

well located - where water rec'd > unanimous  
approve

Use permits:  
\* Lot 2 - quarry  
thru priority  
R.P.Y. - ①  
R.P.Y. - ②  
R.P.Y. - ③  
R.P.Y. - ④  
R.P.Y. - ⑤  
R.P.Y. - ⑥  
R.P.Y. - ⑦  
R.P.Y. - ⑧  
R.P.Y. - ⑨  
R.P.Y. - ⑩  
R.P.Y. - ⑪  
R.P.Y. - ⑫  
R.P.Y. - ⑬  
R.P.Y. - ⑭  
R.P.Y. - ⑮  
R.P.Y. - ⑯  
R.P.Y. - ⑰  
R.P.Y. - ⑱  
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R.P.Y. - ㉑  
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R.P.Y. - ㊺

Check to  
Manager  
Barton  
(check log)  
Carter's/  
use permit

✓ (C) Clifton Hts. Lot #1 (Abbotts)  
Condition > grading plan to be  
submitted re: landscaping, showing  
trees on each lot that are not  
to be ~~cut~~ cut down

unanimous

(C) Clifton Hts. Lot #4 ✓

With letter from  
McClelland &  
well location

"

#7 ✓

"

#3 ✓

"

#9 ✓

All  
w/  
grading  
plan  
condition

All approved

All  
need  
use permits > PRB approved  
house design



⑤ Town plan

Corlis  
Bulter  
Broth  
O'Donnell  
R. Thompson  
Washburn  
King (citizen)  
Hollaway (T.C. rep.)

No vacancy

~~Since Hollaway resign, the~~

Terms served:

6/30/04 } Bulter  
" } King

\* Put on Nxt month's agenda to  
put this in place

⑥ ARB

① Chesley carport } plan  
passed } approved by just  
Keiper as } ARB chr. mem

② R & L Lot #10 } 12642 water }  
approved

③ Lot #8 } 12648 appra

④ Lot #1 } C.I.F.H.S. } w/ new garage  
done design; + land sloping  
at corner of garage

AKB  
members

\* would like to  
✓ Continue

Term expiring: Tom McC. to T.C. rep  
all member's terms are up in June

put  
on  
next  
month's  
agenda

(7) Resignation 2

Chris Lehner BZA

~~Robert~~ Dygve, Buckley, Effros  
↓  
acting  
Chairman

(8) Ballot Sent to all registered voters  
re: town revenue [Tom, Mayot, Jimmy]  
446 rec'd so far

\* Executive Comm will count, mark off names  
Wayne/Laura, Bill

(9) Mural: pd in June

plaque for Lee to honor him

(10) New survey of 2 lots → Church property  
County will take over

⑪ Paving by Caboose } \$21,000  
Next month's agenda

⑫ Laura Harrington } Sports Council rep  
needed } Can she find  
someone for this position

⑬ Viery Study }  
Pete Murphy

\* get acquainted mtg to identify  
needs / concerns

↙ western Fairfax County  
[sites discussed for VRE]

\* Metro slated for Chreville area  
in the future  
but 10-15 yrs. away??

⑭ VML } July mtg  
5 policy committees } recommendation  
made  
transportation }

⑮ Deborah Dillard  
Market Signs go up 5/3/00 w/ help from  
NBER; insurance person } Dygve  
Wash Post / Chreville write write  
articles

(16) Community  
table needs

Vendors  
so far } 3 produce  
                  1 herbal  
                  1 bread  
                  1 basket  
                  1 honey person }

(17) Clean up day  
\* May 13  
    9 A.M.

CPA/ Beautification Comm

(18) July T.C. mtg. } July 6th } 7:30  
(19) Table replacement in Mtg. Hall  
Alulite tables are the best, only 30/b5 -

(20)

*Public Hearing  
Town of Clifton  
Tuesday, May 2, 2000  
Clifton Town Hall*

*Present: Mayor Jim Chesley, Council members Mac Arnold, Margo Buckley, Richard King, Tom McNamara, Wayne Nickum, Town Attorney Rod Williams; residents and guests of the town*

*Mayor Chesley called the meeting to order.*

*Item: FY 2001 Town Budget*

*No discussion.*

*Item will be on tonight's Town Council meeting agenda. Public hearing closed.*

Gimmex

Public Hearing  
Town of Clifton  
Tuesday, May 2, 2000  
Clifton Town Hall

Present: Mayor Jim Chesley, Council members Mac Arnold, Margo Buckley, Richard King, Tom McNamara, Wayne Nickum, Town Attorney Rod Williams; residents and guests of the town

Mayor Chesley called the meeting to order.

Item: FY 2001 Town Budget

No discussion.

Item will be on tonight's Town Council meeting agenda. Public hearing closed.

*Minutes  
Clifton Town Council Meeting  
Tuesday, May 2, 2000  
Clifton Town Hall*

*Present: Mayor Jim Chesley, Council members Mac Arnold, Margo Buckley, Richard King, Tom McNamara, Wayne Nickum, Town Attorney Rod Williams; residents and guests of the town*

*The Pledge of Allegiance was said by all.*

*1. Minutes from April Town Council meeting approved unanimously: Chesley, Arnold, Buckley, King, McNamara, Nickum.*

*2. Treasurer's report: Marilyn Barton. Motion made to approve, passed unanimously: Chesley, Arnold, Buckley, King, McNamara, Nickum.*

*3. FY 2001 budget item will be put on June Town Council meeting agenda.*

*4. BPOL update: scheduled for July meeting*

*5. Planning Commission: Mike Booth*

*(a) RJI Associates, lot 8, Frog Hill: approval recommended with condition that trees cleared to make space for well to be no taller than 4 1/2'. Approved unanimously: Chesley, Arnold, Buckley, King, McNamara, Nickum.*

*(b) RJI Associates, lot 10, Frog Hill: approval recommended pending letter from Joe McClellan on well location which was received; approved unanimously: Chesley, Arnold, Buckley, King, McNamara, Nickum.*

*(c) Taya and Keith Abbott, lot 1, Clifton Heights: with condition that grading plan be submitted regarding landscaping and what trees are to remain on lot. Approved unanimously: Chesley, Arnold, Buckley, King, McNamara, Nickum.*

*(d) Quaker Homes, lot 4, Clifton Heights: with condition that letter from Joe McClellan on well location be submitted. Approved unanimously: Chesley, Arnold, Buckley, King, McNamara, Nickum.*

*(e) Quaker Homes, lots 7, 3, 9: Clifton Heights: approved unanimously: Chesley, Arnold, Buckley, King, McNamara, Nickum.*

*6. ARB: Royce Jarrendt*

*(a) Decision on Chesley carport plan held over to next meeting*



(b) R/L house plan, lot 10, Frog Hill, approved

(c) R/L house plan, lot 8, Frog Hill, approved

(d) Abbott house plan with new garage door design and landscaping at corner of garage, lot 1, Clifton Heights, approved

(e) Tom McNamara's term on ARB is expiring in June and he would like to continue; this item will be put on June meeting agenda

7. BZA: Chris Rehder has submitted his resignation. Present members are Diane Dygve, Ken Buckley and Steve Effros, acting chairman.

8. Ballots sent to all registered voters of Clifton regarding revenue ideas. 47 have been received; executive committee, composed of Wayne Nickum, Laura Harrington and Bill Hollaway, will open and generate spreadsheet of results.

9. Community Hall mural paid in full.

10. Presbyterian Church property will undergo new land survey by Fairfax County.

11. Mayor Chesley spoke about paving area around caboose, which would cost approximately \$21,000. Will be put on next month's agenda.

12. Laura Harrington will be asked to find a Clifton sports council representative.

13. VML July meeting will involve five policy committees that will be making transportation, environmental, general law and financial recommendations.

14. Farmer's Market, Deborah Dillard: market signs go up on May 3rd. Dygve will handle insurance; Washington Post will advertize. Six vendors have so far signed up; a community table is still needed.

15. Town clean-up day is scheduled for May 13, 9 A.M., sponsored by CBA and Beautification Committee

16. July Town Council meeting will be held on July 6, 2000.

17. Motion made to adjourn. Passed unanimously: Chesley, Arnold, Buckley, King, McNamara, Nickum

DECEMBER 5, 2000, 7:30 P.M.  
CLIFTON TOWN MEETING HALL, 12641 CHAPEL ROAD

CLIFTON TOWN COUNCIL MEETING

AGENDA

- |                                    |                              |
|------------------------------------|------------------------------|
| 1. Treasurer's report              | Chesley<br>Arnold<br>Buckley |
| 2. Planning Commission             | Harrington                   |
| a. Applications                    | Hollaway<br>Nickum           |
| 3. ARB                             |                              |
| a. Applications                    | Booth<br>Jarrendt            |
| 4. BZA                             | Effros<br>Barton             |
| 5. Town Finance Discussion         | Wallace<br>Williams          |
| a. Halloween recap                 |                              |
| b. Christmas Homes Tour            |                              |
| c. Town/CBA proposal               |                              |
| 6. Presbyterian Church sewer issue |                              |
| 7. Other                           |                              |
| a. Chamber of Commerce             |                              |
| b. Playground upgrade              |                              |
| c. CBA/Town meeting                |                              |

If anyone attending the Town Council meeting needs a sign language interpreter, or any other type of special accommodation or auxiliary aid, please call Jim Chesley at 703-830-2129. A request should be made five (5) days in advance of the meeting to provide sufficient time to make the necessary arrangements. These services are available at no charge to the individual.

Posted, Post Office and Clifton Store

12/04/00

**Town of Clifton**  
**Cash Balance Report**  
As of December 4, 2000

	<u>Dec 4, '00</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Checking	1,456.45
<b>Investments</b>	
Clifton Heights Escrow	5,680.60
Investments - Other	35,588.85
<b>Total Investments</b>	<u>41,269.45</u>
<b>Total Checking/Savings</b>	<u>42,725.90</u>
<b>Total Current Assets</b>	<u>42,725.90</u>
<b>TOTAL ASSETS</b>	<u><u>42,725.90</u></u>
<b>LIABILITIES &amp; EQUITY</b>	0.00

11/07/00

**Town of Clifton**  
**Cash Balance Report**  
As of November 7, 2000

	<u>Nov 7, '00</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Checking	2,147.31
<b>Investments</b>	
Clifton Heights Escrow	5,830.60
Investments - Other	36,062.83
<b>Total Investments</b>	<u>41,893.43</u>
<b>Total Checking/Savings</b>	<u>44,040.74</u>
<b>Total Current Assets</b>	<u>44,040.74</u>
<b>TOTAL ASSETS</b>	<u><u>44,040.74</u></u>
<b>LIABILITIES &amp; EQUITY</b>	0.00

11/07/00

# Town of Clifton Community Hall Report July through October 2000

	Jul - Oct '00	Jul - Oct '99
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
Community Hall Revenues		
Community Hall Donations	0.00	90.00
Community Hall Rentals	2,265.00	5,105.00
<b>Total Community Hall Revenues</b>	<b>2,265.00</b>	<b>5,195.00</b>
<b>Total Income</b>	<b>2,265.00</b>	<b>5,195.00</b>
<b>Expense</b>		
<b>Contractual</b>		
Community Hall Expenses		
C.H.-Equipment	1,541.27	1,829.25
C.H.-General Maintenance	1,110.90	459.00
C.H.-Cleaning & Floors	1,000.00	1,673.33
C.H. - Electric	995.08	1,274.54
C.H.-Management Fee	640.00	1,321.08
<b>Total Community Hall Expenses</b>	<b>5,287.25</b>	<b>6,557.20</b>
<b>Total Contractual</b>	<b>5,287.25</b>	<b>6,557.20</b>
<b>Total Expense</b>	<b>5,287.25</b>	<b>6,557.20</b>
<b>Net Ordinary Income</b>	<b>(3,022.25)</b>	<b>(1,362.20)</b>
<b>Net Income</b>	<b>(3,022.25)</b>	<b>(1,362.20)</b>

DECEMBER 5, 2000, 7:30 P.M.  
CLIFTON TOWN MEETING HALL, 12641 CHAPEL ROAD

CLIFTON TOWN COUNCIL MEETING

AGENDA

✓ 1. Treasurer's report

Chesley  
Arnold  
Buckley  
Harrington  
Hollaway  
Nickum

✓ 2. Planning Commission

a. Applications (4)

✓ 3. ARB

a. Applications

4. BZA *Stew Effros?*

Booth  
Jarrendt  
Effros  
Barton  
Wallace  
Williams

5. Town Finance Discussion

- ✓ a. Halloween recap
- ✓ b. Christmas Homes Tour
- ✓ c. Town/CBA proposal

✓ 6. Presbyterian Church sewer issue → *Minister to present issue / Concerned*

7. Other

- ✓ a. Chamber of Commerce
- ✓ b. Playground upgrade
- c. CBA/Town meeting

If anyone attending the Town Council meeting needs a sign language interpreter, or any other type of special accommodation or auxiliary aid, please call Jim Chesley at 703-830-2129. A request should be made five (5) days in advance of the meeting to provide sufficient time to make the necessary arrangements. These services are available at no charge to the individual.

Posted, Post Office and Clifton Store

*Minutes  
Clifton Town Council Meeting  
Tuesday, December 5, 2000  
Clifton Town Hall*

*Present: Council members Mac Arnold, Margo Buckley, Laura Harrington, Bill Hollaway, Town Attorney Rod Williams; residents and guests of the town*

*The Pledge of Allegiance was said by all.*

*1. Minutes from October 3, 2000, Town Council meeting approved unanimously (Arnold, Buckley, Harrington, Hollaway) with the following amendment: item 15, add that the town would like to send the CBA a letter requesting \$800. Minutes from October 3, 2000, Town Informational meeting approved unanimously (Arnold, Buckley, Harrington, Hollaway) with the following amendment: under introduction, rephrase the third sentence to read that six of the nine ideas were approved for further consideration by the Town Council.*

*2. Treasurer's report: Marilyn Barton. Approved unanimously: Arnold, Buckley, Harrington, Hollaway. Marilyn is presently working on a report concerning use of Community Hall over the last three years. The hall currently rents for \$75 an hour for parties, and \$25 an hour for classes. Classes are preferred over parties due to low impact and less noise.*

*3. Planning Commission: Mike Booth*

*(a) Harrington use permit for deck. Passed with yays: Arnold, Buckley, Hollaway. Abstain: Harrington.*

*(b) Williams use permit for construction of new garage. Passed unanimously: Arnold, Buckley, Harrington, Hollaway.*

*(c) Lot 6, Clifton Heights use permit for new home construction. Letter from Joe McClellan received concerning conditions met. Storm sewer will be cleaned out, with VDOT handling the silt. Application approved unanimously: Arnold, Buckley, Harrington, Hollaway.*

*(d) Lot 7, Frog Hill use permit for new home construction (RJI Associates). Location of house has been changed, new plat drawn. Approved unanimously: Arnold, Buckley, Harrington, Hollaway.*

*(e) Former Barker property use permit (involving two lots). Chip Paculli from RJI Associates informed Town Council that the lot line adjustment went to the BZA. Since there will be one driveway for both houses, a conservation easement has been*

drawn up and submitted to Rod Williams. Before approval will be granted, RFL must provide Council with revised plat, and Rod will need to review driveway easement language. Motion made to defer approval until January Town Council meeting, at which time Chip Paculli will produce evidence that he has met the above conditions. Approved unanimously: Arnold, Buckley, Harrington, Hollaway.

4. ARB: Laura Harrington

- (a) Tom McNamara will attend Historic Preservation seminar
- (b) Lot 8, Frog Hill, with revisions/stucco chimney approved
- (c) stone walls at driveway entrance approved
- (d) Williams garage design approved
- (e) Lot 7, Frog Hill, home design approved

5. Paster from Presbyterian Church reported on recent meeting with Mayor Chesley, Elaine McConnell, and church representatives concerning building expansion and need for additional bathrooms. It was recommended that a compromise be drawn up and considered at January Town Council meeting.

6. Issue of boats, storage containers in residents' driveways was brought up. Rod Williams will look into town ordinances.

7. Town revenue:

(a) Haunted Park event made \$6000, was a great success, and will be repeated next year during the weekend before Halloween

(b) Clifton's Candlelight Homes Tour will be held on Saturday, December 9, 2000, with all profits going to the town.

(c) Laura Harrington attended November 3, 2000, CBA meeting as Town Council representative. A town improvement fund was discussed, and CBA asked to donate \$4500 for half of the 20 per cent we are required to raise in order to receive federal grants. These grants will enable us to construct the sidewalk to elementary school and create the trail encircling the flood plain. The CBA agreed to give town \$4500 for this purpose. In addition, CBA will be asked to contribute \$16,5000 toward purchase of Gilliam property. The price of this land is \$120,000, with the town having to come up with \$24,000.

8. Chamber of Commerce: Laura Harrington. This would be beneficial for businesses in town, according to Laura, who has already spoken to many of them about this idea. Laura and Bill Hollaway will be looking into how a chamber is established.

9. Playground equipment in gazebo park was discussed. Some residents are concerned about safety and want the old pieces replaced with new. A meeting will be organized to further



*discuss.*

10. Motion made to adjourn. Approved unanimously: Arnold, Buckley, Harrington, Hollaway.

(Absent): Jimmy / Wayne

12/5/00

Present: Laura, Mac, Sue, Margot, Rod

Mac called the mtg. to order

① Treasurer's Report - Marilyn Barton

report  
App. needed  
unanimously

+ Comm. Hall Report

Re: Comm. Hall  
Check on whether organizations were notified as to donation

Call Marilyn after talking to Jimmy - she will include notes to groups -

\* M. will present print out next T.C. mtg. to reflect last 3 years in Comm. Hall.

- Party rate: \$75/hour
- Class rate: \$25/hour

Classes are preferred over parties due to impact on neighbors adjacent to town hall

steady stream of classes → preferred - low impact, less noise

② Motion to approve minutes

## (2) Planning Commission

(Use permit) (a) Harrington Deck - Use permit  
 approved ~~unanimously~~ Sue, Mac, Margo  
 Harrington: abstain

(Use permit) (b) Peter/Karen Wms - garage/breezeway  
 Lot 1 - Frog Hill  
 (depending contingencies)

garage has to be — ft from garage

Approved unanimously

## (c) Lot #6 - Clifton Hts.

Letter from Joe McClellan re'd -  
 Conditions (T.C.) →

T.C. Storm sewers be cleaned out  
 VDOT to clean out silt - one had  
 been taken care of (near subdivision)

Approved unanimously

#  
 (A) (d) Lot 7 - Frog Hill Subdivision (RFX Associates)

Change location of house - more clearly  
 now than in preliminary plat / steep slope issue  
 [Significant clearing now] Steeper than 3rd  
 \* Receive new plat

(A) \* Approved unanimously

Put new plat w/ use permit

Environmental  
 review? - silt  
 in Mac's  
 yard -

(2) ~~Barker~~ Lot (Barker)

Street # } Use permit

Use permit for 2 lots  
& Chesapeake Bay  
Application

↓  
treated as one development

Chip Faculli  
Lot ~~the~~ Line Adjustment  
went to BZA -

Old  
Barker  
Property

Remember  
Woody,  
Capelo:

Access to both houses: one driveway  
[Easement created]  
We need to see easement?

[Conservation easement: reviewed already  
by Rod Williams]

Questions: Mac Arnold

Overall health & welfare of town } Bill  
Hollaway

~ ~ ~  
Tabled? Keep more trees?

Minutes: many, many  
weeks ago } TO  
Bill Hollaway

10. We need before approval?

- Subdivision replate
- plate to show add conservator

addition

Pg. 4

- last month language
- Rod to revise ~~for~~ <sup>for</sup> ~~for~~ <sup>for</sup> about
- ~~your~~ <sup>your</sup> ~~last~~ <sup>last</sup> ~~month~~ <sup>month</sup> ~~drive~~ <sup>drive</sup> ~~way~~ <sup>way</sup> ~~issue~~ <sup>issue</sup>
- Rod to <sup>review</sup> ~~review~~ <sup>review</sup> ~~review~~ <sup>review</sup> ~~drive~~ <sup>drive</sup> ~~way~~ <sup>way</sup> ~~issue~~ <sup>issue</sup> -

Chip Taculli / R. J. & Associates

Bill

Motion to defer approval until  
Jan. Mtg. when developer  
can ~~to~~ <sup>to</sup> produce evidence he  
has met the above -

Approved unanimously

Lubeck,  
Maine

glorious  
sun rises,  
wonder-  
ful  
people

③ ARB

Oct. meeting:

① Tom McNam

Historic Preservation Seminar

② Lot 8 Frog Hill - revisions - stucco  
chimney - approved

③ Stone walk at driveway entrance approved

④ Garage - Wms - approved ⑤ Lot 7 Frog Hill approved

④ Presbyterian Church - Foster -

Mtg w/ mayor, E. McConnell, Reps from church  
recommended. } compromise -

will be on agenda for Jan. mtg.

Question  
from  
John

Pg. 5

⑤ Ordinances • boats? } Ask  
• storage trailers? }

⑥ Minutes from Oct. 3, 2000, T.C. mtg.  
if approved as  
presented

Item #15 - add

[Invoice has been sent - per Marilyn  
Marilyn will follow up w/ CBA

⑦ Town picnic -

⑧ Halloween - Haunted Lake  
→ 6000 - raised → !  
will run next year -  
when before Halloween

Ask  
Marilyn

⑨ Town

⑩ Town CBA Proposal - L. Harrington -  
Nov. 3 mtg. - town improvement

fund to be established → 2 federal \$  
grants we're trying to

45,000 trail around flood trail  
sidewalk to

Labor  
CBA ask  
to give us  
\$4500. if  
CBA agreed

20% required - 12:4500

(Pg 6)

CBA to send fund

\$120,000 > to buy Gilliam  
property > green space

24,000 > → time to pay  
12,000 > provided

( \$16,500 > requested of CBA )

Letter sent to CBA

Holden to  
happy T.C.  
see  
(up. 2  
Laura  
Harrington)

⑧ Chamber of Commerce  
beneficial for businesses in town - to help them  
to several -  
for together - Laura has spoken business times  
they were in favor - Y. to find out for to  
establish a Chamber of Commerce - will research -  
how to help bring people together, to voice their  
needs & what help they would like  
Also - Bill Hall away involved -

⑨ Playground issue / old equipment > gazebo  
function / cost > considerations > Meeting to be the  
organized in the future



William H. Gordon Associates, Inc.

The Gordon Building  
4501 Daly Drive  
Chantilly, Virginia 20151  
703-263-1900  
(fax) 703-263-0766

October 24, 2000

Mr. Mike Booth, Chairman  
TOWN OF CLIFTON  
PLANNING COMMISSION  
Clifton, Virginia 20124

RE: Town of Clifton  
Formerly Barker and Caples Lots - Review of October 27, 2000 Submission  
WHGA Job # 1620-0101

Dear Mr. Booth:

Additional information has been provided by R.J.L. Associates regarding the outfall on Pendleton Street and additional improvements to be incorporated into the subdivision plans. William H. Gordon Associates, Inc. has completed its review of these additions and makes the following recommendations:

1. As previously stated in our letter of July 18 of this year, we recommended that Storm Water Management be waived "if there are no known drainage problems downstream of this site, and the existing outfall under School Street is adequate..."
  - a) The applicant has provided culvert calculations for the existing culvert under School Street. These calculations indicate that the culvert has capacity to pass the appropriate design storm, but not at a level required by the PFM. I reiterate my previous recommendation, that the upstream ditch be cleaned and erosion control stone be placed at the entrance to this culvert. The inadequacy does not warrant disturbing the street with installation of a new culvert.
  - b) The existing ditch on the east side of Pendleton Ave. is eroded and there are no shoulders on this side of the roadway. The applicant proposes to clean the downstream ditch and install erosion control stone from the 15" culvert under School Street to the existing 12" culvert under the driveway on the east side of Pendleton Ave. within the existing right of way. The calculations indicate that the 10 year storm will be contained within the ditch at acceptable velocities. I recommend that the applicant's proposal be incorporated into the approval for the subdivision plans and that the applicant mark the property lines with stakes to insure that the contractor stays within the right of way.
  - c) The calculations provided for the existing 12" culvert show that the culvert is overtopped by the 10 year storm by 0.05' (less than 1/2 inch). The elevation at the edge of the pavement is shown to be 198.38 and the computed 10 year water surface elevation is shown as 198.43. Again it is my opinion that improvements to the channel and culvert that would be required to bring this drainage into strict



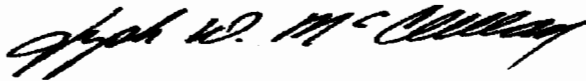
compliance with the PFM are not warranted. The disruption to the streets, neighbors, and the appearance of the final improvements would be excessive for the minimal benefit.

In summary my recommendations are that the Planning Commission approve the application with the modifications that have been proposed by the applicant and in addition that the property line on the east side of Pendleton Ave. be clearly delineated on the ground prior to construction in that area.

The applicant will also be required to obtain a building permit from Fairfax County and acquire approval from the Health Department for the drainfield design. If you should have any questions or need additional information, please do not hesitate to contact me.

Sincerely,

WILLIAM H. GORDON ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read "Joseph W. McClellan".

Joseph W. McClellan, P.E.  
Vice President

cc: Chip Paciulli

G:\PROJECTADMIN\1620\0101\Barker & Caples\00113 letter.doc



William H. Gordon Associates, Inc.

The Gordon Building  
4501 Daly Drive  
Chantilly, Virginia 20151  
703-263-1900  
(fax) 703-263-0766

October 26, 2000

Mr. Mike Booth  
Chairman  
Town of Clifton Planning Commission  
P.O. Box 256  
Clifton, Virginia 20124

Subject: Frog Hill Lot 7

WHGA File Number 1620-0101

Dear Mr. Booth:

I have reviewed the grading plan dated August 14, 2000, revised October 16, 2000, prepared by Paciulli, Simmons & Associates. The following deficiencies need to be addressed by the applicant:

1. The clearing limits differ significantly from those shown on the approved plans sheet 23A. According to the calculations provided there is 3,900 square feet more clearing shown on the grading plan than on the approved plan (14,000 on the approved and 10,100 on the grading plan). The new clearing limits should be evaluated by the Planning Commission to determine whether or not they are acceptable.
2. Section 6-1503.3 of the PFM requires that slopes steeper than 3:1 be stabilized with ground cover from an approved list unless the future purchaser of the lot requests in writing that ground cover not be used for stabilizing the slope.

Once the above noted deficiencies are corrected I recommend approval of the plan. The applicant will be required to obtain a building permit from Fairfax County and also acquire approval from the Health Department for the drainfield design. If you should have any questions or need additional information please do not hesitate to contact me.

Very truly yours,

WILLIAM H. GORDON ASSOCIATES, INC.

Joseph W. McClellan, P.E.  
Vice President

cc: Chip Paciulli

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**Mr. Mike Booth**  
**August 25, 2000**  
**Page 2**